



Town Hall
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Clerk: Karen Wakefield

The Minutes of the ordinary meeting of the Full Council held on Wednesday 26th January 2022 at 7.00pm

PRESENT: Cllrs D Batey (Chair), P Beedle, A Malcolm, J Munroe, J Pearson, L Shilling, M Staley, B Wells

Mrs K Wakefield – Clerk

Mrs J Fletcher – Deputy Clerk

NSD Cllr L Brazier and T Wildgust

1 member of the public in attendance

APOLOGIES: Cllrs R Allwood, D Cumberlidge and D Shelton for personal reasons and R King, M Pringle and R Shilling due to work.

Resolved: that these apologies be accepted.

DECLARATIONS OF MEMBERS INTERESTS:

Item 22/02.1 Mrs J Fletcher and Mrs K Wakefield for personal reasons

DECLARATIONS OF ANY INTENTIONS TO RECORD THE MEETING:

None other than for minute taking purposes.

22/01 To approve the Minutes of the ordinary meeting of the Full Council held on Wednesday 15th December 2021

The Minutes, having previously been circulated, were signed as a true and correct record.

22/02 To receive any information from the Clerk following actions agreed at the last meeting (*not already covered on the agenda*)

1. Ollerton WI Tree Project

The Clerk reported that a site visit had taken place at the pit wood with ladies from the WI and a representative from Forestry England. FE were happy for the WI to have 100 trees planted in their wood and Patrick Candler of Sherwood Forest Trust had confirmed that he was happy to supply the trees and provide help with planting.

The Clerk also updated members on the Boughton Markham's Charity account. A form had been received from Lloyds Bank for completion by 2 signatories of the account to enable it to be closed. Following receipt of the form Lloyds Business Banking team would transfer the monies to the OBTC

bank account. As previously noted the monies have to be spent for the good of the Boughton area of the town.

22/03 To receive updated information from the Clerk regarding a Casual Vacancy

The Clerk reported that no-one had applied for the Casual Vacancy position and that she would continue to publicise the vacancy. Members were asked to promote the vacancy to any suitable candidates.

22/04 To suspend Standing Orders to allow for Questions or Statements from Members of the Public

Standing Orders were suspended. No comments or questions submitted.

22/05 To resume Standing Orders

Standing Orders were resumed.

22/06 To formally receive any proposals discussed whilst Standing Orders were suspended

None received.

22/07 To receive any Questions to Council from Members

Cllrs L Shilling, B Wells and the Clerk had met with Andrew Smith of the Crematorium. Cllr Shilling gave a report on the work that had been carried out in the gardens and had received a request for the Town Council Amenity Team to provide assistance with some very overgrown vegetation. Charges had not increased and the figures for the numbers of cremations over the last 2 financial years were presented.

22/08 To receive written reports from District and County Councillors

None received.

22/09 To appoint representatives to the following working party and outside bodies:

1. Recycling Ollerton & Boughton

Cllr J Pearson

22/10 Finance & Audit

1. To receive and approve the schedule of accounts for payment

The Clerk tabled an amended schedule of accounts, which was duly approved and signed.

2. To receive a recommendation from the Special Meeting of the Finance and Audit Committee held on Wednesday 19th January 2022 for the 2022/23 Budget

Following recent input to the January accounts, the Clerk tabled an updated Budget proposal. Cllr D Batey, Finance & Audit Chairman, gave a brief outline of the figures for the 2022/2023 Budget and gave recommendation that they be accepted by the Town Council.

Proposed: Cllr D Batey **Seconded:** Cllr L Shilling
Decision: Nem-con

3. To formally agree the Budget Proposals and Precept requirements for the financial year commencing 1st April 2022

Proposed: Cllr L Shilling **Seconded:** Cllr J Munroe
Decision: Nem-con

Resolved: that the Clerk be instructed to serve a precept figure upon NSDC of £463,478.

A copy of the breakdown figures are appended to these minutes.

Cllr Batey thanked the Town Clerk and Deputy Clerk for their hard work in preparing the budget.

4. To consider quotation for a tree survey at Ollerton Cemetery and agree further actions

The Clerk updated members on the background to this item and the 2 quotations received.

Following discussion by members it was proposed one quotation was accepted and the Clerk was instructed to contact the contractor.

Proposed: Cllr J Munroe **Seconded:** Cllr B Wells
Decision: Nem-con

22/11

Special Projects

To receive any updates and agree future actions regarding the following:

1. Town Centre Regeneration

Nothing to report. Update due in March.

2. Welcome Back Scheme

The Clerk reported that the benches and planters, monies for which had been provided by the Government Welcome Back Scheme, were almost all insitu. Older benches able to be refurbished are currently stored in the work unit to be sited elsewhere in the Town.

The Clerk reported that the Council had recently been approached regarding the bench removed from the end of Sherwood Drive. The bereaved family of a local man had asked if the bench could be re-sited between Whinney Lane and Larch Road to replace a bench that has deteriorated over the years. The family would also like to add a plaque in his memory.

Following discussion it was proposed and agreed by a **Majority Vote** that the request be granted and a plaque would be supplied by the family and fitted at no cost to the Town Council.

The Clerk reported that she was hoping to make contact with the relevant person regarding the bench on Forest Road at the top of the drive to a local supermarket. The bench was not bought by the Council but was in bad state of repair.

3. Play Areas

The Clerk reported that a meeting was to be held with the supplier of the interactive play equipment on 2nd February.

22/12

Events

1. To receive a verbal report from the Events Working Party regarding the Queen's Platinum Jubilee Events

Cllr L Shilling informed members there were no plans for a Town council event to celebrate the Jubilee over the 4 day bank holiday. This would incur additional staffing costs and councillors and staff may have their own plans.

It was suggested that the Council could consider making small donations to groups who were wishing to organise celebrations such as street parties, in the form of paper plates and cutlery, bunting etc. There would need to be a cap on the amount that would be given out. Further discussion needed.

Some community groups have already indicated that they planning to organise street parties.

OVRA are proposing to hold an event in Ollerton Village and would like to use Mill Field on the 5th June.

The members agreed to support this event in principle and subject to ensuring that OVRA have the correct insurance is in place.

22/13

To receive the draft minutes of the following committees and working parties and note the decisions made thereto:

The following minutes were noted:

1. Planning Committee – 11th January 2022
2. Special Finance & Audit Committee – 19th January 2022

22/14

Correspondence

1. NSDC – Blooms competition - Noted.

22/15

To note the date and time of the next meeting

Wednesday 2nd March 2022 at 7pm

The meeting closed at 8.05pm