



Town Hall
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Clerk: Karen Wakefield

The Minutes of the ordinary meeting of the Full Council held on Wednesday 30th October 2024 at 7.00pm

PRESENT: Cllrs L Brazier (Chair), D Batey, A Brazier, G Lake, J Munroe, M Pringle, S Satterly, D Shelton, L Shilling, R Shilling, M Staley

Mrs K Wakefield - Clerk Mrs J Fletcher – Deputy Clerk

Cllr T Wildgust - NSDC

APOLOGIES: Cllrs P Beedle and B Wells for personal reasons and R Fazil and S Willis due to work.

Resolved: that these apologies be accepted

Declarations of members interests: None

Declaration of any intentions to record the meeting: None

24/121 To approve the Minutes of the Full Council meeting held on Wednesday 18th September 2024 (*enclosed*)

The Minutes, having previously been circulated, were signed as a true and correct record.

24/122 Clerks Report

Nothing to report.

24/123 To suspend Standing Orders to allow for:

1. Questions or Statements from Members of the Public - none present

24/124 To resume Standing Orders

24/125 To receive any Questions to Council from Members

None.

24/126 To receive any written reports from District and County Councillors

None received.

24/127

To review committee membership

The Clerk reminded members that it had been agreed at the Annual Meeting of the Council to review Committee membership when the vacancy for a Councillor had been filled.

Following discussion Cllr Batey proposed that Cllr Satterley be added to the Finance & Audit committee and this was seconded by Cllr A Brazier.

Proposed: Cllr Batey **Seconded:** Cllr A Brazier
Decision: Unanimous

Further discussion to take place at a later date regarding membership of other committees.

Cllr L Brazier informed members that the Deputy Prime Minister had made reference to hybrid meetings at a recent conference. Further information on this item and also the Code of Conduct would be discussed when full details are released by Government.

Following discussion it was:

Resolved: That the Clerk was instructed to obtain costings for updating Council technology.

24/128

Finance & Audit

1. To receive the schedule of accounts for payment (*enclosed*)

The Schedule of Accounts for Payment was tabled, duly approved and signed.

The Clerk as RFO reminded members that all invoices were available on the table for inspection at this meeting.

2. To receive a request for the transfer of a Community Asset

The Clerk informed members that a formal written request had been received from a Friendly Society for the members to consider the transfer of a building in their ownership to the Town Council to protect it as a community asset.

The Council had previously considered this in 2004 but it had not been taken finalised due to so legal issues at the time..

3. To instruct the Clerk on any matter relating to the Community Asset

Following on from item 2 above, further discussion took place and it was proposed and agreed that the Clerk, with Cllr Batey (Chair of F&A) and Cllr L Brazier (Chair of the Council) deal with immediate matters relating to this proposal and report back at the first appropriate opportunity

Proposed: Cllr Batey **Seconded:** Cllr L Brazier
Decision: Unanimous

4. To receive a request from the Events Working Party

The Clerk informed members that there was only £500 in the budget to spend on entertainment in the entertainment budget. Further funding was required to enable enhancement of the event.

The Clerk had contacted the YMCA with regards to their climbing wall and was awaiting confirmation that this would be available.

Characters will be visiting the event along with Chris Miggells, a local pianist, the Dukeries Singers and Band.

Ollerton TFC will be bringing their nets for the penalty shootout challenge as per last year.

Small fairground rides will be provided and confirmation is awaited from the Youth Service for their offering to the event.

5. To discuss matters relating to recent non-attendance and consider a draft Attendance Policy (SLCC Template sent out)

Following recent issues with the lack of the relevant number of members attending meetings, the Clerk reminded members that they were summoned to attend the various council meetings and if they were unable to do so apologies needed to be given in plenty of time.

Discussion took place regarding reserves for meetings and a draft attendance policy was discussed.

Members of the Policy Working Party would work on the policy with assistance from NALC and the SLCC and present back to Full Council for approval.

6. To receive a request for staff training

A member of staff had expressed their interest in taking the CiLCA qualification. There would be a cost implication to the Council.

Following discussion it agreed by all that the Council would support the member of staff with the cost of the training.

