Town Hall
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New Ollerton
NEWARK
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Clerk: Karen Wakefield

The Minutes of the ordinary meeting of the Full Council held on Wednesday 14th June 2023 at 7.00pm

PRESENT: Cllrs L Brazier (Town Mayor), D Batey, A Brazier, J Halligan, G Lake, M Pringle, D Shelton, L Shilling, R Shilling, M Staley, B Wells

Mrs K Wakefield – Clerk Mrs J Fletcher – Deputy Clerk

APOLOGIES: Cllrs J Munroe for personal reasons and S Willis due to work

Resolved: that these apologies be accepted.

Declarations of members interests: None

Declaration of any intentions to record the meeting: None

23/76 To approve the Minutes of the Annual Meeting of the Full Council held on Wednesday 17th May 2023

The Minutes, having previously been circulated, were signed as a true and correct record.

23/77 To approve the Minutes of the Meeting of the Full Council held on Wednesday 17th May 2023

The Minutes, having previously been circulated, were signed as a true and correct record.

23/78 Casual Vacancies – Post Election

1. To consider three applications for co-option following the notice of Casual Vacancies in Ollerton South Ward

   Applications had been circulated to all Councillors from 3 members of the public for the 2 vacancies in the Ollerton South Ward.

   Each candidate gave a brief presentation and answered questions from members.

   Following discussion each vacancy was dealt with separately and members voted unanimously for Mr Paul Beedle and Mr Raja Fazil to be the co-opted Town Council members for the Ollerton South Ward.

   The Chairman welcomed both Cllr Beedle and Cllr Fazil on behalf of the Town Council.

Signed: …………………………………

Dated: …………………………………

23/79 **To receive any information from the Clerk following actions agreed at the last meeting** *(not already covered on the agenda)*

The Clerk read out an email received from the CEO of NSDC following her letter which had been sent on behalf of the Town Council.

Members duly noted the contents of the email and Cllr M Pringle thanked the Clerk for her letter to the CEO.

23/80 **To suspend Standing Orders to allow for:**

1. Questions or Statements from Members of the Public

   No public present therefore Standing Orders not suspended.

23/81 **To resume Standing Orders**

Not applicable.

23/82 **To formally receive any proposals discussed whilst Standing Orders were suspended**

Not applicable.

23/83 **To receive any Questions to Council from Members**

None received.

23/84 **To receive any written reports from District and County Councillors**

None received.

23/85 **Committees & Outside Bodies**

1. To approve a new Committee Structure and meeting frequency following a recommendation by the Finance and Audit Committee.

   The Clerk gave a brief report on the background to some of changes on the Committee Structure and some others that she was proposing to be changed.

   All members unanimously approved the changes and the Clerks proposals.

2. To further review committee membership and representatives on outside bodies

   To be deferred to the July Full Council meeting.

23/86 **Junior Town Council**

1. To receive a verbal report on recent events and ongoing activities

   The Clerk read an email from Andrew Bailey of the Junior Parkrun regarding the Kilometres for the King event. He had visited Parkgate Academy, Forest View Academy and St Joseph's Catholic school and

Signed: …………………………………

Dated: …………………………………

reported that all the schools had given a positive report on their students participation.

OBTC had provided medals for all students for their part in the Kilometres for the King event.

Resolved: One medal is to be attached to a plaque for display in the Function Room.

23/87 Finance & Audit

1. To receive and approve the schedule(s) of accounts for payment

   The Schedule of Accounts for Payment was duly approved and signed.

   Members were reminded that invoices were available for inspection at this meeting.

2. To note a receipt from Sherwood Forest Crematorium and receive a recommendation from Finance and Audit.

   The Clerk reported that an agreed payment had been received from Dignity Funerals (Sherwood Forest Crematorium) as payment according to the original lease agreement.

   Following discussion it was proposed and agreed that the monies be paid into the Ear Marked Reserves for Cemetery Improvements.

   Proposed: Cllr D Batey **Seconded:** Cllr L Shilling
   Decision: Unanimous

3. To note a quotation for infrastructure to facilitate festive lighting

   The Clerk reported that a quotation had been circulated to members for the infrastructure works to supply electricity to 4 natural trees on Forest Road to enable them to continue to be decorated with festive lighting.

   Following discussion it was

   Resolved: that the Clerk obtain further quotations for these works.

23/88 SpecialProjects

To receive any relevant updates and agree future actions regarding the following:

1. Town Centre Regeneration – Levelling up Fund and High Street Task Force

   Cllr R Shilling gave a brief over-view of the LUF for the benefit of new members. The project is moving on and Cllr Shilling will give a further update to members at the next Full Council meeting.

23/89 Events

1. To consider a request from the Pullen Family Funfair to use Ferndale

Signed: ………………………………….

Dated: ………………………………….

Field in September 2023

The Clerk reported that a request had been received from the Pullen Family Funfair and following a discussion between members it was

Resolved: by unanimous decision that they be allowed to bring their fair to Ferndale Field in September 2023.

23/90 Outside Bodies

1. To receive a report from Town Clerk regarding Roundabout Community Newspaper

   The Clerk had recently attend a Roundabout Management meeting and gave a brief update.

2. To agree the reports for the next meeting

   - Cllr D Batey – The Furniture Project
   - Cllr A Brazier - SFEP

23/91 To receive the draft minutes of the following committees and working parties and note the decisions made thereto:

The following minutes were noted:

1. Planning Committee – 30th May 2023
2. Policy Review Working Party – 7th June 2023
3. Finance & Audit – 7th June 2023

23/92 Correspondence

None.

23/93 To note the date and time of the next meeting

Wednesday, 26th July 2023 at 7.00pm

Meeting closed at 20.53

Signed: ………………………………….

Dated: ………………………………….