



Town Hall
Sherwood Drive
New Ollerton
NEWARK
Notts
NG22 9PP
Tel: 01623 860811
Email: office@ollerton-tc.gov.uk

Clerk: Karen Wakefield

The Minutes of the virtual ordinary meeting of the Full Council held on Wednesday 9th December 2020 at 7.00pm via Zoom

PRESENT: Cllrs D Cumberlidge (Chair), D Batey, R King, A Malcolm, J Munroe, R Murray, J Pearson, M Pringle, D Shelton, L Shilling, R Shilling, M Staley

Mrs K Wakefield – Clerk Mrs J Fletcher – Deputy Clerk

Cllr N Mitchell – NSDC

APOLOGIES: Cllrs R Allwood due to work, B Wells and P Hancock for personal reasons

Resolved: that these apologies be accepted.

DECLARATIONS OF MEMBERS INTERESTS: Clerk and Deputy Clerk – Item 20/106.1

DECLARATIONS OF ANY INTENTIONS TO RECORD THE MEETING: None other than for minute taking purposes.

Cllr D Cumberlidge welcomed everyone and the Clerk reminded members of the protocol regarding the procedures to be used during the virtual meeting.

20/89 To approve the Minutes of the ordinary meeting of the Full Council held on Wednesday 28th October 2020

The Minutes, having previously been circulated, were signed as a true and correct record.

20/90 To approve the Minutes of the Extra Ordinary meeting of the Full Council held on Monday 30th November 2020

The Minutes, having previously been circulated, were signed as a true and correct record.

20/91 To receive any information from the Clerk following actions agreed at the last meeting (*not already covered on the agenda*)

The Clerk informed members that all previous actions items were covered under this agenda.

The Clerk updated members on the proposed markings for the open spaces for outdoor play. The Clerk and the Chairman had discussed this further and would be arranging a meeting with community bodies to take this forward.

20/92

To receive a report from the Clerk regarding ongoing management of the following due to Covid-19:

1. Town Hall

The Clerk reported that as discussed previously the Town Hall continues to be available to members of the public via telephone, email and physical attendance, with a prior appointment. A couple of socially distanced meetings had taken place.

No complaints have been received from any member of the public regarding the lack of access to the Town Hall. These measures will again remain in place until the Government Guidelines state otherwise.

2. Cemetery

The Clerk informed Councillors that there was no change to the Government instruction and currently 30 people are allowed in the Cemetery grounds to attend a funeral. The gates are still being locked immediately prior to a funeral taking place to allow family members to pay their respects with regard to restricted numbers.

Several members of the public had expressed their thanks for the way the cemetery was being run at this difficult time.

3. Public Toilets

The Clerk reported that the public toilets still remain closed as they cannot be made COVID secure.

4. Playparks

The Clerk reported that all play areas are now open.

20/93

1. To receive written reports from District and County Councillors

Members noted the reports that had been previously circulated by the Clerk.

20/94

To suspend Standing Orders to allow for Questions or Statements from Members of the Public

None.

20/95

To resume Standing Orders

Standing orders were resumed.

20/96

To formally receive any proposals discussed whilst Standing Orders were suspended

None.

20/97

To receive any Questions to Council from Members

1. Cllr Pringle regarding Food Bank provision

Cllr Pringle expressed his concerns regarding the closure of the local foodbank and requested some clarity be obtained from the Trussell Trust as to their future proposals for the Sherwood Foodbank. Lifespring Church via the CAR project are currently picking up the shortfall.

The Clerk confirmed that the collection point within Ollerton Tesco store was not for Ollerton and Boughton.

Following discussion the Clerk was instructed to contact the Trussell Trust on behalf of members requesting clarity of the situation.

20/98

Finance & Audit

1. To receive the schedule of accounts for payment

The Clerk tabled a revised schedule of accounts which was duly approved and signed.

Invoices were available for inspection at the Town Hall Office by appointment or a scanned copy could be requested by email.

2. To formally note the successful completion of the 2019/20 Audit

The Clerk reported that the Auditors had signed off the 2019/20 Audit with no negative comments.

Resolved: To formally receive the External Auditors Report

3. To receive information from the Clerk regarding the Boughton Markhams Charity

The Clerk reported that following a review by the Charities Committee she had been contacted to confirm whether or not the Council wished to wind down the Charity. The monies can be used to support the community within the Boughton area and the Clerk requested that the Boughton Councillors work with her to look at how this could be carried out.

Following discussion it was proposed that the Charity account be closed and the monies used within the Boughton area to help alleviate period poverty.

Proposed: Cllr M Pringle
Decision: Nem-con

Seconded: Cllr M Staley

4. To receive an urgent recommendation from the Vehicle Working Party

The Chair of Finance and Audit outlined the outcome of a recent Vehicle Working Party meeting.

Following discussion it was agreed that a replacement vehicle was required and it was agreed in principle that either a new or second hand vehicle which was suited the required specification be purchased. The Vehicle Working Party were to carry out further investigation into a second hand vehicle.

