



Town Hall
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Clerk: Karen Wakefield

The Minutes of the ordinary meeting of the Full Council held on Wednesday 15th September 2021 at 7.00pm in the Function Room of Ollerton Town Hall

PRESENT: Cllrs L Shilling (Vice Chair), J Munroe, A Malcolm, J Pearson, R Shilling, D Shelton, R King

Mrs K Wakefield – Clerk Mr Paul Munday – Admin Assistant

3 co-option candidates

Mr M Phillips & Mrs L Phillips (CAR Project)

1 Member of the public

APOLOGIES: Cllrs R Allwood, D Batey, M Staley, P Hancock, B Wells for personal reasons and Cllr D Cumberland due to work commitments.

Resolved: that these apologies be accepted.

DECLARATIONS OF MEMBERS INTERESTS: None

DECLARATIONS OF ANY INTENTIONS TO RECORD THE MEETING: None other than for minute taking purposes.

Cllr D Batey welcomed everyone to the meeting.

21/75 To approve the Minutes of the meeting of the Full Council held on Wednesday 21st July 2021, (enclosed)

The Minutes, having previously been circulated, were signed as a true and correct record.

21/76 To receive any information from the Clerk following actions agreed at the last meeting (not already covered on the agenda)

The Clerk highlighted the recent playpark repairs carried out due to the safety inspection earlier this year.

- 21/77 To receive and consider any applications for co-option to the Ollerton South Ward (enclosed)**
- One gentlemen withdrew his application due to personal circumstances.
- The remaining candidates gave brief presentations and answered questions from members, and were then given the choice to leave the room while discussions took place.
- Following the presentations, under the direction of the Proper Officer a round of voting took place for each vacancy and
- Mr Paul Beedle was chosen as member for Ollerton South Ward.
- The Chair said it was an extremely difficult decision and thanked the remaining candidate for his application and encouraged him to apply again if a vacancy arises.
- 21/78 To suspend Standing Orders to allow for:**
- 1. A presentation from the Community Action Response Group (CAR)**

Mrs Liz Phillips & Mr Mike Phillips gave a brief presentation on the work of the CAR (Community Action Response) project from the start of the pandemic including food packages and mental health support and their continuing work supporting the community moving forward.
 - 2. Questions or Statements from Members of the Public**

None
- 21/79 To resume Standing Orders**
- Standing Orders were resumed
- 21/80 To formally receive any proposals discussed whilst Standing Orders were suspended**
- None proposed
- 21/81 To receive any Questions to Council from Members**
- Cllr Munroe asked for an update regarding tree works in the cemetery. The Clerk reported that quotes had been received and the local residents were happy with the progress.
- 21/82 To receive any written reports from District and County Councillors**
- Members noted the reports that had been previously circulated by the Clerk.
- 21/83 To note the winners of the Town Mayor's Inspirational Award 2020/21**
- The Clerk presented a copy of the Roundabout and noted the winners as Paul Prudence as the individual winner and the CAR project as group winners.

The Clerk reported that a plaque celebrating the work of CAR is to be installed at the Town Hall. Members agreed that a duplicate plaque should also be presented for display at Lifespring Church

21/84

Finance & Audit

1. To receive the schedule of accounts for payment (*enclosed*)

The Clerk tabled an amended schedule of accounts, which was duly signed.

2. To note the successful conclusion of the 2020/21 External Audit (AGAR)

The Clerk highlighted the purpose of the External Audit, which was not only to monitor finances, but also procedures, policies, minutes and all areas of the Council.

3. To receive a verbal update from the Clerk following a recent review of the Fire Risk Assessment

The Clerk highlighted points raised on the recent fire risk assessment regarding the renewal of the fire alarm system and the risks posed in using the Council Chamber at full capacity.

Following discussion it was agreed that Cllrs D Shelton and J Munroe, due to their professional knowledge and experience, visit the Town Hall to review the recent fire risk assessment

21/85 Special Projects

1. To receive an update from the Clerk regarding Town Centre Regeneration

The Clerk reported that a meeting has been set up with an officer from Newark and Sherwood District Council and the Special Projects Committee

2. To receive an update from the Clerk regarding the Welcome Back Scheme

The Clerk reported on information previously circulated to members that funding has been obtained from the Welcome Back Scheme and will be used to provide new benches and planters for the high street section of Forest Road.

3. To discuss CCTV provision

Cllr Shilling highlighted the costs of vandalism repairs to skate and play parks at Central Park and the anti-social behaviour on the site. Following discussion it was agreed that this be discussed at a future Special Projects Committee meeting.

21/86 To receive an update from the Clerk regarding the Junior Town Council

1. To receive the draft minutes of the meeting held on 19th July 2021(*enclosed*)

The Clerk highlighted the difficulties faced by the Junior Town Councillors in meeting due to covid protection bubbles, but are hoping to meet face to face

at the Town Hall within the coming weeks.

21/87 Councillor Training

1. To receive a report from members regarding any recent training

No training has been undertaken by councillors recently.

21/88 Events

1. To receive an update regarding the Scarecrow Festival

The Clerk reported that the festival will take place on the 9th of October this year. Winners will be announced in the Roundabout and on the Councils website and social media pages.

2. To receive an update regarding Remembrance Day

The Clerk reported that a service will definitely be taking place in the Memorial Gardens. The parade is due to go ahead but will not be attended by the Drum Corp due to meeting restrictions during lockdown meaning lack of members and practice time.

3. To receive an update regarding Christmas Events

The Clerk reported that a switch on event will be going ahead on the 19th of November along with market stalls and entertainments.

21/89 To receive the draft minutes of the following committees and working parties and note the decisions made thereto: (enclosed)

The following minutes were noted

1. Planning Committee – 27th July 2021 & 31st August 2021

21/90 Correspondence

1. From NSDC regarding grounds maintenance on The Meadows (enclosed)

Due to commercially sensitive information contained in the letter, it was proposed that it be moved to the end of the meeting

2. Sherwood Forest Friends of the Earth (enclosed)

To be deferred to the Green Opens Spaces committee

21/91 To note the date and time of the next meeting

Wednesday 27th October 2021 at 7pm

That in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.