



ENVIRONMENT COMMITTEE

Town Hall
Sherwood Drive
New Ollerton
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Clerk: Karen Wakefield

Minutes of the Meeting of the Environment Committee held at **6pm** on **Tuesday 4th November 2025** in the Function Room of the Town Hall, Sherwood Drive, New Ollerton

Present: Cllrs P Beedle (Chair), D Batey, A Brazier, L Brazier, J Munroe, L Shilling, M Staley

Mrs K Wakefield – Clerk

Mrs J Fletcher – Deputy Clerk

Steve Long – OVRA

Apologies and reasons for absence: Cllr R Fazil due to work

Resolved: That these apologies be noted

Declarations of Members Interests: None

Declarations of any intentions to record the meeting: None

ENV/25/54 To approve the Minutes of the Environment Committee meeting held on Tuesday 16th September 2025 (enclosed).

The minutes, having been previously circulated, were signed as a true and correct record.

ENV/25/55 Amenity Work – Grass cutting, litter picking, street cleaning etc

1. To receive any relevant updates

The Clerk reported that the Amenity Team were on top of all of contracted and non-contracted work and that the 2 seasonal workers had now finished their contracts.

Contractual grass cutting had now finished.

Forest View grass cutting and line marking was still being carried out by the Amenity Team.

A NSDC clean up initiative was being carried out on Retford Road estate on Tuesday 11th November from 9am to 3pm.

ENV/25/56 Mill Field

1. To receive any relevant updates

Standing Orders were suspended to allow Steve Long of OVRA to give an update on their work on Mill Field. Steve thanked the Amenity Team for mowing the field. A local business had provided a machine for seeding the area and agreed to redo if needed. Steve would confirm with our Amenity Team where not to cut.

Cllr Beedle thanked Steve on behalf of the Council for his assistance with this

project.

18.12 S Long left at this point.

The Clerk was instructed to send a letter of thanks to the local business man for his assistance.

ENV/25/57 Flooding

1. To receive an update from the Clerk regarding the provision of Aquasac's and Flood Warden training

The Clerk reported that she had been in contact with NSDC Officers regarding the Aquasac's and the storage and dispersal of them.

NSDC Officers were to confirm a convenient date to meet with the Clerk and a number of Councillors to discuss this further

ENV/25/58 Amenity Space and Play Areas

1. To receive an update on the installation of a Youth Shelter at Central Park

The Clerk reported that the Youth Shelters had been vandalised with weeks of being installed. Reports of vandalism had been received at the Town Hall whilst it was being carried out and both the resident and the Town Council staff had reported the incidents to the Police. The NSDC Anti-Social Behaviour Officer had reported that the culprits resided in Clipstone.

Following discussion regarding the restorative justice procedure the Clerk was instructed to contact the local Beat Manager and Cllr L Brazier, in his role as a District Councillor, offered to discuss the loan of a temporary CCTV camera for the park with a member of the team at NSDC.

2. To receive any relevant updates on repairs and maintenance.

All outstanding repairs have been carried out.

Available S106 monies had been applied for and is currently awaiting approval by NSDC. The Council also required monies to cover the installation of a new climbing wall in Birch Road.

ENV/25/59 Cemetery

1. To receive any relevant updates

The Clerk reported that we are still awaiting updates from solicitors regarding the purchase of land for the cemetery extension.

Works to the paths are required as a matter of urgency.

Requests for benches are still being put in but there is not always the space in the requested area. A bench that is already in-situ could be a trip hazard and the Clerk will contact the owner.

Notices are to be put onto benches that require attention after Christmas/ end of January, with a dated photograph being taken. Older benches may not have any contact details.

The 2 Tommies in the cemetery have had their bayonets broken off. ATTFE have kindly replaced them. The Clerk was instructed to send a letter of thanks to ATTFE.

ENV/25/60 War Memorial Gardens

1. To receive any relevant updates

A local stonemason has carried out cleaning works to the memorial in the gardens along with the Kohima stone.

Thanks were given to the Town Council on behalf of the Ollerton Branch of the RBL for the cleaning and re-lettering of the Kohima stone.

ENV/25/61 St Giles Churchyard (Closed)

1. To receive any relevant updates

Nothing to report.

ENV/25/62 Allotments

1. To receive a report on current tenancy

There is currently one plot available to let and a further plot which needs some attention prior to being let.

ENV/25/63 Trees

1. To receive any updates from the Town Clerk

No issues reported, all necessary works ongoing.

ENV/25/64 Biodiversity & Environmental Issues

1. To receive updates on the NSDC “Greening” project.

The Clerk reported that the project will continue into the coming year. Bulbs on the green at Boughton failed to show and the ground is too sandy for wildflowers.

Other areas such as Bilsthorpe did well with their project.

ENV/25/65 Date and Time of Next Meeting – Tuesday 9th December 2025 at 6pm