



FINANCE & AUDIT COMMITTEE

Town Hall
Sherwood Drive
New Ollerton
NEWARK
Notts
NG22 9PP
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Clerk: Karen Wakefield

Minutes of the Meeting of the Finance & Audit Committee held at **6.30pm** on **Wednesday 13th March 2023** in the Function Room of the Town Hall, Sherwood Drive, New Ollerton

Present: Cllrs D Batey (Chair), A Brazier, J Halligan, G Lake,
L Brazier (ex-officio), L Shilling (ex-officio)

Mrs K Wakefield – Clerk

Mrs J Fletcher – Deputy Clerk

Apologies and reasons for absence: Cllrs M Pringle due to NCC work and B Wells for personal reasons

Resolved: that these apologies be accepted.

Declarations of Members Interests: None

Declarations of any intentions to record the meeting: None

FA/24/04 To approve the Minutes of the Finance & Audit Committee meeting held on Wednesday 17th January 2024

The minutes, having previously being circulated, were signed as a true and correct record.

FA/24/05 Finance & Audit:

1. To agree and sign the bank reconciliation and bank statements for Months 10 and 11

The bank reconciliation and bank statements for all accounts for Months 10 and 11 of 2023/2024 were tabled, inspected and signed by the Chairman as being concurrent.

2. To receive an interim Schedule of Accounts for payment

The Clerk tabled an amended Schedule of Accounts which was duly approved and signed.

Members were reminded that invoices were available for inspection at this meeting.

3. To note arrangements for the completion of the financial year end

Financial year end close down – 9th April 2024. Noted.

4. To note arrangements for the Internal Audit 2023/2024

Internal Audit – 15th April 2024. The independent Internal Auditor will check the Council's processes and procedures in addition to the financial records. Documentation will be presented at the Finance and Audit meeting on 17th April 2024. Noted.

FA/24/07 Date & Time of Next Meeting Wednesday 17th April 2024 at 6.30pm

Meeting closed at 6.50pm