



FINANCE & AUDIT COMMITTEE

Town Hall
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Clerk: Karen Wakefield

Minutes of the Meeting of the Finance & Audit Committee held at 6.30pm on Wednesday 25th September 2019 in the Council Chamber of the Town Hall, Sherwood Drive, New Ollerton

Present: Cllrs D Batey (Chair), D Cumberlidge (part), M Pringle (part), L Shilling and B Wells

Mrs K Wakefield – Clerk

Mrs J Fletcher – Deputy Clerk

Apologies and reasons for absence: Cllrs R Allwood for personal reasons

Declarations of Members Interests: Item 19/38.1 – Mrs J Fletcher for personal reasons

Declarations of any intentions to record the meeting: None.

FA/19/37 To approve the Minutes of the Finance & Audit Committee meeting held on Wednesday 14th August 2019

The Minutes, having been previously circulated were signed as a true and correct record by Nem-Con (Nemine-Contradicente).

FA/19/38 Human Resources

1. To consider a supplement for staff cover for sickness and holiday absence

Item moved to the confidential part of the meeting.

2. To approve the Clerk's attendance at the SLCC National Conference

The Clerk reminded members that she would be attending the SLCC conference from Tuesday to Thursday next week.

3. To receive updates regarding amenity staffing

The Clerk reported the employee who had been on long term sick leave had returned to work on a phased return basis. Unfortunately he now has to undergo a further procedure and may be absent for a further 3 months.

A further employee who has been off with health problems has also returned on a phased return basis and managing his workload, he is currently awaiting a hospital appointment.

The Clerk and Amenity Foreman would like members to consider keeping on a seasonal worker as his standard of work is excellent and the Town Hall staff have received very good responses from members of the public. He is currently under contract until Christmas. Members agreed to discuss this again before the end of the contract.

4. To receive any further relevant information from the Amenity (Deputy) Foreman

The Amenity Foreman reported that further to his comments at a previous meeting there was still no signage on the play areas. The Clerk apologised for this oversight and would ensure that she had ordered them before the next meeting.

FA/19/39

Finance & Audit:

1. To agree and sign the bank reconciliation and bank statements for Month 5 of 2019/20

The bank reconciliation and bank statements for Month 5 were tabled, inspected and signed by the Chairman as being concurrent

Cllr M Pringle joined the meeting at this point.

2. To receive an update of S106 monies available

The Clerk reported that NSDC were waiting until October to send an updated schedule to us. Paper copies will be forwarded to members upon its receipt.

The sum from the Tesco development is yet to be allocated and will be available from mid-October. This money could be used towards the further development of Central Park phase 3 works. The Clerk reported that she would be able to submit an application without going into financial detail.

The former OBMW Miners Welfare site green open space payment is due to be handed over. A site meeting is to take place with the developer, the Clerk and the Amenity Foreman when confirmation that the site is acceptable to be handed over to OBTC will be made.

The Clerk confirmed that consideration is being given by NSDC for future planning applications to include S106 monies for future burial provision.

3. To receive an update on passenger lift work

The Clerk reported that works to the passenger lift had all been completed. A new audible alarm had been fitted free of charge by the supplier.

4. To receive an update on works at public toilets

The Clerk reported that the new lighting upgrade works had now been carried out.

5. To receive and discuss information regarding a rent increase at Beacon Court

The Clerk reported that a favourable agreement had been reached with the agent.

Members thanked Cllrs B Wells and R Shilling for their work on this issue.

6. To receive an update from the clerk regarding the former Courtaulds site

Following on from the Town Council's agreement to market the site, the Clerk informed members that the cost of the feasibility study would be offset against any subsequent fees as outlined below:-

Marketing costs – as outlined in the brief would be payable, whether or not the site is sold with a percentage of the freehold purchase price to be paid to the agent less the fee previously paid for the feasibility study.

Cllr M Pringle (NCC) informed members that he would provide a report to the next Special Projects meeting from a recent meeting with an outside body who has shown

an interest in the site.

Following discussion it was

Resolved: that the Clerk be instructed to sign and return the agreement to the agent for them to market the site as soon as possible.

FA/19/40 Correspondence

None.

FA/19/41 Date & Time of Next Meeting

Wednesday 13th November 2019 at 6.30pm
The Deputy Clerk left the meeting at this point.

That in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.