



Town Hall
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Clerk: Karen Wakefield

The Minutes of the ordinary meeting of the Full Council held on Wednesday 20th September 2023 at 7.00pm

PRESENT: Cllrs L Shilling (Vice Chair), D Batey, R Fazil, J Munroe, R Shilling, M Staley, B Wells and S Willis

Mrs K Wakefield (Clerk) Mr P Munday (Admin Assistant)

APOLOGIES: Cllrs M Pringle, L Brazier and A Brazier who were attending NSDC council meeting, and Cllrs J Halligan & P Beedle due to personal reason.

Resolved: that these apologies be accepted.

Declarations of members interests: None

Declaration of any intentions to record the meeting: None

23/110 To approve the Minutes of the Meeting of the Full Council held on Wednesday 26th July 2023 (*enclosed*)

The Minutes, having previously been circulated, were signed as a true and correct record.

23/111 To receive any information from the Clerk following actions agreed at the last meeting (*not already covered on the agenda*)

The Clerk reported that a letter of thanks had been sent to AW Lymn for the work done on the Queen Elizabeth II Jubilee Field plaque on Yew Tree Park.

23/112 To suspend Standing Orders to allow for:

1. Questions or Statements from Members of the Public

No members of public in attendance therefore Standing Orders were not suspended

23/113 To resume Standing Orders

Not Applicable

23/114 To formally receive any proposals discussed whilst Standing Orders were suspended

Not Applicable

23/115 To receive any Questions to Council from Members

Cllr Batey requested an update on works to the council chamber, feeder posts for the Christmas Lights and funding for Town Hall Works.

The Clerk reported that we are still waiting for works and quotes to be done for new council chamber door and additional work will be needed to make existing offices suitable for staff.

The Clerk will be seeking updates regarding work for the feeder posts in the Deputy Clerks absence.

The Clerk reported that original information supplied regarding funding for Town Hall works was incomplete and will continue to gain quotes for works needed and will work with officers from NSDC regarding funding.

23/116 To receive any written reports from District and County Councillors

No reports given as none in attendance.

23/117 Junior Town Council

The Clerk reported that there is communication between the schools to arrange a date for the next Junior Town Council meeting.

23/118 Finance & Audit

1. To receive the schedule of accounts for payment (*enclosed*)

An amended Schedule of Accounts for Payment was tabled, duly approved and signed.

Members were reminded that invoices were available for inspection at this meeting.

2. To note the conclusion of the 2022/23 Audit (*enclosed*)

Noted. The Clerk reported that the Notice of Conclusion had been displayed in the noticeboard and on the website in line with current legislation. The External Auditor had raised no matters for concern.

23/119 Special Projects

To receive any relevant updates and agree future actions regarding the following:

1. Town Centre Regeneration – Levelling up Fund & High St Task Force

Nothing to report since the last meeting. Other updates discussed under item 23/115

To receive any relevant updates and agree future actions regarding the following:

1. Cemetery Extension

The Clerk reported that we are awaiting solicitor details from the Church regarding cemetery extension.

2. Tree Works – To note the receipt of the tree survey and receive recommendations for urgent works to be carried out.

The Clerk read out the report from the tree survey and provided the quotes for the necessary work that is urgently needed. Cllr Batey suggested works go ahead but a review of earmarked reserves was needed to budget for future works. The Clerk suggested 2 or 3 Councillors from within the Environment Committee work with them to focus on future tree works.

Following discussion it was

Resolved: That the Clerk be instructed to authorise necessary priority tree works.

Proposed: Cllr R Shilling.

Seconded: Cllr D Batey

Descision: Unanimous

3. Playpark repairs – to receive a recommendation for required works to be undertaken.

The Clerk reported that the joiner had been contacted to sort out current repairs and has been advised by the Environment Committee to seek quotes to replace the Skate ramp entirely.

It was suggested that future consideration be given for a permanent fence and lockable gate to be erected around the skate ramp so the whole park does not need to be locked in future.

Cllr R Shilling reported that he had visited Whitewater Road Play Area and was incredibly frustrated at the state of the Toro play area and the fact that areas had been fenced off for 3 months with no apparent progress with repairing damaged equipment. Following discussion it was

Resolved: That the Clerk would oversee this work in more detail to ensure prompt action.

Proposed: Cllr R Shilling

Seconded: Cllr Batey

Decision: Unanimous

The Clerk was also instructed to proceed with the proposed works to repair equipment following the quotes received.

4. To approve an update to the Memorial Bench Policy (*enclosed*)

The policy was approved following minor amendments suggested by the Environment Committee.

Proposed: Cllr D Batey.

Seconded: Cllr R Shilling

Decision: Unanimous

23/121

Events

To receive updates on:

1. Scarecrow Festival – 14th October 2023

The Clerk highlighted the change of date to accommodate staff absence.

2. Remembrance Day Parade – 12th November 2023

It was acknowledged that all members are expected to attend and that more volunteers are needed to act as stewards en-route.

3. Christmas Lights Switch On – 24th November 2023

The Clerk is to arrange an Events Committee meeting

4. D Day 80 Anniversary – 6th June 2024

The Clerk reported on the proposed nationwide use of lighting beacons to mark the 80th anniversary. The existing beacon at Ollerton Pit Woods has been surrounded by overgrown trees and there is no other viable option to locate a beacon on high ground that is visible to all.

Members were asked to give this some thought and report back with ideas to commemorate the event at the next Full Council Meeting.

23/122

Outside Bodies

1. To receive a report from Cllr J Munroe regarding the Royal British Legion

Cllr Munroe provided a brief report on the activities of the Royal British Legion, including meetings and outings and the struggle of finding new members to carry on the work.

2. To receive a report from Cllr B Wells regarding the Jubilee Hall

Cllr Wells reported that the Jubilee Hall has recently been decorated and had new amenities fitted and is very well used with regular events.

3. To agree the reports for the next meeting

Cllr Pringle to provide a report on the work of the SFEP, additional report to be decided.

23/123 To receive the draft minutes of the following committees and working parties and note the DEs made thereto: (*enclosed*)

The following minutes were noted and acknowledged

1. Planning Committee – 25th July 2023 & 29th August 2023
2. Environment Committee – 12th September 2023

23/124 Correspondence - None

23/125 To note the date and time of the next meeting.

Wednesday 1st November 2023 – 7pm