



SPECIAL PROJECTS COMMITTEE

Town Hall
Sherwood Drive
New Ollerton
NEWARK
Notts
NG22 9PP
Tel: 01623 860811
Email: office@ollerton-tc.gov.uk

Clerk: Karen Wakefield

Minutes of the meeting of the Special Projects Group held on Tuesday 22nd March 2016 at 6.30pm in the Council Chamber of the Town Hall, Sherwood Drive, New Ollerton.

Present: Cllrs R Shilling (Chair), D Batey, M Pringle, L Shilling and D Summers (part)

Mrs K Wakefield (Clerk), Mrs J Fletcher (Senior Admin)

Apologies: Cllrs M Staley who was on holiday and T Spratley who was attending a meeting elsewhere.

Resolved: that these apologies be accepted

DECLARATIONS OF MEMBERS INTERESTS:

None

DECLARATIONS OF ANY INTENTIONS TO RECORD THE MEETING:

None

SP/16/11 The Minutes of the Ordinary meeting of the Special Projects Group held on **Wednesday 10th February 2016**, having been previously circulated and following discussion were signed as a true and correct record.

Decision: Unanimous

SP/16/12 Town Centre Development

1. To receive any reports relating to the land at the side of Ollerton Town Hall.

The Clerk read out a letter received from Cllr T Spratley who had been unable to attend the meeting. The points raised were discussed and the Clerk was to make the plan of the site available to Cllr Spratley. The Special Projects committee had made the decision to purchase the additional land which had been approved by the Full Council, this point to be added to the agenda for the next Special Projects meeting for further discussion. The cost to purchase the additional land, whilst it may not increase the overall value, may enhance the sale of the site as a whole. Following further discussion it was

Resolved: that on instruction from the Committee the Clerk respond directly to Cllr Spratley.

The Clerk reported on emails recently received from the Council's Solicitors. Town members of the Council are to sign the contract, these are to be taken from the following: Chair of Finance; Chair of Special Projects; and the Vice Chair of either of the two committees. The Clerk was also requested to countersign.

Following discussion it was

Resolved: that the Clerk make an appointment for the contract to be signed as soon as possible.

Cllr R Shilling thanked the Clerk for her work on this project.

With regards to the continued usage of the access route to the land, the Clerk informed members that due to her personal knowledge of the area, the Solicitor was happy for the Clerk to sign the relevant statement to this end. Following further discussion it was

Resolved: that the Clerk be instructed to contact the Solicitor to arrange for both contracts to be dealt with and signed at the same time.

2. To discuss matters relating to Forest Road Car Park

The Clerk reported that she had had a brief informal chat with NSDC Officer regarding the car park.

Cllr M Chapman entered the meeting at this point as a member of the public.

A discussion took place and it was

Resolved: that the Clerk invite the NSDC Officer to meet with the Special Projects committee prior to the next meeting in order to view the site during daylight hours. The Clerk was instructed to obtain several quotations for the remedial works and white lining to the site. Members of the committee not present at the meeting were to be contacted by the Clerk for their input.

SP/16/13 To discuss any relevant matters relating to the Colliery Memorial

The Clerk reported that she had received an email from the Solicitors regarding the lease.

Following discussion it was agreed that no commercial advertising or signage would be erected; the access route would be as previously agreed; a direct debit would be set up yearly to pay the lease and clarification was required on the Indemnity policy as to costs.

Resolved: The Clerk was instructed to contact Cllr D Batey as Chair of Finance and Audit should the Town Council be required to pay any costs.

Cllr D Summers left the meeting at this point to attend another meeting.

SP/16/14 To receive any updates regarding Phase Two of the development of the park on Sherwood Energy Village

Standing Orders were suspended to allow Cllr M Chapman to join the discussion as a member of the Working Party.

The Clerk reported that the sub-committee had met and gave an update on further play equipment available from one of the proposed suppliers.

Standing Orders were resumed.

The Clerk had had a meeting with a NCC Officer regarding various funding paths and confirmed that S106 monies could be used for this purpose.

Following further discussion it was:

Resolved: that the Clerk write to County Councillor M Pringle for further information with regards to available NCC funding, and also contact the NCC Officer for further details of all funding sources together with consultation requirements.

Following discussion it was proposed that the supplier be thanked for bringing the additional equipment to the Council's notice and whilst not suitable for this project it would be considered for other areas. Further clarification on timescales and funding is required.

Resolved: The Clerk was instructed to arrange for a visit to a local adventure play area to view the equipment in situ and contact the relevant Local Authorities for their feedback. The Clerk to contact the NSDC DDA Officer for advice on the access route to the picnic area.

Cllr R Shilling thanked the sub-committee for the work already carried out on this project.

SP/16/15 To agree items for inclusion on the agenda of future meetings

None.

SP/16/16 Date of Next Meeting:

6.30pm on Wednesday, 4th May 2016