



ENVIRONMENT COMMITTEE

Town Hall
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New Ollerton
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Clerk: Karen Wakefield

Minutes of the Meeting of the Environment Committee held at **7.00pm** on **Tuesday 16th January 2024** in the Function Room of the Town Hall, Sherwood Drive, New Ollerton

Present: Cllrs B Wells (Chair), D Batey, A Brazier, L Brazier (ex-officio), M Staley

Mrs K Wakefield – Clerk

Mrs J Fletcher – Deputy Clerk

Apologies and reasons for absence: Cllr P Beedle due to work and Cllr D Shelton for personal reasons

Resolved: That these apologies be accepted.

Declarations of Members Interests: None

Declarations of any intentions to record the meeting: None

ENV/24/01 To approve the Minutes of the Environment Committee meeting held on Tuesday 14th November 2023

The minutes, having been previously circulated, were signed as a true and correct record.

ENV/24/02 Amenity Space and Play Areas

1. To receive any updates regarding the timber skatepark ramps

The Clerk informed members that she had not had the opportunity to follow up with the contractors to arrange a site visit due to the recent problems with the bad weather.

Cllr L Brazier informed all that he would check on the S106 monies that was available to the Town Council for clarification on how it could be spent.

2. To receive any updates on repairs and maintenance

The Clerk reported that she was awaiting a date from the contractors for the remaining outstanding works to be completed. The drainage works on Central Park had been completed along with some works to the roundabout.

ENV/24/03 Cemetery

1. To receive any updates regarding the cemetery extension

Nothing further to report, awaiting information from the other parties solicitors.

ENV/24/04 Trees

1. To receive any relevant updates

The Clerk informed members that she was awaiting an invoice from the contractors. All works had been completed in the first phase except for a small area of work that required a more specialised piece of equipment which was awaited by the contractors. The works will be carried out in the coming weeks.

The contractor is to look at the phasing of the rest of the works and will provide a schedule of works document.

The tree survey would also be set up as an ongoing regular schedule.

ENV/24/05 Amenity Work – Grass cutting, litter picking, street cleaning etc

1. To receive any relevant updates

No problems currently with any works carried out by OBTC team. The Amenity Foreman had flagged up an issue with the Retford Road estate. Our team litter pick the area regularly 3 times a week but have noticed a greatly increased issue regarding fly tipping.

The Clerk had contacted NSDC waste department officers and tabled the emailed response.

ENV/24/06 Mill Field

1. To receive any further updates regarding a proposed wildflower garden for Mill Field

In the absence of Cllr Beedle, the Clerk reported that the Amenity Team are continuing to work with OVRA.

Severn Trent Water had been out to Mill Field to address an issue with the rising water main.

ENV/24/07 Allotments

1. To receive a report on current tenancy and any other relevant issues

The Deputy Clerk reported that there had been a steady flow of tenants renewing their tenancy since the Christmas break. The Amenity Team are clearing the empty plots ready for reletting, a skip will be required at a date to be agreed to remove all the rubbish from site.

Meetings are being arranged with members of the ATA committee in the coming weeks.

2. To approve a change to the times allowed for bonfires in winter months for safety reasons

Following the recent ATA AGM it was proposed that the time be changed in the tenancy agreement from 4pm to 3pm in the winter months to enable fires to be lit during the lighter part of the day.

Following discussion all members agreed with the proposed from the ATA and the allotment tenancy agreement would be updated accordingly.

ENV/4/08 War Memorial Gardens

1. To receive any relevant updates

The Clerk confirmed that she will be in contact with the relevant contractor to arrange for the cleaning of the memorial and Kohima stone to be undertaken at a suitable time during the coming months.

There had been no issues with the memorial gardens following the recent flooding in the area.

ENV/24/09 Date & Time of Next Meeting – Tuesday 12th March 2024 at 6.30pm

Meeting closed at 7.10pm