



FINANCE & AUDIT COMMITTEE

Town Hall
Sherwood Drive
New Ollerton
NEWARK
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Clerk: Karen Wakefield

Minutes of the Meeting of the Finance & Audit Committee held at **6.30pm** on **Wednesday 6th December 2023** in the Function Room of the Town Hall, Sherwood Drive, New Ollerton

Present: Cllrs D Batey, G Lake, L Shilling

Mrs K Wakefield – Clerk

Apologies and reasons for absence: Cllrs A Brazier, L Brazier & M Pringle due to NSDC meetings and Cllrs J Halligan & B Wells for personal reasons

Resolved: that these apologies be accepted.

Declarations of Members Interests: None

Declarations of any intentions to record the meeting: None

FA/23/27 To approve the Minutes of the Finance & Audit Committee meeting held on Wednesday 11th October 2023 (enclosed).

The minutes, having previously being circulated, were signed as a true and correct record.

FA/23/28 Finance & Audit:

1. To agree and sign the bank reconciliation and bank statements for Months 4, 5, 7 & 8

The bank reconciliation and bank statements for all accounts for Month 4, 5 & 7 of 2023/2024 were tabled, inspected and signed by the Chairman as being concurrent. Month 8 to be presented at the next meeting on receipt of the original bank statement..

2. To note arrangements for budget setting 2024/25

The Clerk outlined the arrangements for budget setting meetings with a view to a final decision on the Precept requirements being made prior to 1st February 2024

FA/23/29 Human Resources

1. To note the NJC Pay Award 2023/24

Noted.

2. To consider rejoining the Living Wage Foundation

Following discussion it was unanimously decided to rejoin The Living Wage Foundation

3. To receive an update from the Clerk on general staffing matters

The Clerk reported that all is ok. Winter colds are causing some issues. Covid test kits order is in progress

FA/23/30

Date & Time of Next Meeting

Wednesday 17th January 2023 6.30pm – Budget Setting. ALL OBTC MEMBERS