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Clerk: Karen Wakefield

The Minutes of the ordinary meeting of the Full Council held on Wednesday, 15th May 2019 following the Annual Council Meeting in the Council Chamber of the Town Hall, Sherwood Drive, New Ollerton.

PRESENT: Cllrs D Cumberlidge (Town Mayor), R Allwood, , P Hancock, A Malcolm, R Murray, R Nash, J Pearson, M Pringle, L Shilling, and B Wells

Mrs K Wakefield – Clerk, Mrs Janine Fletcher – Deputy Clerk

Cllrs L Brazier, B Clarke-Smith and N Mitchell - NSDC

APOLOGIES: Cllrs D Batey for personal reasons, R Shilling and M Staley who were at work.

Resolved: that these apologies be accepted.

DECLARATIONS OF MEMBERS INTERESTS:

None.

DECLARATIONS OF ANY INTENTIONS TO RECORD THE MEETING:

None

19/66 To approve the Minutes of the ordinary meeting of the Full Council held on Wednesday 10th April 2019

The Minutes, having previously been circulated, were signed as a true and correct record.

19/67 To receive any information from the Clerk following actions agreed at the last meeting (not already covered on the agenda)

The Clerk reported that the issues regarding CAB funding and Universal Credit had been brought up at the partnership meeting and members had confirmed that they were aware and were taking steps towards sorting them out. The Clerk informed Councillors that the CAB had passed on their extreme gratitude for the Town Council's donation and had acknowledged that it was disproportionate to other Council's contributions.

Following discussion, Cllr Wells confirmed that there was no risk of losing the CAB Ollerton branch in the near future. A meeting is to be arranged for all NSDC Councillors and Cllr Wells.

The Clerk informed members that the notice for co-option of 2 Councillors for Ollerton South Ward would be posted tomorrow. The new application form for prospective candidates is available and the draft policy would be presented to the next Finance and Audit committee meeting for adoption. The Clerk informed members that the co-option process would take place during the Full Council meeting in either June or July.

19/68 To suspend Standing Orders to allow for:

1. Discussions with any District or County Councillors in attendance on matters of common interest

Due to Purdah this item was deferred to a future meeting.

2. To receive a report from the Junior Town Council

The Clerk reported that at the last SFEP meeting members from Edwinstowe Parish Council had confirmed that they were in the process of setting up a Junior Parish Council.

The Clerk reported that Ollerton & Boughton Junior Town Councillors had been the instigators of the health roadshow which had taken place on the 12th April. This had been well attended. A further road safety day of action was also being planned.

3. Questions or Statements from Members of the Public

The Clerk tabled information from the 'Waste Wombles' group which had recently been set up by local residents. The group would like assistance with funding to enable them to purchase litter picking equipment. The Clerk informed members that she would contact the Council's insurers for clarification on cover regarding this group if affiliated to the Council.

Cllr Pringle reported that the SFEP would be inviting a member of the public who collates volunteer details, this may prove useful for groups such as Waste Wombles.

19/69 To resume Standing Orders

Resolved: that Standing Orders be resumed.

19/70 To formally receive any proposals discussed whilst Standing Orders were suspended.

None.

19/71 To receive any resolutions to Council.

None.

19/72 To receive any Questions to Council from Members.

The Clerk tabled a question received from Cllr M Staley regarding areas of grass cutting around the town. The Clerk reminded members that the Town Council were

only under contract to cut the grass 5 times a year. Cllr Pringle thanked the Amenity Team for cutting the area to the front of the Colliery Memorial.

19/73 Finance & Audit:

1. Financial Year ended 31st March 2019

- a. To receive and consider the Internal Auditors written report

Members had previously received a copy of the written report and the Chair commented on the excellent work that had been undertaken and also stated that the report reflected the hard-work by the Clerk and the Deputy Clerk.

- b. To approve and complete Section 1 of the Annual Return (Annual Governance Statement)

Section 1 of the Annual Return (Annual Governance Statement) was read out point by point and discussed by members. The Return was duly completed and signed by the Chairman.

- c. To receive the Income & Expenditure account and Balance Sheet for the year ended 31st March 2019

Noted.

- d. To approve and complete Section 2 of the Annual Return (the Accounting Statements) for the year ended 31st March 2019

Section 2 of the Annual Return (the Accounting Statements) was read out point by point and discussed by members. Section 2 completed and duly signed by the Clerk and countersigned by the Chairman.

2. To receive the schedule of accounts for payment

The Clerk tabled a revised schedule of accounts which was duly approved and signed. Cllrs R Allwood and B Wells signed the cheques.

3. To consider a grant funding application from Ollerton Friendship Club

Following discussion it was:

Resolved: That the Council support this application in the sum of £200.00

Proposed: Cllr M Pringle
Decision: **Unanimous**

Seconded: Cllr P Hancock

19/74 Special Projects:

1. To receive a brief update from the Clerk regarding the following:

- a. Town Centre Redevelopment

The Clerk reported that an independent valuer's advice had been sought on the possible marketing of the former Courtaulds site. The District Council were still working towards locating a hub within the Town and a Locality

Review is due to take place.

19/75 Sports provision in Ollerton & Boughton

1. To receive a brief update from the Clerk

The Clerk reported that Dave Long of Active4Today had requested a meeting with all affiliated sports clubs within the Town with the possibility of setting up a Community Sports Development Group. The meeting is to be held on 10th June at 6.30pm and the Town Clerk will attend.

Cllr Pringle informed members that various new sports groups had already been set for other areas.

19/76 Public Toilets

1. To receive an update from the Clerk regarding anti-social behaviour

The Clerk reported that the external door to the gent's toilets had been damaged several weeks ago. Using the CCTV footage, one youth had been identified and as he had not been in trouble previously a restorative justice order could be applied by the Police. The young man had paid £100 to the Town Council and also carried out some litter picking duties, the Clerk read out the written apology he had sent to the Council.

19/77 To receive any updates relating to the Sherwood Forest Education Partnership (SFEP)

Cllr Pringle updated members on the recent meeting at which over 20 partners attended. A request for funding had been given by a local recording studio, members requested that they be invited to attend a future Full Council meeting to present further information.

19/78 To receive the draft minutes of the following committees and working parties and note the decisions made thereto: (enclosed):

1. FUBB Working Party - 16th April 2019
2. Finance & Audit Committee – 24th April 2019
3. Planning Committee – 30th April 2019

19/79 Correspondence

The following correspondence was noted:

1. Letter from local resident regarding parking on Forest Road crescent

The Clerk informed members that letters had been sent to residents of the area regarding parking and that the District Council had been informed of the sale of cars from the area. The area was under the Town Council ownership.

Following discussion it was

Resolved: that the Clerk send a letter to the residents to remind them of agreed parking arrangements.

2. Card from St Giles Church Warden – noted.

3. St Georges Day Celebration Group

The Clerk was instructed on behalf of the Council to write to Rev Philip Howson acknowledging his contribution to the Community.

4. OVRA – Ollerton Hall Discussion Document

Cllr Wells informed members that there had been a considerable amount of interest in the property and confirmed that it was not up for auction.

Following discussion it was

Resolved: that the Clerk send a letter to the District Council requesting that the Town Council be kept informed of any further information on this issue.

19/80 Publications

The following publications were noted:

1. Clerks & Councils Direct – May 2019 Issue
2. Allotment & Leisure Gardener – Issue 2 2019
3. ICCM Magazine – Spring 2019 Issue

19/81 Date & time of next meeting – Wednesday 12th June 2019, 7.30pm

Cllr Pringle congratulated the Chair on the way in which she had conducted the meeting.