



Town Hall
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New Ollerton
NEWARK
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Clerk: Karen Wakefield

The Minutes of the ordinary meeting of the Full Council held on Wednesday 17th May 2023 at 7.00pm

PRESENT: Cllrs L Brazier (Town Mayor), D Batey, A Brazier, J Halligan, G Lake, M Pringle, D Shelton, L Shilling, R Shilling, S Willis

Mrs K Wakefield – Clerk Mrs J Fletcher – Deputy Clerk

APOLOGIES: Cllrs B Wells and J Munroe for personal reasons

Resolved: that these apologies be accepted.

Declarations of members interests: None

Declaration of any intentions to record the meeting: None

23/60 To approve the Minutes of the meeting of the Full Council held on Wednesday 5th April 2023

The Minutes, having previously been circulated, were signed as a true and correct record.

23/61 To note any vacancies following the recent elections and agree to carry out Co-options according to the OBTC Co-option Policy

The Clerk reported that 13 councillors had been re-elected to the Town Council leaving 2 vacancies for the Ollerton South Ward.

Following discussion it was:

Resolved: proposed and agreed that the Town Clerk start the process of Co-option.

Proposed: Cllr R Shilling

Seconded: Cllr D Batey

Decision: Nem Con

23/62 To receive any information from the Clerk following actions agreed at the last meeting (*not already covered on the agenda*)

All covered on the agenda.

23/63 To suspend Standing Orders to allow for:

1. Questions or Statements from Members of the Public

No public present therefore Standing Orders not suspended.

- 23/64 To resume Standing Orders**
- Not applicable.
- 23/65 To formally receive any proposals discussed whilst Standing Orders were suspended**
- Not applicable.
- 23/66 To receive any Questions to Council from Members**
- None received.
- 23/67 To receive any written reports from District and County Councillors**
- None received.
- 23/68 Junior Town Council**
1. To receive a verbal report on recent events and ongoing activities

The Clerk reported that the JTC were working towards their next Road Safety Day of Action event.
- 23/69 Finance & Audit**
1. Financial Year ended 31st March 2023
 - a) To receive and consider the Internal Auditors written report

Cllr Batey, Chair of F&A, thanked the Town Clerk and Deputy for once again getting a great report from the Auditor.
 - b) To approve and complete Section 1 of the Annual Return

Section 1 of the Annual Return (Annual Governance Statement) was read out point by point, discussed by members and agreed as correct. The Return was duly completed and signed by the Chairman.
 - c) To receive the income and Expenditure account and Balance Sheet for the year ended 31st March 2023

Received and Noted.
 - d) To approve and complete Section 2 of the Annual Return (the Accounting Statement) for the year ended 31st March 2023

Section 2 of the Annual Return (the Accounting Statements) was read out point by point, discussed by members and agreed as correct. Section 2 completed and duly signed by the Clerk and countersigned by the Chairman.
 2. To receive and approve the schedule(s) of accounts for payment

The Schedule of Accounts for Payment was duly approved and signed.

Members were reminded that invoices were available for inspection at this meeting.

3. To receive a quotation for Council Insurance 2023/24

Following discussion it was

Resolved: that the Council accept the quotation received from the Insurers for the year 2023/24.

4. To receive a quotation for a survey of all trees in OBTC ownership or control

Following discussion regarding the quotation already received by members it was:

Resolved: that following a majority vote the Clerk be instructed to contact the contractor to carry out the survey.

5. To note Boughton Markhams fund spending by Boughton Village Hall

The Clerk reported that the account had now been closed and all monies had been donated to the agreed bodies. A copy of an invoice for the works to Boughton Village Hall had been received.

6. To note actions taken regarding a recent repeat of a breach of the OBTC Habitual & Vexatious Complaints policy and to consider escalating legal actions when appropriate

The Clerk reported that a further letter had been sent, via recorded delivery, to a member of the public. Following discussion, it was

Resolved: that the Clerk be instructed to take legal action should this issue arise again.

23/70

Special Projects

To receive any relevant updates and agree future actions regarding the following:

1. Town Centre Regeneration – Levelling up Fund and High Street Task Force

Cllr R Shilling gave a brief over-view of the LUF for the benefit of new members. Third phase of funding to be applied for.

The Clerk gave a brief update on the HSTF. A meeting was taking place in Edwinstowe House at the same time as the Full Council meeting so unfortunately no one had been able to attend. The Clerk will bring any updates received to Full Council at a later date.

23/71

Events

1. To receive any relevant updates and agree future actions regarding the following:

The Clerk reported that she had publicised the availability of Town Council support for any local events but there had been very little uptake.

The Town Council had supported Age Concern and Ollerton WI along with presenting all school children in this area with a medal for the Kilometres for the King project facilitated by the Junior Park Run.

Grant funding had been received from NSDC towards Coronation event costs.

23/72 Outside Bodies

1. To agree the reports for the next meeting
 - Cllr J Munroe – to provide a report on Community Alcohol Partnership
 - 1 other report to be agreed prior to the meeting.

23/73 To receive the draft minutes of the following committees and working parties and note the decisions made thereto:

The following minutes were noted:

1. Planning Committee – 4th April & 2nd May 2023
2. Finance & Audit – 26th April 2023

23/74 Correspondence

1. Age Concern Friendship Club – Thank you letter for recent donation
2. RAGE Against the Incinerator – Re proposed Incinerator at Bilsthorpe

All noted.

23/75 To note the date and time of the next meeting

Wednesday, 14th June 2023 at 7.00pm

Meeting closed at 20.58