



Town Hall
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Clerk: Karen Wakefield

The Minutes of the virtual ordinary meeting of the Full Council held on Wednesday 27th January 2021 at 7.00pm via Zoom

PRESENT: Cllrs D Cumberlidge (Chair), D Batey, R Murray, M Pringle, D Shelton, L Shilling, R Shilling, M Staley

Mrs K Wakefield – Clerk

Mrs J Fletcher – Deputy Clerk

Cllr N Mitchell – NSDC

Cllr L Brazier - NSDC

APOLOGIES: Cllrs R Allwood, P Hancock, J Munroe and B Wells for personal reasons and R King due to work

Resolved: that these apologies be accepted.

DECLARATIONS OF MEMBERS INTERESTS: Cllr M Pringle – Item 21/02 Trussell Trust

DECLARATIONS OF ANY INTENTIONS TO RECORD THE MEETING: None other than for minute taking purposes.

Cllr D Cumberlidge welcomed everyone and the Clerk reminded members of the protocol regarding the procedures to be used during the virtual meeting.

21/01 To approve the Minutes of the ordinary meeting of the Full Council held on Wednesday 9th December 2020

The Minutes, having previously been circulated, were signed as a true and correct record.

21/02 To receive any information from the Clerk following actions agreed at the last meeting (*not already covered on the agenda*)

Members discussed the letter that had been received from the Trussell Trust regarding the closure of the foodbank in Ollerton. Several points were raised that needed further clarification. Following discussion the Clerk made proposal to members that, as the Proper Officer, she could respond to the letter received requesting further clarification.

Members agreed that discussion should take place with the members of the CAR project and that the Clerk work on this on her return to work.

21/03

To receive a report from the Deputy Clerk regarding ongoing management of the following due to Covid-19:

1. Town Hall

The Deputy Clerk reported that staff continue to work from the Town Hall which remains closed though members of the public can make an appointment via email or telephone if they wish to attend in person.

Safety measures remain in place within the building.

2. Cemetery

The Deputy Clerk informed Councillors that there had been changes to the Government instructions regarding funerals. Everything is running well. The Deputy Clerk had received thanks from two of the local funeral directors for how well we are conducting ourselves and working with them during this pandemic.

3. Public Toilets

The Deputy Clerk reported that the public toilets remain closed as they cannot be made COVID secure. They are being checked several times a week to ensure the toilets are being flushed and that there are no leaks.

4. Playparks

The Deputy Clerk reported that play areas continue to remain open with the exception of Central Park which had been closed during the icy weather conditions.

The Deputy Clerk also reported that following complaints from several local residents she had contacted the supplier of the interactive equipment and asked for the timings to be changed. Unfortunately the item of equipment that was causing the concern was the DJ Booth, this item was being used very late at night through to early morning, and apparently does not have the facility to be on a timed shutdown.

The Deputy Clerk confirmed that timings on other pieces of interactive equipment could be changed as the dark evenings draw out.

Following discussion the Deputy Clerk was instructed to contact the supplier to ascertain if a timer could be added to the D J Booth and also to check if the Toro on Whitewater was on a timer.

21/04

1. To receive written reports from District and County Councillors

Members noted the reports that had been previously circulated by the Clerk.

21/05

To suspend Standing Orders to allow for Questions or Statements from Members of the Public

The Clerk confirmed that at this point in the meeting the NSDC Councillors were members of the public.

Cllr N Mitchell informed members that there was nothing to report regarding the development of Ollerton Hall, the District Council were still working through some issues with the developer. Cllr Mitchell confirmed that monies from the sale of the property would go back into the town.

21/06 To resume Standing Orders

Standing orders were resumed.

21/07 To formally receive any proposals discussed whilst Standing Orders were suspended

None.

No item 21/08 on the agenda

21/09 To receive any Questions to Council from Members

None.

21/10 Finance & Audit

1. To receive the schedule of accounts for payment

The Deputy Clerk tabled a revised schedule of accounts which was duly approved and signed.

Invoices were available for inspection at the Town Hall Office by appointment or a scanned copy could be requested by email.

2. To receive a recommendation from the Special Meeting of the Finance & Audit Committee held on Wednesday 20th January 2021 for the 2021/2022 Budget.

Cllr D Batey, Finance & Audit Chairman, gave a brief outline of the figures for the 2021/2022 Budget and gave recommendation that they be accepted by the Town Council.

Proposed:	Cllr D Batey	Seconded:	Cllr L Shilling
Decision:	Nem-con		

3. To formally agree the Budget Proposals and Precept requirements for the financial year commencing 1st April 2021

Proposed:	Cllr D Batey	Seconded:	Cllr L Shilling
Decision:	Nem-con		

Resolved: that the Clerk be instructed to serve a precept figure upon NSDC of £435,735

A copy of the breakdown figures are appended to these minutes.

21/11

Councillor Training

1. To receive a report from members regarding any recent training

Cllr D Cumberlidge had recently attend the Microsoft Office 365 training which had given a really good overview of the system and its capabilities.

Cllr R Shilling had attended a planning training session which he had found to be very useful. In the future this training could possibly be carried out at the Town Hall on the big screen. This would enable more councillors to attend and keep the costs down.

It was felt that the timings of the training sessions could be better for those who work.

21/12

To receive any relevant updates regarding visioning priorities

Cllr Cumberlidge reported that nothing had moved forward as yet, she will liaise with the Clerk in the coming weeks.

21/13

To receive the draft minutes of the following committees and working parties and note the decisions made thereto:

The following draft minutes were noted:

1. Planning Committee – Tuesday 5th January 2021
2. Finance & Audit Committee – Wednesday 20th January 2021

21/14

Correspondence

1. Rural Services Network – Re Rural/Market Towns Grouping

Members felt that this was more aimed at market towns. Following discussion it was proposed and agreed that the Council take out the membership which is free until the end of July and assess if it would prove useful for Town Councils.

2. Ollerton Brownies – Thank you for funding

The Town Clerk shared photographs of what activities the Brownies had done with the grant funding monies.

21/15

Date & time of next meeting

Wednesday, 3rd March 2021 at 7.00pm