



Town Hall
Sherwood Drive
New Ollerton
NEWARK
Notts
NG22 9PP
Tel: 01623 860811
Email: office@ollerton-tc.gov.uk

Clerk: Karen Wakefield

The Minutes of the ordinary meeting of the Full Council held on Wednesday, 17th May 2017 at 7.30pm in the Council Chamber of the Town Hall, Sherwood Drive, New Ollerton.

PRESENT: Cllrs M Pringle (Chair), R Allwood, D Batey, E Bentley, M Chapman, C Ford, P Hancock, R Murray, L Shilling, R Shilling, T Spratley, J Spry, C Ward (part) and B Wells

Cllr D Staples – District Councillor

Mrs K Wakefield – Clerk, Mrs J Fletcher – Deputy Clerk

APOLOGIES: Cllrs M Staley who was at work and C Ward who was attending another meeting.

DECLARATIONS OF MEMBERS INTERESTS:

None

DECLARATIONS OF ANY INTENTIONS TO RECORD THE MEETING:

None

17/64 The **Minutes of the ordinary Meeting of the Full Council** held on **Wednesday 5th April 2017**, having previously been circulated, were signed as a true and correct record

17/65 To suspend Standing Orders to allow for:

- a) Discussions with any District or County Councillors in attendance on matters of common interest

Cllr Pringle thanked OBTC members for their support in the recent County Council election and said he was proud to be representing Ollerton and Boughton at the County Council.

Cllr D Staples (NSDC) reported that the Chair of Homes and Community had announced that they have reviewed the criteria for the housing waiting list. Higher priority was to be given to locality and some cases had been down-graded. Members of the public who have queries or issues can get in contact with the local District Councillor.

Following discussion it was

Resolved: that the Clerk contact NSDC to obtain a list of criteria for circulation to each member of the Town Council.

- b) Questions or Statements from Members of the Public

None present

17/66 To resume Standing Orders

17/67 To receive any resolutions to Council.

None.

17/68 To receive any Questions to Council from Members

Cllr P Hancock raised the issue of fly tipping on the land adjacent to St Joseph's School. This had become more apparent following the recent fire and Cllr Hancock questioned if the land belonged to the Town Council.

The Clerk informed members that it was believed that this area of land did not belong to the Town Council but once clarification was obtained the appropriate action would be taken.

17/69 Finance & Audit

1. Financial Year ended 31st March 2017

- a) To approve and complete Section 1 of the Annual Return (Annual Governance Statement)

Section 1 of the Annual Return (Annual Governance Statement) was read out point by point and discussed by members. The Return was then completed and signed by the Chairman.

- b) To receive the Income & Expenditure account and Balance Sheet for the year ended 31st March 2017

The Clerk tabled the Income and Expenditure account and Balance Sheet for the year ended 31st March 2017, which were examined and approved.

- c) To approve and complete Section 2 of the Annual Return (the Accounting Statements) for the year ended 31st March 2017

Section 2 of the Annual Return (the Accounting Statements) was read out point by point and discussed by members. Section 2 completed and signed by the Clerk and countersigned by the Chairman.

- d) To receive and consider the Internal Auditors written report

The Clerk tabled the Internal Auditors report which was duly noted.

- e) To receive the schedule of accounts for payment

The schedule of accounts for payment, having been previously circulated, was approved and signed.

2. Dog Bins

To consider a request from the Dog Warden and members of the public for an additional dog bin on adopted land at Sherwood Energy Village

The Clerk reported that the Dog Warden had been approached by dog walkers requesting further dog bins on the SEV. The Clerk had written to NSDC requesting 2 new bins be erected and was awaiting the outcome of the request.

Resolved: that if new bins are obtained from NSDC the cost of emptying could be added to the OBTC schedule.

3. Fire Alarm

To consider a quotation for urgent works to the Fire Alarm system at Beacon Court

The Clerk informed members that 2 of the 3 fire alarms within the units at Beacon Court were not operational therefore causing a health and safety issue.

Following discussion it was proposed that this work is carried out as soon as possible.

Proposed:	Cllr R Shilling	Seconded:	Cllr T Spratley
Decision:	Unanimous (1 abstention)		

Following further discussion it was

Resolved: that the Clerk also contact Cllr M Staley for his advice.

4. Skatepark

To consider quotations for urgent repair works at Central Park Skatepark

The Clerk informed members that quotations for the repairs had been received. The works involved replacing some of the boards and filling surface cracks.

Cllr C Ward joined the meeting at this point.

Following discussion it was

Resolved: that the Clerk be instructed to ensure that the work was carried out as soon as possible. The Clerk was also instructed to contact the original builder and also to check if epoxy resin was suitable for use on the surface of the boarded areas of the Skatepark.

5. Staff Training

To consider the attendance of the Clerk & Deputy Clerk at the SLCC Regional Training Seminar

Following discussion it was

Resolved: that the Clerk and Deputy Clerk attend the SLCC Regional Training Seminar.

17/70 **To discuss matters relating to Friends & Users of Boughton Brake (FUBB)**

Cllr T Spratley presented a brief report regarding Friends and Users of Boughton Brake (FUBB) and the work they have done in partnership with the Forestry Commission in improving Boughton Brake. Due to a fall in membership in recent years FUBB are no longer able to carry out the work and represent the views and interests of the community with regards to the Brake and suggested that the Town Council as the only viable option to carry on the work of FUBB. There would be no financial implications if this were to be agreed.

Following discussion it was proposed that the Town Council provide community input and that Cllrs R Murray and T Spratley meet with the Forestry Commission and the Clerk to discuss what would be required of the Council, and also to confirm responsibility in the event of an incident.

Proposed: Cllr B Wells
Decision: Nem Con

Seconded: Cllr P Hancock

17/71 **To receive any updates regarding the former Courtaulds Site**

Nothing further to report.

17/72 **To receive any updates regarding the proposed Colliery Memorial**

The Clerk confirmed that a date is to be arranged with the Sculptor after the 8th June election.

17/73 **To receive any updates regarding the Skatepark & phase two of Central Park.**

The Clerk reported that terms had been agreed with the company doing the installation and the issues regarding the electricity supply have been resolved. Work with commence on site in 2 weeks time with the play area being operational by the summer holidays.

17/74 **To receive the draft minutes of the following committees and working parties and note the decisions made thereto:**

1. Special Projects Committee – 19th April 2017
2. Planning Committee – 25th April 2017
3. Finance & Audit Committee – 3rd May 2017

Resolved: that the draft minutes be received and note the decisions made thereto.

17/75

Correspondence:

1. From NSDC re Ollerton Hall Task & Finish Group

Following discussion it was confirmed that Cllr B Wells would represent the views of Ollerton & Boughton Town Council in his role as a District Councillor for the ward.

17/76

Publications:

The following publications were noted:

1. Clerks & Councils Direct – May 2017 Issue
2. Allotment & Leisure Gardener – Issue 2 2017
3. The Clerk Magazine – May 2017 Issue
4. Local Councils Update – May 2017 Issue

17/77

Date & Time of Next Meeting

Wednesday 28th June 2017 – 7.30pm