



Town Hall
Sherwood Drive
New Ollerton
NEWARK
Notts
NG22 9PP
Tel: 01623 860811
Email: office@ollerton-tc.gov.uk
Clerk: Karen Wakefield

The Minutes of the ordinary meeting of the Full Council held on Wednesday 18th May 2022 at 7.00pm

PRESENT: Cllrs R King (Town Mayor), D Batey, P Beedle (Deputy Town Mayor), D Cumberlidge, A Malcolm, D Shelton, L Shilling, R Shilling, M Staley, B Wells, S Willis

2 members of the public

Mrs K Wakefield – Clerk Mrs Janine Fletcher – Deputy Clerk

APOLOGIES: Cllrs R Allwood and J Munroe for personal reasons and Cllr M Pringle who was at work

Resolved: that these apologies be accepted.

DECLARATIONS OF MEMBERS INTERESTS:

Item 22/67.4 – Cllr D Cumberlidge, K Wakefield and J Fletcher for personal reasons.

DECLARATIONS OF ANY INTENTIONS TO RECORD THE MEETING:

None.

22/58 To approve the Minutes of the ordinary meeting of the Full Council held on Wednesday 13th April 2022

The Minutes, having previously been circulated, were signed as a true and correct record.

22/59 To receive any information from the Clerk following actions agreed at the last meeting (*not already covered on the agenda*)

Nothing to report.

22/60 Casual Vacancies

1. To receive information from the Clerk regarding Casual Vacancy in the Ollerton South Ward

The Clerk informed members as an election has not been called by the appropriate number of electors, the process of co-option will now be undertaken.

Following the resignation of a local District Councillor it was

Resolved: that the Clerk be instructed to write a letter of thanks on behalf of the Town Council to the gentleman concerned.

22/61 To suspend Standing Orders to allow for Questions or Statements from Members of the Public

Standing Orders were suspended. No comments or questions submitted.

22/62 To resume Standing Orders

Standing Orders were resumed.

22/63 To formally receive any proposals discussed whilst Standing Orders were suspended

None received.

22/64 To receive any Questions to Council from Members

None

22/65 To receive written reports from District and County Councillors

None received.

22/66 Junior Town Council

Cllr Malcolm reported that she had been very impressed with the members of the Junior Town Council. They had brought so many good ideas to the meeting.

The next meeting was on the 12th July and the Mayor, Deputy Mayor, District and County Councillors were all invited to attend.

22/67 Finance & Audit

1. Financial Year ended 31st March 2022

a. To receive and consider the Internal Auditors written report

Cllr D Batey thanked the Clerk and Deputy Clerk for all their hard work. The only issue highlighted by the Internal Auditor was that although appropriate measures were in place there was no formal disaster plan document. This will be addressed going forward.

The Clerk proposed that the Council use the same Internal Auditor for the coming year.

Resolved: Members accepted the Internal Auditors report and agreed that the same internal auditor would be used for the coming financial year end audit.

b. To approve and complete Section 1 of the Annual Return (Annual Governance Statement)

Section 1 of the Annual Return (Annual Governance Statement) was

read out point by point, discussed by members and agreed as correct.
The Return was duly completed and signed by the Chairman.

- c. To receive the Income & Expenditure account and Balance Sheet for the year ended 31st March 2022

Received and Noted.

- d. To approve and complete Section 2 of the Annual Return (the Accounting Statements) for the year ended 31st March 2022

Section 2 of the Annual Return (the Accounting Statements) was read out point by point, discussed by members and agreed as correct.
Section 2 completed and duly signed by the Clerk and countersigned by the Chairman.

- 2. To receive the schedule of accounts for payment

The Clerk tabled a revised schedule of accounts which was duly approved and signed. Invoices were available for inspection.

20.11 Cllr B Wells left the meeting at this point.

- 3. To receive quotes for insurance of Town Council assets

Following discussion it was

Resolved: that the quotation from Musson Liggins be accepted.

- 4. To receive a request from the local Women's Institute for help with Jubilee Celebrations

Following discussion it was proposed and

Resolved: that the Council donate items up to a value of £100.

- 5. To receive a Grant Funding request from OVRA

Following discussion it was proposed and

Resolved: that the Council support the application in the sum of £300.

Delegated powers were given to the Clerk and Deputy Clerk to work with the two groups to purchase appropriate goods up to the agreed sum.

- 6. To receive a quotation for Council Insurance 2022/23

Following discussion it was proposed and

Resolved: that the Council accept the quotation from Zurich for a 3 year policy

- 7. To receive correspondence from Roundabout regarding annual Grant Funding

Following discussion it was proposed and

Resolved: that the Council support the application in the sum of £1,200. This amount included a one off additional donation of £200 from the Mayors fund.

22/68

Special Projects

To receive any updates and agree future actions regarding the following:

1. Town Centre Regeneration

The Clerk informed members that an earlier Levelling Up fund application for the Newark area had been successful and an application for the Sherwood area of the district was now being put together. Meetings are currently being held fortnightly with appointed representatives from all partners prior to the application being submitted by the District Council.

2. Welcome Back Scheme

The Clerk reported that she was still awaiting payment for the new benches and planters.

3. Play areas

The Clerk reported that Central Park had been shut due to an issue at the bottom of one of the wooden ramps. Whitewater Play area is still locked due to graffiti, the Police were dealing with the incident via restorative justice in the schools holidays.

22/69

Events

1. To receive an update from the Clerk regarding community events

The Clerk requested that if members knew of any details of any group or individual who is needing help with an event for the Jubilee that the information is passed onto herself.

22/70

To receive the draft minutes of the following committees and working parties and note the decisions made thereto:

The following minutes were noted:

1. Special Projects Committee – 27th April 2022
2. Planning Committee – 3rd May 2022

22/71

Correspondence

None.

22/72

To note the date and time of the next meeting

Wednesday 15th June 2022 at 7.00pm

The meeting closed at 8.56pm