



Town Hall
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New Ollerton
NEWARK
Notts
NG22 9PP
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Email: office@ollerton-tc.gov.uk
Clerk: Karen Wakefield

The Minutes of the ordinary meeting of the Full Council held on Wednesday 27th September 2022 at 7.00pm

Members observed a minutes silence for the late Queen Elizabeth II and noted the Proclamation of the Accession of King Charles III (attached)

The Town Mayor thanked all the Town Council staff for their work during this time of mourning.

PRESENT: Cllrs R King (Town Mayor), D Batey, L Brazier, D Cumberlidge, D Shelton, L Shilling, R Shilling, B Wells

Mrs K Wakefield – Clerk Mrs J Fletcher – Deputy Clerk

APOLOGIES: Cllrs R Allwood, A Malcolm, M Pringle, M Staley and S Willis for personal reasons and P Beedle due to work

NSDC Cllr T Wildgust for personal reasons.

Resolved: that these apologies be accepted.

Declarations of members interests:

Item 22.113.4 and 5 – Cllr L Brazier for personal reasons

Item 22.113.6 – Cllr D Batey for person reasons

Item 22.114.2 – Cllr R King for personal reasons

Declaration of any intentions to record the meeting: None

22/104 To approve the Minutes of the meeting of the Full Council held on Wednesday 27th July 2022

The Minutes, having previously been circulated, were signed as a true and correct record.

22/105 To receive any information from the Clerk following actions agreed at the last meeting (*not already covered on the agenda*)

Nothing to report.

22/106 To suspend Standing Orders to allow for:

1. Questions or Statements from Members of the Public

Standing Orders were suspended. No comments or questions submitted.

22/107 To resume Standing Orders

Standing orders were resumed

22/108 To formally receive any proposals discussed whilst Standing Orders were suspended

None received.

22/109 To receive any Questions to Council from Members

None.

22/110 To receive any written reports from District and County Councillors

None received

22/111 To consider a review of the Council Committee structure

1. To agree to the formation of an Environment Committee

Copies of the current and proposed committee structure had previously been circulated to all members. The Clerk outlined and explained the proposed changes and confirmed that any major projects would be referred to the Special Projects committee.

Following discussion it was proposed that the suggested changes be made and an Environment Committee be formed.

Proposed:	Cllr R Shilling	Seconded:	Cllr D Batey
Decision:	Unanimous		

2. To appoint members to an Environment Committee

Following discussion it was proposed and agreed by all that the Committee be made up of 6 members who were:

Cllrs L Brazier, J Munroe, L Shilling, M Staley, B Wells and S Willis
Cllrs P Beedle and R King would be ex-officio members of this committee

Proposed:	Cllr R Shilling	Seconded:	Cllr B Wells
Decision:	Unanimous		

3. To review membership of the Special Projects Committee

Membership of the Special Projects Committee was reviewed and agreed that it remain as is.

22/112 Junior Town Council

The Clerk reported that the first meeting of the Junior Town Council had been held yesterday, unfortunately there was no member of the Adult Council in attendance.

JT Cllrs had made a good start to their year with great ideas and expressed concerns about mental health issues.

The JT Cllrs welcomed a visit from Pete one of the co-ordinators of the Tag Tap application. The JT Cllrs provided excellent feedback which will assist with the Tag Tap app going forward.

It was proposed that the JT Cllrs spend part of their budget on a chain of office for their Chairman. They will make a decision on this at the next meeting.

22/113

Finance & Audit

1. To receive the schedule(s) of accounts for payment

The Clerk tabled the schedule of accounts, which were duly approved and signed. Invoices were available for viewing.

2. To note the Conclusion of the 2021/2022 Audit

The Clerk reported that the External Auditor had raised no concerns and duly signed the AGAR. There had been one additional comment regarding the Boughton Markham's Charity which was in the process of being wound down.

3. To consider future External Audit arrangements

Following discussion it was proposed and

Resolved: that future arrangements for External Audit will be under the SAA procurement and not arranged directly by OBTC.

Proposed:	Cllr B Wells	Seconded:	Cllr D Batey
Decision:	Unanimous		

4. To receive a Grant Funding request from Dukeries Community Workshop

Following a brief discussion, it was:

Resolved: that the full amount requested of £217.27 be granted.

The DCW had requested, in writing, that a member of the Town Council be a representative on their Committee.

Following discussion it was agreed that Cllr D Batey be the Town Council representative for the DCW.

