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Clerk: Karen Wakefield

The Minutes of the ordinary meeting of the Full Council held on Wednesday 23rd July 2025 at 6pm

PRESENT: Cllrs L Brazier (Town Mayor), P Beedle, A Brazier, G Lake, J Munroe, M Pringle, L Shilling, R Shilling, B Wells, S Willis

Mrs K Wakefield – Clerk Mrs Janine Fletcher – Deputy Clerk

Members of the Junior Town Council, their supporters, 3 members of the public

APOLOGIES: Cllrs D Batey, R Fazil, S Satterley and M Staley for personal reasons

Resolved: that these apologies be noted.

Declarations of members interests: Cllr G Lake – Item FC/25/109 Casual Vacancy

Declaration of any intentions to record the meeting: None

Following the sad news of the passing of Mrs Ruth Harrison, Principal Headteacher at the Forest View Academy, the Mayor requested that all present take a moment to reflect on the life of Mrs Harrison.

FC/25/107 To acknowledge members and support staff of the Junior Town Council 2024/2025

The Mayor thanked everyone for attending the meeting. The Junior Town Council had proved to be a huge success over the year and our JTC are one of the few that engage years 5 and 6 in the country.

NSDC Cllr Tim Wildgust had been unable to attend the meeting but have sent a message to the Mayor which was read out.

Everyone involved with the JTC agreed that it had been a pleasure and a privilege to work with the young people and that it had taught the adults a lot too.

Certificates were presented to the JTCllrs by the Mayor.

FC/25/108 To approve the Minutes of the Full Council meeting held on Wednesday 11th June 2025

The Minutes, having previously been circulated, were signed as a true and correct record.

FC/25/109 Casual Vacancy

Applications had been circulated to all Councillors from 2 members of the public for the vacancy in the Ollerton North Ward.

Each candidate gave a brief presentation and answered questions from members.

Following discussion members voted separately for each candidate and Mrs Debbie Gallup was elected by majority vote to be the co-opted Town Council member for the Ollerton North Ward.

The Chair welcomed Cllr Debbie Gallup on behalf of the Town Council.

FC/25/110 Clerks Report (items not already covered on the agenda)

The Clerk reported that an acknowledgment had been received from Cllr M Pringle for the letter sent by the Council.

A lovely response had also been received from Mrs D Snowden following the letter from the Council thanking her for her commitment to the education of our students.

No response had been received as yet from our MP and EM Mayor to the Council's letter thanking them for their hard work and also from the Surgery in response the letter sent by the Town Mayor.

A number of District Councillors had recently visited Ollerton Hall and it was hoped that the works would be completed by November/December this year. Reports of vandalism on the site had recently been made. It was requested by members of the Town Council that a visit to the site be arranged.

The Clerk requested that Councillors liaise with herself regarding any absences going forward in order to enable ease of planning of future meetings etc.

FC/25/111 To suspend Standing Orders to allow for:

1. Questions or Statements from Members of the Public

None given.

FC/25/112 To resume Standing Orders

Standing orders were resumed

FC/25/113 To formally instruct The Clerk to carry out any actions discussed while Standing Orders were suspended

None.

FC/25/114 To receive any Questions to Council from Members

None.

FC/25/115 Finance & Audit

1. To receive the schedule of accounts for payment

An amended Schedule of Accounts for Payment was tabled, duly approved and signed.

The Clerk as RFO reminded members that all invoices were available on the table for inspection at this meeting.

2. To consider a Grant Funding request form Ollerton District Community First Responders

Following discussion it was agreed that the Town Council would provide funding for all items on the application with the exception of the defibrillator.

FC/25/116 Special Projects

1. To receive any relevant updates on Town Centre Regeneration

Following a meeting with the Council's legal advisor and valuer and Officers of the District Council, Cllr R Shilling gave an update on the Council's position with regards to the Heads of Terms and other issues. No HOT's have been agreed.

NSDC looking at the design as a whole and OBTC have requested a longer lease.

FC/25/117 Environment Committee

1. To receive any updates on the installation of youth shelters

The Clerk reported that the base had been installed for the 2nd youth shelter. Installation of shelter being carried out in September.

2. To consider a suggestion regarding new equipment at Birch Road Play area

The Clerk tabled information regarding proposed new equipment for the park. The Clerk confirmed that there was money in the budget for this and a possibility of S106 money being available. Councillors agreed that the Clerk and Deputy Clerk be given delegated powers to take this forward.

3. To approve continued joint working with OVRA on Mill Field

The Clerk informed members that Steve Long had confirmed that OVRA (Ollerton Village Residents Association) still wished to work with the Council with carrying out the relevant works on Mill Field in Ollerton Village. The Clerk also confirmed that OVRA have their own insurance for volunteers.

25/118 Events

To receive updates on the following 2025 events

1. Scarecrow Festival – 18th October 2025

Application forms are available and posters are in the process of being taken out.

2. Remembrance Sunday – 9th November 2025

Continues to be promoted through the Ollerton Together meeting and the Roundabout Magazine.

3. Christmas Lights – Friday 21st November 2025

The Clerk reported that she had still not heard anything from the Lions regarding Santa attending the switch on.

The Clerk reported that all of the above events had been taken to the Ollerton Together networking group and great response for support had been given.

FC/25/119 To receive the draft minutes of the following committees and working parties and note the decisions made thereto:

The following minutes were noted:

1. Planning Committee – 18th October 2025
2. Remembrance Sunday – 9th November 2025
3. Christmas Lights – Friday 21st November 2025

FC/25/120 To note items for inclusion on future agendas

None.

FC/25/121 To note the date and time of the next meeting

Wednesday 10th September 2025 at 6.00pm

Meeting closed at 19.24pm