



FINANCE & AUDIT COMMITTEE

Town Hall
Sherwood Drive
New Ollerton
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Clerk: Karen Wakefield

Minutes of the Meeting of the Finance & Audit Committee held at 6.30pm on Wednesday 10th July 2019 in the Council Chamber of the Town Hall, Sherwood Drive, New Ollerton

Present: Cllrs D Batey (Chair), R Allwood, D Cumberlidge, L Shilling and B Wells

Mrs K Wakefield – Clerk

Mrs J Fletcher – Deputy Clerk

Mr J Owen – Amenity Foreman

Apologies and reasons for absence: Cllr M Pringle who was at a meeting with NCC

FA/19/26 To approve the Minutes of the Finance & Audit Committee meeting held on Wednesday 5th June 2019 (enclosed).

The Minutes, having been previously circulated were signed as a true and correct record by Nem-Con (Nemine-Contradicente).

FA/19/27 Human Resources

1. To receive updates regarding amenity staffing.

The Amenity worker who is off long term sick is off for a further 3 months. The Town Hall caretaker is being utilised to assist the amenity team.

2. To receive any further relevant information from the Amenity Foreman.

The Foreman reported approximately 52 empty bottles of alcohol had been found at the Skate Park over the weekend (Saturday Night and Sunday Morning). The Clerk to report the find at the next CAPS meeting.

The foreman also reported that the works to the sunken trench in Central Park have now been completed.

The Clerk is to chase up the signs for the park with the manufacturer

FA/19/28 Finance & Audit:

1. To agree and sign the bank reconciliation and bank statements for Month 2 of 2019/20.

The bank reconciliation and bank statements for Month 2 were tabled, inspected and signed by the Chairman as being concurrent

2. To receive an update of S106 monies available.

The Clerk reported that she has not been provided with the information from the relevant NSDC officer as of yet. The monies from the Welfare Site development are due. The Clerk said she will chase up the relevant information and will bring to the next meeting.

3. To receive an update on PWLB loans

The Clerk talked members through the tabled figures and explained the penalties if the loans are paid off early.

4. To receive an update on passenger lift work.

The Clerk reported that emergency work on the lift hydraulics have now been completed, and the shaft lighting is to be done in the next week.

The alarm inside the lift cannot be heard in the office and the lift engineers have agreed to fix this free of charge.

5. To receive an update on works at public toilets

The Clerk reported that the new steel faced doors have been fitted but there are still works outstanding. The Clerk will be contacting the contractor to make sure this work is completed to the correct standard.

The Clerk reported that the electrician has been given the go-ahead to carry out the works to the lighting.

The Clerk reported that there have been necessary electrical works flagged up from the fixed wire testing at Beacon Court and that quotes for the work are being obtained.

FA/19/29 Correspondence None.

FA/19/30 Date & Time of Next Meeting Wednesday 14th August 2019 at 6.30pm

The meeting closed at 6.54pm