Proposed: Cllr M Pringle **Seconded:** Cllr M Staley
Decision: Nem-con

20/99

Planning

1. To consider the following application:

Application: 20/02233/FUL

Proposal: Change of use of first floor flat above 96 and 98 Whitewater Road, Ollerton to 4 x 1 bedroomed apartments and associated development

Location: First floor above 96 and 98 Whitewater Road, Ollerton, NG22 9XB

[20/02233/FUL | Change of use of first floor flat above 96 and 98 Whitewater Road, Ollerton to 4 x 1 bedroomed apartments and associated development. | First Floor Above 96 And 98 Whitewater Road Ollerton NG22 9XB \(newark-sherwooddc.gov.uk\)](https://www.newark-sherwooddc.gov.uk/20/02233/FUL)

Proposed: Cllr D Batey **Seconded:** Cllr M Pringle
Decision: Support Proposal (No objections - Nem-con)

20/100

Ownership and management of land

1. To receive any updates from the Clerk and review actions regarding Cedar Lane green open space.

Nothing further to report.

2. To finalise the transfer of land at Whinney Lane

The Clerk reported that the Council's Solicitor was not happy with the lease in its current format.

Maintenance of the area where the mast is sited is currently managed under a lease between Gleasons and the Service Provider. This is to be reviewed.

No item 20/101 on the agenda

20/102

Councillor Training

1. To receive a report from members regarding any recent training

Cllr R Shilling reported that he thought the recent Zoom Planning training he had attended had been value for money and suggested that this could

take place in the function room, safely socially distanced apart, to enable more members to take part.

Cllr Cumberlidge had attended Social Media training via Zoom and reported that it had been a very useful session. Consideration to be given in the future to the setting up of Councillors own Facebook pages and training could be provided for this.

20/103 To receive any relevant updates regarding visioning priorities

Nothing further to report, awaiting information from the District Council regarding appraisal training.

20/104 Events

1. To receive feedback from Remembrance Day

Cllr Pringle commented that the Town Clerk and Deputy Clerk be applauded for their work within the community. It was a very poignant event and thanks must be given also to Alastair Littlewood for his delivery of the service. The online recording of the event was excellent with over 3,500 views in the time immediately following its uploading onto social media, Malc Waring and his team provided a really professional service.

Councillors agreed that this had been a fitting tribute and credit was given to all involved.

2. To receive an update re Christmas Events

The Clerk reported that positive feedback had been received regarding the early switch on of the lights. No events would be taking place. The Lions would be bringing Santa and his sleigh to Ollerton and Boughton and arrangements had been made for him to park his sleigh outside the Town Hall and in the off road area at the front of the Courtaulds site.

The Mayor is to work with Malc Waring to make a short video presenting the Town Council's Christmas message and also to announce the winners of the Mayor's Christmas card competition. These videos will be shared via social media.

20/105 To receive the draft minutes of the following committees and working parties and note the decisions made thereto:

The following draft minutes were noted:

1. Planning Committee – 27th October & 24th November 2020
2. Special Projects Committee – 11th November 2020
3. Finance & Audit Committee – 18th November 2020

20/106 Correspondence

1. From Ollerton WI re commemorative trees for 100th Anniversary

Following discussion it was agreed that this was a really good idea. It was agreed that Cllr Murray lead on this on behalf of the Council. Trees

native to the area to be sourced. Highways to be contacted regarding siting of trees in areas such as the triangle adjacent to the old Post Office in Boughton where visibility may be an issue. Other community groups could be approached for their assistance with the planting of the trees.

Proposed: Cllr M Pringle **Seconded:** Cllr R Shilling
Decision: Nem-con

2. To receive a request from the Safer Neighbourhood Group for the provision of a speed gun and discuss further actions regarding community use

The Clerk reported that the cost of a speed gun was in the region of £180 and could be delivered within a few days if one was required.

Following discussion it was proposed that requests for volunteers be made via on social media and the soon to be up and running BOWE radio station. Once the required number of volunteers had come forward (minimum of 6) then this project could be led by the Safer Neighbourhood Group.

Proposed: Cllr D Batey **Seconded:** Cllr A Malcolm
Decision: Nem-con

3. From two residents regarding Christmas trees

The Clerk informed members that the cost of installing a feeder post and the purchase of lights for additional Christmas trees is in the region of £1,000 per tree.

The area to the front of Boughton Church would be an ideal site but would require an electric supply.

The Clerk reported that she had made contact with Gleeson's who were developing the site at the bottom of Whinney Lane and they would be happy to assist with facilitating what is required to enable a tree to be sited on the triangle of open space that is under the responsibility of the Town Council.

Siting of a tree near to the Jubilee Hall had also been requested.

Following further discussion the Clerk and Deputy Clerk were instructed to provide costings for additional trees and lights and present them to the next Events Working Party meeting.

Proposed: Cllr L Shilling **Seconded:** Cllr D Batey
Decision: Nem-con

20/107

Date & time of next meeting

Wednesday, 27th January 2021 at 7.00pm

Meeting closed at 20.57