



SCHEDULE OF DISCHARGE OF DELEGATED FUNCTIONS

INTRODUCTION

Under the provisions of Section 101 of the Local Government Act 1972, a Local Authority has powers to arrange for the discharge of its functions by a Committee, sub-Committee or an individual officer of the Authority.

There is a duty imposed on a Local Authority under the Local Government (Access to Information) Act 1985 to maintain a register of those powers which are delegated to Officers and to keep that register up to date. Since the inception of Ollerton & Boughton Town Council in 1997, many functions have been delegated to Officers to provide for the efficient discharge of the Council's functions. In view of the complexity of determining particular Minute references for each individual delegated power the Council has agreed that it is appropriate to bring all the delegated functions into one comprehensive list.

SCHEME OF DELEGATIONS

Accordingly, at the first meeting of the Finance & General Purposes Committee, held on 18th June 1997, the Scheme of Delegations was recommended for approval and was subsequently adopted by Resolution of the Full Council at a meeting held on the 9th July 1997

A Committee structure was approved at the Annual General Meeting held on 10th May 2006 and amended at the ordinary meeting on the 13th April 2011.

The current Committee structure was adopted on 29th July 2015 and reviewed on 24th April 2019

No further changes to the structure made up to 31st March 2026

Created	Version	Adopted	Reviewed
5 th April 2017	1	5 th April 2017	10 th June 2026