



Town Hall
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Clerk: Karen Wakefield

The Minutes of the ordinary meeting of the Full Council held on Wednesday 18th March 2026 at 6pm

PRESENT: Cllrs L Brazier (Chair), D Batey, P Beedle, A Brazier, G Lake, J Munroe, T Spratley, M Staley, S Willis

Mrs K Wakefield – Clerk Mrs J Fletcher – Deputy Clerk

NCC Cllr David Clark NSDC Cllr Tim Wildgust

5 members of the public

APOLOGIES: Cllrs R Fazil (leave of absence) and D Gallop, M Pringle, R Shilling, L Shilling for personal reasons

Resolved: that these apologies be noted

Declarations of members interests: None

Declaration of any intentions to record the meeting: One member of the public

FC/26/18 To approve the Minutes of the Full Council meeting held on Wednesday 28th January 2026

The Minutes, having previously been circulated, were signed as a true and correct record.

FC/26/19 Casual Vacancy

To receive an update from the Clerk regarding the Casual Vacancy

The Clerk reported that the legal process to fill a casual vacancy had been carried out and the official notification had been received from NSDC that as an election has not been called by the required number of electors OBTC can now co-opt.

Notices for co-option will be circulated.

FC/26/20 To review membership of committees and working parties

Following a review it was agreed that Cllr Spratley be added to Staffing Committee & Cllr Beedle added to Policy Review

All Committee and Working Party membership will be reviewed in full at the Annual Council Meeting

FC/26/21 Clerks Report (items not already covered on the agenda)

The Clerk thanked members who had attended the Planning Training session on 17th March. Members who had missed this important training session would have the opportunity to attend future NALC training or maybe further sessions held by NSDC elsewhere.

The Clerk reported that following instruction from council she had made enquiries regarding bestowing the Freedom of the Town and a draft design for a scroll was circulated. Members gave the Clerk the go ahead to order a scroll.

FC/26/22 To acknowledge receipt of a Formal Complaint regarding Cemetery issues

In accordance with OBTC Complaints Policy the Chairman asked members to formally acknowledge a complaint from a resident regarding an issue with a bench in the Cemetery.

Chairman, Cllr L Brazier stated that the Town Council now had 21 days to create a report with the deadline being 17th April 2026.

The intention was to arrange a meeting to include the Complainer and members of the Cemetery Working Party who made the initial decision to remove the bench

A further meeting would then be held with staff to gather information.

FC/26/23 To suspend Standing Orders to allow for:

1. Questions or Statements from Members of the Public

Resolved: that Standing Orders be suspended

1. District Councillor Tim Wildgust gave an insight into a recent Planning Application and how this would affect ROB (Recycling Ollerton & Boughton) Cllr Wildgust asked members to consider offering further support to this application to protect the future of ROB

2. Mrs E wished to add to her recent complaint:

- GDPR issues with regard to another family member being contacted,
- Other benches not being in keeping with the overall design, particularly those with no backs
- Considered her initial response from the Mayor was unacceptable

FC/26/24 To resume Standing Orders

Resolved: that Standing Orders be resumed

FC/26/25 To formally instruct The Clerk to carry out any actions discussed while Standing Orders were suspended.

No further actions necessary – The Town Council had supported the Planning Application and the Chairman was dealing with the complaint

FC/26/26 To receive any Questions to Council from Members

None

FC/26/27 To receive any written reports from District and County Councillor

None received.

FC/26/28 Local Council Reorganisation

To receive feedback from recent presentations and discuss the current consultation

The Clerk reported that the further consultation is still open and that if the Council as a body wish to comment then they need to instruct the Clerk to do so.
The Chair outlined the 3 proposals currently being considered.

FC/26/29 Finance & Audit

1. To receive the schedule of accounts for payment (enclosed)

An amended Schedule of Accounts for Payment was tabled, duly approved and signed.

The Clerk as RFO reminded members that all invoices were available on the table for inspection at this meeting.

