



ENVIRONMENT COMMITTEE

Town Hall
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New Ollerton
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Clerk: Karen Wakefield

Minutes of the Meeting of the Environment Committee held at **6.30pm** on **Tuesday 12th March 2024** in the Function Room of the Town Hall, Sherwood Drive, New Ollerton

Present: Cllrs B Wells (Chair), D Batey, P Beedle, A Brazier, L Brazier (ex-officio), D Shelton, L Shilling (ex-officio)

Mrs K Wakefield – Clerk

Mrs J Fletcher – Deputy Clerk

Apologies and reasons for absence: Cllr M Staley for personal reasons

Resolved: That these apologies be accepted.

Declarations of Members Interests: None

Declarations of any intentions to record the meeting: None

ENV/24/10 To approve the Minutes of the Environment Committee meeting held on Tuesday 16th January 2024.

The minutes, having been previously circulated, were signed as a true and correct record.

ENV/24/11 Amenity Space and Play Areas

1. To receive any updates regarding the timber skatepark ramps

The Clerk informed members that a further repair due to wear and tear to the skate park had been undertaken. The Clerk also informed members that due to the inclement weather the site visit had not yet been arranged but that it was in hand.

2. To receive any updates on repairs and maintenance

The Clerk reported that all of the outstanding works had now been completed.

ENV/24/12 Cemetery

1. To receive any updates regarding the cemetery extension

Nothing further to report other than the Solicitor working on this project had recently moved on and the new one was awaiting information from the other parties solicitors.

The Clerk had spoken to a planning officer at the District Council with regard to the provision of S106 monies for Cemetery upgrades.

Information had been received from an ICCM approved company with regard to the surveys required for the proposed new area. They had provided a free preliminary survey which the Clerk tabled. Further information to be sent to Councillors. The Clerk confirmed that she had not committed the Council to any costs at this time.

Other quotations would be required before making a commitment to the works being carried out.

ENV/24/13 Trees

1. To receive any relevant updates

The Clerk reported that all the first tranche of tree works had now been completed.

ENV/24/14 Amenity Work – Grass cutting, litter picking, street cleaning etc

1. To receive any relevant updates

Grass cutting will begin in April.

The issue of litter around the Retford Road area of Boughton had been raised at Full Council by a member of the public. The issue had been addressed and the complaints process had been reiterated and carried out.

The Clerk wished to inform members of the follow up to an initial request that had been made six months ago by a member of the public who wished the Council to move a litter bin in Ollerton Village. This was due to the MOP requesting a dropped kerb be put in place to the NCC Highways department. They had contacted the Clerk this week with an update, they were no longer wanting a dropped kerb but still wished the litter bin to be moved. The Clerk had informed them that the litter bin was sited on a post showing the end of the legal road restrictions imposed by the County Council and it was not within our power to relocate this sign as it would require a change to the traffic order. There was no valid reason for installing a further post for the litter bin in a different area.

The Clerk reported that food waste and paper coffee cups had been dumped in the Forest Road car park. The Amenity Team would be monitoring the situation.

ENV/24/15 Mill Field

1. To receive any further updates regarding a proposed wildflower garden for Mill Field

The Clerk reported that she would be having a meeting with the Chair of Ollerton Village Residents Association (OVRA) the following day.

Cllr Beedle informed members that OVRA had had an initial meeting with the Wildlife Trust with regards the relevant planting and habitat created on Mill Field. There was a further meeting planned and he would like to attend this and report back to the Council.

Cllr L Brazier outlined the Biodiversity Net Gains project. NSDC have a Biodiversity Officer and the portfolio officer would be invited to the next meeting.

A NSDC Officer was due to visit Mill Field and a report would be given to the Town Council.

ENV/24/16 Allotments

1. To receive a report on current tenancy and any other relevant issues

The Deputy Clerk reported that there was currently nobody on the waiting list with a small number of plots still available for use.

Several plots were still being cleared of rubbish and these would be available for use in the coming weeks.

Newark Co-Production group were having a plot, the Council have agreed to cover the rent and bond for the first year.

Meetings will continue to be held regularly with members of the ATA committee.

Cllr Brazier informed members that the ATTFE learners could assist with cleaning of the allotment plots and he would forward information to the Clerk.

ENV/4/17 War Memorial Gardens

- 1. To receive any relevant updates

The Clerk confirmed that the cleaning of both war memorials is in hand.

ENV/24/18 Date & Time of Next Meeting – Tuesday 14th May 2024 at 6.30pm

Meeting closed at 7.06pm