24/129

Special Projects

1. To receive any relevant updates from the Clerk on Town Centre Regeneration and the proposed Banking Hub

The Clerk reported that following a recent online meeting with a member of the Banking Hub team, they were now looking at providing a temporary hub in the interim to being sited permanently within the new development.

With regards to the regeneration project, the Autumn budget had taken place today and updates on Levelling Up Funding would be available in the coming days. Members will be kept informed of all developments.

To receive any relevant updates regarding the following:

1. Skatepark

The Clerk gave an update on the proposed development works at the skatepark. Previously it had been agreed that the concrete slab be painted out with games and a roadway for the smaller users, following a meeting with some of the older users Council agreed to develop the slab with various items for use by skateboarders.

Several companies have been approached but have declined to carry out the works. Others will be approached in the coming months.

The young people had also requested a youth shelter, lighting and CCTV.

Following discussion it was proposed that a shelter be sited on Central Park.

Proposed: Cllr Batey **Seconded:** Cllr Munroe
Decision: Unanimous

Resolved: that costings for a shelter and its installation will be obtained for future discussion.

2. Biodiversity

The Clerk informed members that they have the link to the Biodiversity survey and they were encouraged to use it.

Junior Town Council

1. To receive any updates relating to the Junior Town Council

The Clerk informed members that 6 new JTCllrs had attended the first last meeting along with their colleagues.

Events**To receive updates and consider any recommendations from the Events Working Party**1. Scarecrow Festival – 19th October 2024

There was a record number of entries this year with Boughton Manor Care Home being the outright winners followed by Playdays Nursery and St Joseph's School.

Photograph's of all of the entries will be displayed in the corridor downstairs in the Town Hall.

2. Remembrance Sunday – 10th November 2024

The Clerk confirmed that several volunteers have come forward to marshal the event.

Members of the Ollerton Together Group had worked well to produce a stunning display outside of the Town Hall.

ATTFE supplied additional 'Tommies' which our Amenity Team had worked hard to get them displayed in appropriate places around the Town.

Other community groups are also producing displays.

An area has been designated for wheelchair users in the 'Hop Pole' car park and volunteers will be on hand to manage access to the area.

Timings for the parade were given to members.

Areas within the memorial gardens are being designated for the various groups who need to be situated in there.

There is no band this year, the drum corps will be leading the parade (subject to the number of members).

The Deputy Clerk is to contact Rev Richard regarding opening the church for refreshments. Members were requested to be present in the church.

Monday 11th November, a short service led by Rev Richard will be taking place on the 'Co-op' corner to mark Armistice Day.

3. Christmas Lights Switch On – 29th November 2024

The Clerk reported that everything was in hand and volunteers were still required for the event, a schedule was tabled and members added their names to the volunteer rota.

24/133

Outside Bodies

1. To receive a report from the Town Clerk – Roundabout Community Newspaper

The Clerk reported on the recent AGM which had been well attended. The Roundabout is going from strength to strength and advertising is improving.

The Management Committee was struggling for numbers, currently only 5 with 2 paid employees, the required number written in the constitution is 20.

The meetings are held 4/6 times a year.

The Chair reported that this was a very important asset for the Town and the Council.

2. To receive a report from Cllr L Brazier – St George's Day Group

Cllr L Brazier reported that the St George's day event will be taking place on 25th April 2025.

The group were in a good position regarding finances.

Support to be given by the Town Council via time not finances.

The dragon is currently stored at ROB.

They will be having more regular meetings in smaller groups.

3. To agree the reports for the next meeting

Resolved: Cllr M Staley to report on Boughton Village Hall
Cllr R Shilling to report on Age Concern Friendship Group

24/134 To receive the draft minutes of the following committees and working parties and note the decisions made thereto:

1. Environment Committee – 17th September 2024
2. Junior Town council – 24th September 2024
3. Planning Committee – 24th September 2024
4. Events Working Party – 23rd October 2024

Noted.

24/135 Correspondence & Publications

1. ICCM – The Journal

Noted.

24/136 To note items for inclusion on future agendas

None.

24/137 To note the date and time of the next meeting

Wednesday, 11th December 2024 at 7pm