2. To note arrangements for Year End financial procedures

The Clerk reported that the finances were up to date with a formal year end sign off planned for 15th April followed by the Internal Audit on 28th April. The accounts would then be presented to Finance & Audit on 6th May before final sign off at Full Council on 13th May 2026

FC/26/30 Special Projects

1. To receive any relevant updates on Town Centre Regeneration

The Clerk reported that an application was being considered by NSDC Planning for the information boards to be fixed to the bare wooden panels on the former Lloyds Bank and Forest Centre. This had originally been suggested by Cllr R Shilling in an effort to give the site a positive frontage rather than a boarded up shop.

Solicitors were working through the lease and a meeting was planned for Friday 20th March to go through some points.

FC/26/31 Environment Committee

1. To receive an update regarding Aquasacs and Flood Wardens

Cllr Beedle reported on a meeting with OVRA and Maizy From NSDC. Ovr are keen to be involved with the flood management and will get in touch with NSDC regarding warden training .

2. To receive an update on the NSDC Greening Project

NSDC were replanting some of the areas and formulating plans for watering during the summer.

FC/26/32 Junior Town Council

1. To receive any updates relating to the Junior Town Council

The Clerk reported that a representative from R.O.B attended to give a presentation and that the Junior Town Councillors interacted well. The previous health & wellbeing project has been taken further by one of the schools.

FC/26/33 Events

To receive information from the Clerk regarding future events:

1. St Georges Day – Sunday 26th April

The Committee had secured funding from various sources but had missed the agenda deadline to apply to OBTC. It was agreed that their application could be considered by Finance & Audit at their meeting on 25th March.

Volunteers were still need for the event.

2. Outdoor Cinema – August 2026 (date TBC)

The Clerk reported that OBTC are working in partnership with NSDC to deliver an outdoor cinema event, likely to be held at Ollerton Town Football Club. Dates to be confirmed but likely a Tuesday or Wednesday beginning of August.

3. Scarecrow Festival – Saturday 17th October 2026

More information available nearer the time

4. Christmas Lights – Friday 20th November 2026

Ongoing

FC/26/34 Outside Bodies

1. To receive a report from Cllr A Brazier on the Community Alcohol Partnership

Cllr A Brazier reported that the Newark & Sherwood CAP group has now merged with the Clipstone. There had been a night of action with the police and the anti-social behaviour team from NSDC to see where groups of youngsters are congregating, drinking and vaping.

There had been some difficulty in working with Dukeries Academy. Cllr L Brazier, through his work with ATTFE offered assistance in trying to liaise with the correct staff member.

2. To agree the reports for the next meeting

Cllr A Brazier make a visit and report on the Age Concern Friendship Group in the absence of Cllr R Shilling

FC/26/35 To receive the draft minutes of the following committees and working parties and note the decisions made thereto: (enclosed)

The following minutes were noted:

1. Planning Committee – 3rd February & 3rd March 2026
2. Finance & Audit Committee – 11th February 2026
3. Events Working Party – 25th February 2026

FC/26/36 Correspondence

1. Academy Transformation Trust – Consultation on the Proposed Reduction in Capacity at The Dukeries Academy

Members expressed the following concerns and observations:

- Student places to be reduced from 1800 to 900 despite growth in the area
- This would result in a reduction in staff numbers with subjects being reduced
- No 6th form resulting a lack of opportunities for young people.
- Lack of Sixth Form also discourages experienced staff in wishing to work there

Members were encouraged to make individual responses to the Consultation prior to the deadline of 21st March

2. H2East Pipeline Consultation

It was noted that there were several events being held locally including the Library

FC/26/37 To note items for inclusion on future agendas

None

FC/26/38 To note the date and time of the next meeting

Annual Town Meeting – Wednesday 22nd April 2026 at 6pm

Annual Meeting of the Town Council – Wednesday 13th May 2026 at 6pm

Noted

Meeting closed at 7.20pm