



Town Hall
Sherwood Drive
New Ollerton
NEWARK
Notts
NG22 9PP
Tel: 01623 860811
Email: office@ollerton-tc.gov.uk

Clerk: Karen Wakefield

The Minutes of the ordinary meeting of the Full Council held on Wednesday 27th October 2021 at 7.00pm

PRESENT: Cllrs L Shilling (Chair), P Beedle, D Cumberlidge, R King, J Munroe, J Pearson, M Pringle, D Shelton, R Shilling, B Wells

Mrs K Wakefield – Clerk

Mrs J Fletcher – Deputy Clerk

Three members of the public

APOLOGIES: Cllrs R Allwood, D Batey, A Malcolm for personal reasons and M Staley due to work commitments

Resolved: that these apologies be accepted.

DECLARATIONS OF MEMBERS INTERESTS: Cllr D Cumberlidge, the Town Clerk and Deputy Clerk declared their interest in item 21/102.3

DECLARATIONS OF ANY INTENTIONS TO RECORD THE MEETING: None other than for minute taking purposes.

Cllr L Shilling welcomed everyone to the meeting.

21/92 To approve the Minutes of the ordinary meeting of the Full Council held on Wednesday 15th September 2021

The Minutes, having previously been circulated, were signed as a true and correct record.

21/93 To receive any information from the Clerk following actions agreed at the last meeting (*not already covered on the agenda*)

The Clerk reported that both herself and Cllr Wells were now official signatories for the Boughton Markhams Charity. The CCLA account had been closed and transferred to the Lloyds account, this account will be closed, and the monies have been ear marked to be spent to benefit the residents of Boughton.

The FUBB funding bid has been sent to the LIS (Local Improvement Scheme). Works that had not required the monies from the funding bid had already been carried out. Signage and interpretation boards are required.

21/94 To receive an update from the Clerk regarding council membership and confirm future actions

The Clerk reported that a vacancy had arisen for the Boughton ward due to the recent resignation of Cllr Paula Hancock. The Clerk will commence the process for filling this vacancy.

Cllr L Shilling thanked P Hancock for all her work during her tenure as a Councillor.

21/95 To suspend Standing Orders to allow for Questions or Statements from Members of the Public

Standing Orders were suspended. *Item 21/102.3 brought forward to allow members of the Ollerton Women's Institute to speak.*

Mrs Godwin, President of the Ollerton Women's Institute, thanked everyone for allowing her to speak. Mrs Godwin informed members that the WI were celebrating their 100th year and wished to commemorate this with a memorial to take us into the future, it had been proposed that the planting of 100 trees within the area of Ollerton would be in keeping with the current initiative to slow down climate change as we are all being encouraged to plant more trees by national bodies and the Government. The National Federation of the WI also has a current campaign against climate change.

Trees, stakes and guards have all been kindly offered by the Sherwood Forest Trust and also volunteer assistance. The proposed siting of them on Mill Field would provide cleaner air and noise reduction from the A614. Mrs Godwin asked for the Councillors support in bringing this to fruition.

21/96 To resume Standing Orders

Standing Orders were resumed.

21/97 To formally receive any proposals discussed whilst Standing Orders were suspended

Item 21/102.3 brought forward for discussion by members.

Following discussion it was agreed that in principle the Town Council would support the planting of 100 trees in the Town. However the WI were asked to consider setting aside funds for future maintenance of the commemorative trees.

The Town Clerk also reported that an alternative site had been suggested in Ollerton Pit Wood and members suggested planting a larger single specimen tree in the town to commemorate the 100th Birthday.

Ollerton WI will consider this further and the item is to be passed to the Special Projects Committee for future discussion.

21/98 To receive any Questions to Council from Members

Cllr Pringle asked if NALC had produced any information following the 2nd murder of a politician. He informed members that the County Council had responded very quickly to this issue. The Clerk had not received anything as

yet from NALC but requested that all members and staff be aware of their own surroundings.

Cllr R Shilling proposed that panic alarms be put in place in the Town Hall and a buddy system is set up.

Following further discussion it was agreed that further information be sought.

21/99 To receive written reports from District and County Councillors

Noted.

21/100 Finance & Audit

1. To receive the schedule of accounts for payment

The Clerk tabled an amended schedule of accounts, which was duly approved and signed.

2. To note a review of Earmarked Reserves

Noted.

