



Town Hall
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Clerk: Karen Wakefield

The Minutes of the ordinary meeting of the Full Council held on Wednesday 15th December 2021 at 7.00pm

PRESENT: Cllrs D Batey (Chair), P Beedle, D Cumberlidge, R King, A Malcolm, J Munroe, M Pringle, D Shelton, L Shilling, R Shilling,

Mrs K Wakefield – Clerk

Mrs J Fletcher – Deputy Clerk

No members of the public in attendance

APOLOGIES: Cllrs R Allwood and M Staley due to work commitments and J Pearson for personal reasons

Resolved: that these apologies be accepted.

DECLARATIONS OF MEMBERS INTERESTS: Cllrs M Pringle and A Malcolm declared their interest in item 21/110.6

DECLARATIONS OF ANY INTENTIONS TO RECORD THE MEETING: None other than for minute taking purposes.

21/101 To approve the Minutes of the ordinary meeting of the Full Council held on Wednesday 27th October 2021

The Minutes, having previously been circulated, were signed as a true and correct record.

21/102 To receive any information from the Clerk following actions agreed at the last meeting (*not already covered on the agenda*)

The Clerk reported that the FUBB group were moving forward with their funding bid. The Clerk also reported that the closure of the Boughton Markhams Charity was still ongoing.

21/103 To receive updated information from the Clerk regarding a Casual Vacancy and note actions required

The Clerk reported that she had received written confirmation from the District Council that no one had called an election for the vacant position on the Town Council and that she was now in the process of advertising for Co-option. The decision would be finalised at the Full Council meeting on 26th January 2022.

- 21/104 To suspend Standing Orders to allow for Questions or Statements from Members of the Public**
- Standing Orders were suspended. No members of the public in attendance.
- 21/105 To resume Standing Orders**
- Standing Orders were resumed.
- 21/106 To formally receive any proposals discussed whilst Standing Orders were suspended**
- None received.
- 21/107 To receive any Questions to Council from Members**
- Cllr D Cumberlidge requested information on the Grant Funding Budget, the Clerk confirmed that this would be reported on later in the meeting.
- 21/108 To receive written reports from District and County Councillors**
- None received.
Apologies had been received from District Councillor T Wildgust.
- 21/109 To appoint representatives to the following working party and outside bodies:**
- 1. Green Open Space Working Party**
Cllr P Beedle.
 - 2. Junior Town Council**
Cllr A Malcolm.
 - 3. Furniture Project**
Cllr A Malcolm.
 - 4. SFEP**
Cllr P Beedle.
- 21/110 Finance & Audit**
- 1. To receive and approve the schedule of accounts for payment**
The Clerk tabled an amended schedule of accounts, which was duly approved and signed.
 - 2. To receive information from the Clerk regarding Beacon Court rent and make necessary recommendations**
The Clerk updated members on the background of this item.

Following discussion the Clerk was instructed to arrange a meeting with Cllrs D Batey and R Shilling to enable further review of the lease.

3. To receive a quotation for works at Ollerton Cemetery and consider further actions

The Clerk reported that she had contacted several companies regarding the repairs required to the Chapel roof. Only one quotation had been received which members had received prior to the meeting.

Following discussion it was proposed that the quotation received be accepted.

Proposed: Cllr D Batey **Seconded:** Cllr R King
Decision: Nem-con

4. To receive an update regarding Town Hall repairs and improvements

The Clerk reported that she had obtained one quotation for the replacement windows and was awaiting a further quotation for the internal works.

5. To consider a quotation from RBS Software for year end provision

Following discussion it was proposed and agreed that the quotation be accepted.

Proposed: Cllr D Batey **Seconded:** Cllr L Shilling
Decision: Nem-con

6. To consider a grant funding application form Bowe Radio

Cllrs A Malcom and M Pringle expressed an interest in this item.

The Clerk confirmed that monies were still available in the budget and also a sum in the ear marked reserves from the previous financial year.

Following discussion it was proposed and agreed that the grant funding application be accepted in the sum of £889.28.

Proposed: Cllr D Cumberlidge **Seconded:** Cllr D Batey
Decision: Nem-con

Cllr Pringle invited all members to visit the station.

7. To note Budget Setting procedures 2022/23

The Clerk tabled the schedule of meetings for Budget setting which were noted by all.

5 th January	Informal meeting – Town Clerk, Deputy Clerk, Chair and Vice Chair
12 th January	All councillors to attend informal first draft discussion, no agenda or decisions to be made
19 th January	Special F&A meeting, all members of the Council will be summoned to attend

26 th January	Full Council meeting, Finance Committee to make recommendation to all members for ratification of the budget
1 st February	Town Council figures to be presented to the District Council

21/111 Special Projects

To receive any updates and agree future actions regarding the following:

1. Town Centre Regeneration

Cllr Batey gave an update on a recent meeting he had attended at Edwinstowe House.

2. Welcome Back Scheme

The Clerk reported that the benches and planters for the high street and other retail areas of the Town which had been provided by the Government Welcome Back Scheme had arrived. Some had already been sited and the planters would be in place in the new year.

3. Play Areas

The Clerk reported that she had set up a meeting with the decision makers at the company who supplied the play equipment in the new year.

CCTV provision would be placed on the agenda for the next Special Project meeting.

21/112 Events

1. To receive any feedback regarding Remembrance Day

Feedback received from the Ollerton Branch of the Royal British Legion had been extremely positive, members of the public had also commented that it had been the best parade and service.

The Clerk was instructed to send letters of thanks to Rev R Hanford and to the members of the Newark & Sherwood Concert Band.

Cllr D Batey suggested that an increase be made in the budget to pay for the band in the coming year.

The lamp post poppies had also been well received with extra funds being raised for the Poppy Appeal.

2. To receive any feedback regarding Christmas Events

Feedback following the event had been good and the paring down had been well received. The event had been well attended.

The Clerk reported that the owner of the fair had been approached to visit the town for a few days in the summer next year.

In the absence of Santa's Grotto, the monies ear marked from last years event had provided sweets for the Lions to hand out. As it had not been possible to hold the free refreshments in the Function Room this year, boxes of mince pies had been provided to various groups who support the elderly

21/113 To receive the draft minutes of the following committees and working parties and note the decisions made thereto:

The following minutes were noted:

1. Planning Committee – 26th October and 30th November 2021
2. Finance & Audit Committee – 24th November 2021

21/114 Correspondence

1. To consider a draft Community Risk Management Plan (CRMP) – Nottinghamshire Fire and Rescue Service

Noted, members were requested to send their comments direct.

21/109 To note the date and time of the next meeting

Wednesday 26th January 2022 at 7pm

The meeting closed at 8.16pm