



Town Hall
Sherwood Drive
New Ollerton
NEWARK
Notts
NG22 9PP
Tel: 01623 860811
Email: office@ollerton-tc.gov.uk

Clerk: Karen Wakefield

The Minutes of the virtual ordinary meeting of the Full Council held on Wednesday 3rd March 2021 at 7.00pm via Zoom

PRESENT: Cllrs D Cumberlidge (Chair), D Batey, R King, J Munroe, R Murray, M Pringle, D Shelton, L Shilling, R Shilling, M Staley, B Wells

Mrs K Wakefield – Clerk

Mrs J Fletcher – Deputy Clerk

Cllr N Mitchell – NSDC

Cllr L Brazier - NSDC

APOLOGIES: Cllrs R Allwood due to work and P Hancock for personal reasons

Resolved: that these apologies be accepted.

DECLARATIONS OF MEMBERS INTERESTS: None

DECLARATIONS OF ANY INTENTIONS TO RECORD THE MEETING: None other than for minute taking purposes.

Cllr D Cumberlidge welcomed everyone and the Clerk reminded members of the protocol regarding the procedures to be used during the virtual meeting.

21/16 To approve the Minutes of the ordinary meeting of the Full Council held on Wednesday 27th January 2021

The Minutes, having previously been circulated, were signed as a true and correct record.

21/17 To receive any information from the Clerk following actions agreed at the last meeting (*not already covered on the agenda*)

The Clerk reported that following the previous meeting she had contacted the Trussell Trust and reported on their response.

On behalf of the Town Council, the Clerk had sent a letter to Ollerton WI to confirm that the Council would be happy to work with them on their Centenary project regarding planting 100 trees in the Town.

21/18

To receive a report from the Clerk regarding ongoing management of the following due to Covid-19:

1. Town Hall

The Clerk reported that staff continue to work from the Town Hall which remains closed though members of the public can make an appointment via email or telephone if they wish to attend in person.

The Clerk also reported that, taking advantage of the closure, the Town Hall was in the process of being decorated and the function room, toilets and hallway areas had recently been completed. An full inventory of the kitchen and cleaning equipment was also taking place.

Safety measures remain in place within the building.

2. Cemetery

The Clerk informed Councillors that there had been no changes to the Government instructions regarding funerals. Either the Clerk or the Deputy Clerk were in attendance when any funerals were taking place.

3. Public Toilets

The Clerk reported that the public toilets remain closed as they cannot be made COVID secure. They are being checked several times a week to ensure the toilets are being flushed and that there are no leaks.

4. Playparks

The Clerk reported that play areas continue to remain open with the exception of Central Park which had been closed following Skate England guidelines that all skate parks should be closed during the lockdown situation. It is not possible to open the play area on Central Park on its own.

21/19

To receive written reports from District and County Councillors

Members noted the reports that had been previously circulated by the Clerk.

21/20

To suspend Standing Orders to allow for Questions or Statements from Members of the Public

The Clerk confirmed that at this point in the meeting the NSDC Councillors were members of the public.

Cllr N Mitchell informed members that the contractual work had now been completed for Ollerton Hall and a press release was being prepared.

21/21

To resume Standing Orders

Standing orders were resumed.

21/22 To formally receive any proposals discussed whilst Standing Orders were suspended

None.

21/23 To receive any Questions to Council from Members

Cllr M Staley asked if the money that was being made available for the period poverty project within the Boughton areas had been released. The Clerk reported that she had started the process and would chase a response.

21/24 Finance & Audit

1. To receive the schedule of accounts for payment

The schedule of accounts which was duly approved and signed.

Invoices were available for inspection at the Town Hall Office by appointment or a scanned copy could be requested by email.

2. To note preliminary arrangements for financial year end arrangements

The Clerk reported that the end of year close down of the accounts would be taking place on 15th April 2021.

3. To note the signing of a Deed of Easement at Mill Field

The Clerk reported that Cllrs Batey and L Shilling had attended the Town Hall to sign the document regarding the drainage works that is to be carried out on Mill Field.

21/25 To receive an update regarding Town Centre Regeneration

The Clerk has been in contact with Officers from the District Council who have informed her that they are still wanting to move forward with a local presence in the Town. A meeting is to take place to which the Town Council have been invited where the Officer will provide an update.

21/26 Annual Meetings

To consider alternative arrangements for the forthcoming Annual Town Meeting and Annual Meeting of Town Council

The Clerk informed members that after the 6th May Councils would be breaking the law if they continued to hold meetings via Zoom. There would be too many people for an in person meeting to take place. Various bodies have been lobbying the Government regarding this issue.

The Clerk suggested that the Annual Town Meeting could be brought forward to 21st April and held via zoom. Various forms of advertising would be used, ie noticeboards and social media, to inform the members of the public.

It was possible that the meeting could be held in a local church hall but only 30 people would be able to attend and would need to be conducted within all the relevant Government guidelines regarding social distancing. There is a legal requirement to give the members of the public 14 days clear notice of the Annual Town Meeting.

Following discussion the decision was to be deferred until 14th April when further guidelines have been released by the Government.

21/27 Councillor Training

1. To receive a report from members regarding any recent training

Members who had completed the recent planning training reported that they had found the training excellent and very useful. It was a cost effective way to provide this type of training.

The Clerk reported that a further 7 members were booked on to the planning training online course and urged all members to do so.

21/28 To receive any relevant updates regarding visioning priorities

The Clerk shared the presentation prepared by Cllr Cumberlidge.

21/29 To receive the draft minutes of the following committees and working parties and note the decisions made thereto:

The following draft minutes were noted:

1. Planning Committee – Tuesday 26th January and 23rd February 2021
2. Special Projects Committee – Wednesday 17th February 2021

21/30 Correspondence

1. NSDC – Consultation on the review of Public Space Protection Order(s) – Dog Controls

Members instructed the Clerk to complete the form on behalf of the Council.

21/31 Date & time of next meeting

Wednesday, 14th April at 7.00pm

Meeting closed at 19.40