

Ollerton & Boughton Town Council

Committee structure as approved at the Annual Council Meeting 13th May 2026

Adopted at the Full Council Meeting 10th June 2026

FULL COUNCIL	FINANCE & AUDIT	ENVIRONMENT		PLANNING	SPECIAL PROJECTS
Policy & strategy setting New legislation Council liaison with outside bodies Strategy consultation from outside bodies Finance & budget setting Grant Funding Fund raising Event Management	Finance & budget reviewing Audit Contract Management Risk Management Health & Safety Policy reviews Human Resources Overview	Open spaces and parks maintenance Street Cleaning/Grass cutting Cemetery War Memorial Colliery Memorial		Planning Consultation Local Plan considerations Environmental issues Licence applications Street Collections	Major projects including: Town Centre development Land & property acquisitions Major Building works
STAFFING SUB COMMITTEE		WORKING PARTIES			
Human Resources: Wages/Salaries Contracts of employment/Performance Review Recruitment Disciplinary & Grievance Procedure		POLICY REVIEW WP Routine Review of All Policies Make recommendations to F&A	CEMETERY WP To consider and investigate issues relating to the cemetery and report findings to the Environment Committee	EVENTS WP Event planning Community Liaison Recruitment of volunteers	TOWN HALL MANAGEMENT Community Use Liaison with users

Created	Version	Adopted	Reviewed
13 th May 2026	1	10 th June 2026	13 th May 2026