3. To receive a recommendation from the F & A committee regarding the maintenance and safety of the Town Hall

Cllrs Munroe and Shelton had carried out a further inspection of the Town Hall building using the recent fire risk Assessment document as a guide.

They advised the members that this was an official document and therefore we should undertake to carry out the Fire officers recommendations.

Further discussion took place regarding evacuation procedures and building works required and the Clerk was instructed to obtain quotes for new windows and for the fire alarm works to be carried out.

4. To consider a recommendation from the F & A committee in response to a proposal from NSDC regarding land at the Meadows

The Clerk advised members that in her professional opinion the monies offered to the Town Council to take on this area of works would not last for many years. The Clerk also confirmed to members that the District Council were prepared to undertake the works inhouse.

Following discussion it was proposed that the Town Council did not take on this additional contract.

Proposed: Cllr J Munroe **Seconded:** Cllr B Wells
Decision: Nem-con

5. To note Budget Setting procedures 2022/23

The Clerk tabled the schedule of meetings for Budget setting;

5 th January	Informal meeting – Town Clerk, Deputy Clerk, Chair and Vice Chair
12 th January	All councillors to attend informal first draft discussion, no agenda or decisions to be made
19 th January	Special F&A meeting, all members of the Council will be summoned to attend
26 th January	Full Council meeting, Finance Committee to make recommendation to all members for ratification of the budget
1 st February	Town Council figures to be presented to the District Council

The Clerk informed members that the letter from the District Council regarding with the Precept had not yet been received.

21/101 Cemetery

1. To receive a report from the Cemetery Working Party regarding potential tree works.

Nothing further to report. Ongoing tree works scheduled.

21/102 Special Projects

1. To receive any updates from the Clerk regarding Town Centre Regeneration

A meeting was held with members of the Special Projects Committee and the Newark & Sherwood Business Manager regarding improvements to local town centres. Ollerton may be included in this project.

2. To receive any updates from the Clerk regarding the Welcome Back Scheme

The Clerk informed members that a bid had been put into the Welcome Back Scheme and a visit had been undertaken with an officer from the County Council to discuss the siting of benches and planters on the high street.

3. Planting of WI 100th Birthday Trees

Discussed earlier in the meeting.

21/103 Covid Memorial

1. To receive a request from the public

A local store had informed the Clerk that their customers were wishing to carry out fundraising for a memorial for all the community as it has been touched in various ways by the Covid outbreak. They had requested that the Council support this.

Following discussion it was agreed that the Council would support this in principle.

21/104 To receive an update from the Clerk regarding the Junior Town Council

The Clerk and Deputy Clerk had recently visited 2 schools and carried out an induction with their Junior Town councillors. The 3 schools had expressed their wish to not meet as a whole group for the time being.

21/105 Councillor & Officer Training

1. To receive a report from members & officers regarding any recent training

Planning training for members and staff had recently taken place. The Clerk reported to members on her recent attendance at the SLCC conference.

21/106 Events

1. To receive an update regarding the Scarecrow Festival

The Clerk reported that the event had been well supported by the entrants and it was generally felt that we need to carry on.

2. To receive an update regarding Remembrance Day

The Clerk informed members that there would be a parade and service in the Memorial Gardens on the 14th of November. Volunteer marshals were being sought from the community

3. To receive an update regarding Christmas Events

This year there would be a scaled back event consisting of a street market and light switch on. The Dukeries Community Band and several choirs would provide entertainment during the day and evening time, the Mayor is to give a speech and Santa and the winners of the Christmas card competition would switch on the lights at 6pm. This years Christmas message would be given by Rev Richard Hanford. There is to be no fair this year as we are endeavouring to provide a Covid safe environment for members of the public.

At members request additional trees were hoping to be provided within the Town. The Clerk is awaiting confirmation of costings for a feeder post to be installed on the grassed area outside St Matthews Church in Boughton to enable a lit tree to be sited there, totalling 3 Christmas trees in that area.

21/107 To receive the draft minutes of the following committees and working parties and note the decisions made thereto:

The following minutes were noted:

1. Planning Committee – 28th September 2021
2. Finance & Audit Committee – 6th October 2021

21/108 Correspondence

None.

21/109 To note the date and time of the next meeting

Wednesday 15th December 2021 at 7pm

The meeting closed at 9.00pm

DRAFT