



FINANCE & AUDIT COMMITTEE

Town Hall
Sherwood Drive
New Ollerton
NEWARK
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Clerk: Karen Wakefield

Minutes of the Meeting of the Finance & Audit Committee held at 6.30pm on Wednesday 24th November 2021 in the Function Room of the Town Hall, Sherwood Drive, New Ollerton

Present: Cllrs D Batey (Chair), R Allwood, R King, L Shilling, B Wells

Mrs K Wakefield – Clerk
One member of the public

Mrs J Fletcher – Deputy Clerk

Apologies and reasons for absence: Cllr D Cumberlidge who was attending a meeting at the District Council

Resolved: That these apologies be accepted.

Declarations of Members Interests: None

Declarations of any intentions to record the meeting: None

FA/21/22 To approve the Minutes of the Finance & Audit Committee meeting held on Wednesday 6th October 2021

The Minutes, having been previously circulated were signed as a true and correct record by Nem-Con.

FA/21/23 Finance & Audit

1. To agree and sign the bank reconciliation and bank statements for Months 6 and 7 of 2021/2021

The bank reconciliation and bank statements for Months 6 and 7 of 2021/2021 were tabled, inspected and signed by the Chairman as being concurrent.

2. To consider a quotation for interactive playpark repairs

Cllr Wells requested that it be recorded in the minutes that he was against the quotation for the repairs.

The Chair invited Cllr R Shilling who was attending as a member of the public to give his thoughts on this issue. Cllr Shilling reported that he had visited Central Park recently and had noted that the Fono was damaged quite significantly, although he was pleasantly surprised that it had not been completely trashed and some of the damage was cosmetic.

He raised his concern that the interactive equipment had been promoted to us by the supplier as being unbreakable. The play equipment was to be a showcase for the supplier. Cllr Shilling has discussed his concerns with the Clerk who was awaiting a response from the supplier as to which damaged items were considered to be cosmetic or essential.

Following further discussion, it was agreed that the Clerk be instructed to arrange a meeting with the supplier and councillors and that a Working Party be set up consisting of Cllrs D Batey, R Shilling and B Wells.

Members agreed that no payment was to be made to the supplier for the works at the play park until after the meeting has taken place and a satisfactory conclusion has been achieved.

The Clerk was also reported that she was trying to arrange a meeting with officers at the District Council, the Police and any other relevant bodies to discuss the issue of ASB in the town.

3. To receive an update on proposed Town Hall works

The Clerk reported that she was awaiting further quotations for works at the Town Hall.

4. To receive an update on external works at Mill Field

The Clerk reported that our solicitor had been in contact with the solicitor for the company carrying out the improvement works on the A614 who has confirmed that the road improvement works will not impact on the drainage works that will be carried out leading in to Mill Field.

5. To note Budget Setting procedures 2022/23

5 th January	<i>Informal meeting – Town Clerk, Deputy Clerk, Chair and Vice Chair</i>
12 th January	<i>All councillors to attend informal first draft discussion, no agenda or decisions to be made</i>
19 th January	Special F&A meeting, all members of the council will be invited to attend
26 th January	Full Council meeting, Finance Committee to make recommendation to all members for ratification of the budget

The Clerk informed members that the letter from the District Council regarding with the Precept had not yet been received.

FA/21/24 Human Resources

1. To receive any updates from the Clerk regarding staffing and amenity work

The Clerk gave a general update and reported that there was currently one employee on sick leave.

The public toilets are to be decorated in the coming weeks.

FA/21/25 Date & Time of Next Meeting

Wednesday 19th January 2022 at 6.30pm

Meeting closed at 19.15