A request had also been received for the Town Council to provide transport of the new sleigh to an address within the Town. Members gave approval for this and it was

Resolved: that the Clerk inform the DCW of this decision.

5. To receive a Grant Funding request from Dukeries Breakfast Club

This item was deferred to the next Full Council meeting.

19.55 Cllr Batey left the meeting at this point.

6. To receive a Grant Funding request from The Furniture Project

Following a brief discussion, it was:

Resolved: that on this occasion the request for funding be declined.

The Clerk was instructed to write to the Furniture Project to inform them of the Town Councils decision.

Cllr Batey returned to the meeting at this point.

7. To receive an update regarding implications of an announcement by Lloyds Bank plc

The Clerk had contacted the Relationship Manager at Lloyds Bank and had not received any response. Lloyds Bank are providing a drop-in service at Lifespring Centre. The Clerk informed members that she would obtain further details and report back to the Council.

The Clerk reported that the Town Council would incur a cost using the credit card to obtain cash from an ATM. The Council can have a debit card in the Clerks name with a limit of £100 per month for petty cash.

Resolved: that the Clerk carry out the necessary application for a debit card.

22/114

Special Projects

To receive any relevant updates and agree future actions regarding the following:

1. Town Centre Regeneration – Levelling up Fund

Cllr R Shilling updated members on the LUF bid. The LUF bid has been submitted by NSDC and an announcement by Central Government expected next month. Several concerns had been raised during the process. It was confirmed that Full Council will be consulted before any major decisions are made concerning any future re-development associated with the bid.

The Clerk reported that High Street Task Force experts were visiting Edwinstowe and Ollerton & Boughton and a meeting was being held at Edwinstowe House.

Following discussion it was agreed that the following attend the meeting:

Cllrs Batey, Brazier and R Shilling along with the Town Clerk.

2. Cemetery Extension

The Clerk reported that they are still awaiting a reply from a landowner regarding land for the cemetery extension.

3. Play areas

The Clerk reported that there had been a few issues with the play areas that were being looked into by the Contractor.

Cllr Brazier reported that a temporary CCTV application had been put forward due to the increased level of anti-social behaviour

22/115

Planning Consultation

1. Application: 22/01652/FUL
Proposal: New building to provide changing and water-craft storage facilities
Location: Walesby Forest Activity Centre Brake Road Walesby
Newark on Trent NG22 9NG
<https://publicaccess.newark-sherwooddc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RGVB4GLBMC100>

The Clerk informed members that whilst this application was out of our area it did abut our boundary. An Officer from NSDC Planning Department has asked that members pay particular attention to the tree report.

Following discussion it was agreed that members can only consider the application if it would cause any issue to Ollerton and Boughton.

OBTC Decision: Support application
6 For and 2 abstentions

22/116

Events

To receive an update regarding any community events

1. Scarecrow Festival – 15th October 2022

Eight entries had been received so far with a few more expected.

Cllrs L Shilling and R King confirmed that they would be available for the event as judges.

2. Remembrance Day – 13th November 2022

The Clerk reported that the parade would be taking place as per previous years. As agreed at the Budget setting meetings, the Council will be paying for the services of the traffic management company closure, the cost of which had increased this year. There is, as always, a need for volunteers to man the barriers and requests have been made via social media and the Roundabout magazine.

The Service in the Memorial Gardens will be arranged by the Ollerton Branch of the RBL in conjunction with Reverend Richard Hanford, who is the Branch Chaplain.

It was agreed that the cost of the Band be donated by the Town Council.

3. Christmas Lights Switch On – 25th November 2022

The Clerk informed members that this year, more than previous years, more volunteers would be required, and a commitment from members of

the Town Council to assist the Deputy Clerk and the team on the day.
The date of the event is 25th November 2022.

22/117 Outside Bodies

1. To receive a report from Cllr A Malcolm for Ollerton Jubilee Hall

The item was deferred to the next meeting.

2. To receive a report from Cllr D Batey for The Furniture Project

Cllr Batey gave a brief report on The Furniture Project

3. To agree the reports for the next meeting

Cllr A Malcolm to provide a report on the Ollerton Jubilee Hall and Cllr R King to provide a report on Lifespring.

22/118 To receive the draft minutes of the following committees and working parties and note the decisions made thereto:

The following minutes were noted:

1. Planning Committee – 26th July 2022 and 30th August 2022

22/118 Correspondence

1. Notts ALC – invitation to AGM, 17th November 2022 - noted

22/120 To note the date and time of the next meeting.

Wednesday 26th October 2022 at 7pm

Meeting closed at 9.00pm