



Town Hall
Sherwood Drive
New Ollerton
NEWARK
Notts
NG22 9PP
Tel: 01623 860811
Email: office@ollerton-tc.gov.uk
Clerk: Karen Wakefield

The Minutes of the ordinary meeting of the Full Council held on Wednesday 10th April 2024 at 7.00pm

PRESENT: Cllrs L Brazier (Chair), D Batey, P Beedle, A Brazier, G Lake, M Pringle, D Shelton, L Shilling, R Shilling, S Willis

Mrs K Wakefield (Clerk) Mrs J Fletcher (Deputy Clerk)

APOLOGIES: Cllrs M Staley for work, R Fazil, J Halligan, J Munroe, B Wells and for personal reasons

Resolved: that these apologies be accepted

Declarations of members interests: None

Declaration of any intentions to record the meeting: None

24/30 To approve the Minutes of the Meeting of the Full Council held on Wednesday 28th February 2024

The Minutes, having previously been circulated, were signed as a true and correct record.

24/31 Clerks Report *(not already covered on the agenda)*

The Clerk informed members of the resignation of Cllr Halligan and gave his thanks to members and staff for their help and support. A letter of thanks would be sent on behalf of the Council.

The Clerk would start the process for a Casual Vacancy as the resignation had been received too late for the position to be part of the upcoming Elections in May.

The Clerk presented members with the recently received portrait of King Charles III. The portrait was a gift from Government to all Parish and Town Councils.

24/32 To suspend Standing Orders to allow for:

1. Questions or Statements from Members of the Public

Not applicable.

24/33 To resume Standing Orders

Not applicable.

24/34 To receive any Questions to Council from Members

None.

24/35 To receive any written reports from District and County Councillors

None.

24/36 Junior Town Council

To receive an update on JTC activities

NCC Cllr M Pringle had been in attendance at this meeting and reported that the JTCllrs continue to be very enthusiastic and a very informative meeting had been conducted. He made the suggestion that the JTCllrs stood up when presenting their reports etc, this would be passed on to them at their next meeting.

The speaker for the next meeting is from the Youth Parliament.

24/37 Finance & Audit

1. To receive the schedule of accounts for payment

An amended Schedule of Accounts for Payment was tabled, duly approved and signed.

The Clerk as RFO reminded members that all invoices were available on the table for inspection at this meeting.

2. To receive a Grant Funding application from Ollerton & Boughton Friendship Club

Following discussion it was agreed that the sum of £250.00 be awarded to Ollerton & Boughton Friendship Club

Decision: Nem-con

3. To receive a request from Forest View Academy

A letter had been sent to all Councillors requesting support for works to a garden area..

Following discussion Cllr L Brazier informed members that he would visit the school to find out exactly what they would like and report back at the next Full Council meeting.

4. To note arrangements for 2023/24 Audit

The Clerk reported that the financial year end closure had taken place this week and the accountant was very pleased with our accounts.

The Internal Auditor is due next Monday to carry out his checks on the Council's processes and procedures in addition to the financial records. The relevant paperwork will be taken to the next Finance and Audit meeting.

Information for the External Auditor will be submitted well before the deadline in June.

24/38

Special Projects

To receive any relevant updates and agree future actions regarding the following:

1. Town Centre Regeneration – Levelling up Fund

Cllr R Shilling gave a report following the latest stakeholder meeting. The needs of all the partnership are being concentrated on.

NSDC Officers could be present at the Town Meeting to update the public on the current situation with the project. Information could be displayed around the room.

Certain areas that are being looked at to form part of the project are still awaiting confirmation and tender documents will be sent out to interested parties for other activities.

Legal documentation has not yet been received from all parties concerned.

In addition to the 'LUF' monies, 2 further grants have been applied for, one has been confirmed as unsuccessful, the other result is still awaited.

24/39

Environment Committee

To receive any relevant updates regarding the following:

1. Cemetery Extension and repairs

The Clerk had nothing further to report from the Church or the Solicitors.

A letter had been received from a neighbour complaining about the unkempt state of the wildlife garden, the Clerk had passed on the relevant contact details for the Church.

2. Play Park repairs

The Clerk reported that a quotation had been received in the sum of £37,000 for works to the paths around Central Park.

The insurance inspector had recently carried out an inspection on the skate park and informed the Clerk of his concerns. Following his advice, Central Park would remain closed until a decision was taken regarding the wooden ramps.

Discussion took place regarding the ongoing financial implications should the ramps be replaced with wood and it was

Resolved: that the ramps were taken down, the site made safe and then re-opened to the public.

The Clerk was instructed to contact the joinery company as soon as possible.

24/40

Events

1. Day 80th Anniversary – 6th June 2024 – update from NSDC/NCC

The Clerk confirmed to members that flags had been ordered for both of the Town Hall and War Memorial Garden flag poles.

NCC and NSDC Cllrs confirmed that their Councils were not organising any events but were raising an appropriate flag.

A service led by Rev Richard Hanford was being held outside the Town Hall on 6th June at 6pm.

24/41

Outside Bodies

1. To receive the following report(s):

Cllr R Shilling – Age Concern

Cllr Shilling reported that the group were pleasantly surprised and thanked the Town Council for their grant funding for room hire costs and for the help that the Council staff had given them in the past.

Membership is now growing following the fall in numbers after the Covid pandemic.

24/42

To receive the draft minutes of the following committees and working parties and note the decisions made thereto:

The following minutes were noted and acknowledged.

1. Planning Committee – Tuesday 5th March and 2nd April 2024
2. Environment Committee – 12th March 2024
3. Finance and Audit – 13th March 2024
4. Junior Town Council – Tuesday 26th March 2024

24/43

Correspondence

1. Clerks & Councils Direct – noted
2. ICCM Journal – noted

24/44

To note items for inclusion on future agendas

None.

24/45

Future Meetings

1. To approve the draft meeting schedule for 2024/25 – unanimously agreed
2. To note the date and time of the next meeting - **Wednesday 15th May 2024** – Annual Meeting of the Town Council at 6.30pm Immediately followed by Full Council – noted
3. **8th May 2024**, 6pm - Annual Town Meeting – noted