



Town Hall
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New Ollerton
NEWARK
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Clerk: Karen Wakefield

The Minutes of the ordinary meeting of the Full Council held on Wednesday 28th February 2024 at 7.00pm

PRESENT: Cllrs L Brazier (Chair), D Batey, A Brazier, R Fazil, J Halligan, G Lake, J Munroe, M Pringle, D Shelton, L Shilling, R Shilling, M Staley

Mrs K Wakefield (Clerk) Mrs J Fletcher (Deputy Clerk)

1 member of the public

APOLOGIES: Cllrs P Beedle for work, B Wells and S Willis for personal reasons

Resolved: that these apologies be accepted

Declarations of members interests: None

Declaration of any intentions to record the meeting: None

24/15 To approve the Minutes of the Meeting of the Full Council held on Wednesday 24th January 2024

The Minutes, having previously been circulated, were signed as a true and correct record.

24/16 Clerks Report *(not already covered on the agenda)*

The Clerk reported that following a teams meeting with officers from the DWP and NSDC it was clear that there would definitely not be a service like previously provided in the Town. The DWP were encouraging partners to arrange events that they would then support.

There is a will to be part of the new development but consideration would have to be undertaken as to what sort of service the DWP would provide.

The Clerk informed members that the DWP had pulled out of the Town Hall service due to not having a designated security guard and they had also not made any financial contribution to the service.

24/17 To suspend Standing Orders to allow for:

1. Questions or Statements from Members of the Public

A member of the public brought to members attention the serious issues regarding speeding and litter on the Retford Road, Boughton, towards Walesby. Various members of the public in the area had been litter picking the area, many of whom are elderly.

The Clerk asked that any issues regarding litter picking of this area be reported to the Town Hall.

It was suggested that a community litter pick be undertaken with Councillors Munroe and Batey offering to take the lead on this. The Clerk requested that members of the Town Council who are also District Councillors take the idea for a community litter pick forward with the relevant officers at the District Council.

24/18 To resume Standing Orders

Standing Orders were resumed.

24/19 To receive any Questions to Council from Members

None.

24/20 To receive any written reports from District and County Councillors

Reports received by the Clerk had been circulated previously and were noted by all.

24/21 Finance & Audit

1. To receive the schedule of accounts for payment

An amended Schedule of Accounts for Payment was tabled, duly approved and signed.

The Clerk as RFO reminded members that all invoices were available on the table for inspection at this meeting.

2. To receive a Grant Funding application from Newark Co-Production

Following discussion it was agreed that the sum of £500.00 be awarded to Newark Co-Production.

It was further agreed that an additional £100 be available to cover the rental cost and bond for the first year of the groups community allotment.

Proposed: Cllr Batey
Decision: Nem-con

Seconded: Cllr A Brazier

3. To note arrangements for 2023/24 Audit

The Clerk reported that arrangements were being put in place for the financial year end closure, the Internal Audit and the submission of the AGAR. The independent Internal Auditor will check the Council's processes and procedures in addition to the financial records.

24/22

Special Projects

To receive any relevant updates and agree future actions regarding the following:

1. Town Centre Regeneration – Levelling up Fund

The Clerk reported that as part of the work being undertaken with the project an Expression of Interest had been lodged with regards to a Heritage Funding bid. Architects are currently carrying out further research for this part of the project.

A further TCR meeting is due to take place.

24/23

Environment Committee

To receive any relevant updates regarding the following:

1. Cemetery Extension

The Clerk had recently contacted our Solicitors who have had a change of staff. The Clerk has also contact ICCM (Institute of Cemetery and Crematorium Management) regarding processes required before the new extension could be used for interments. They will provide a free preliminary report.

The Site would require full planning permission and surveys by the Environment Agency. A professional contractor would need to be employed to ensure that the land is fit for use. These works would incur substantial costs.

The Clerk informed members that she had impressed on our solicitors the need for their works to be carried out speedily.

The Clerk reminded members that the Town Council currently have two areas of land that could be developed for cemetery use.

2. Tree Works

The Clerk reported that all the remaining outstanding works have now been completed.

24/24

Events

1. Day 80th Anniversary – 6th June 2024

Following discussion it was agreed that the Council would assist external groups with the purchase of flags and other commemorative items as per the Queens Jubilee celebrations.

The Clerk was instructed to purchase two commemorative flags.

Rev Richard to be contacted with regards to a possible service at the Co-op Corner on the morning of the 6th June.

2. Colliery Commemorative Service – 29th February 2024

Members were informed that there is an all day event planned for local students at St Paulinus Church with a commemorative service also being held at 6.00pm to celebrate the 30 year anniversary of the closure of Ollerton Pit.

24/25 To receive the draft minutes of the following committees and working parties and note the decisions made thereto:

The following minutes were noted and acknowledged.

1. Events Committee – Monday 29th January 2024
2. Planning Committee – Tuesday 6th February 2024
3. Junior Town Council – Tuesday 6th February 2024

24/26 Correspondence

- 1 NCC – Re CPO & SRO for Ollerton Roundabout Improvements

The Clerk had contacted an officer at NCC who had confirmed that this item was for information purposes only.

- 2 NSDC Biodiversity Net Gain Habitat Banks

The Clerk had contacted an officer at NSDC for clarification of this correspondence. The officer will be visiting an area of the Town in due course and the item is to be placed on the agenda for the Environment Committee for further discussion.

24/27 Annual Town Meeting

1. To consider moving the date of the Annual Town Meeting for logistical purposes (*must be held between 1st March and 1st June*)

The Clerk proposed that the ATM be moved from 1st May as this was the evening prior to the forthcoming election and would cause logistical difficulties due to the room being prepared as a Polling Station. 8th May was proposed as an alternative date.

Following discussion it was

Resolved: that the Annual Town meeting be moved to 8th May 2024

24/28 To note items for inclusion on future agendas

The Clerk clarified the reason for the inclusion of this item on the agenda.

24/29 To note the date and time of the next meeting

Wednesday 10th April 2024 at 7pm