



Town Hall
Sherwood Drive
New Ollerton
NEWARK
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Clerk: Karen Wakefield

The Minutes of the ordinary meeting of the Full Council held on Wednesday, 10th April 2019 at 7.30pm in the Council Chamber of the Town Hall, Sherwood Drive, New Ollerton.

PRESENT: Cllrs R Murray (Chair), R Allwood, D Batey, D Cumberlidge, P Hancock, L Shilling, R Shilling, T Spratley, M Staley, C Ward and B Wells

Mrs K Wakefield – Clerk, Mrs J Fletcher – Deputy Clerk

Two members of the public and a reporter from the local press

APOLOGIES: Cllrs E Bentley, C Ford and M Pringle for personal

Resolved: that these apologies be accepted.

DECLARATIONS OF MEMBERS INTERESTS:

Item 19/43.4 Cllr T Spratley for personal reasons

DECLARATIONS OF ANY INTENTIONS TO RECORD THE MEETING:

None

19/35 To approve the Minutes of the ordinary meeting of the Full Council held on Wednesday 27th February 2019

The Minutes, having previously been circulated, were signed as a true and correct record.

19/36 To receive the Members Attendance record for 2018/19

The Clerk requested that members consider the report in detail. The item to be placed on the agenda for the Annual Council meeting.

19/37 To receive information from the Clerk following actions agreed at the last meeting (not already covered on the agenda)

Nothing to report.

19/38 To suspend Standing Orders to allow for:

a) Discussions with any District or County Councillors in attendance on matters of common interest

Cllr B Wells (NSDC) informed members that he was retiring from the District Council after 25 years. He had enjoyed his time and had received full support from members of the Town Council. He wished all members who were standing for the forthcoming election well, hoped that they would attend meetings and enjoy their time on the District Council.

Members thanked Cllr Wells for all he had done for the community whilst serving on the District Council.

The Clerk gave a report on behalf of Cllr N Mitchell (NSDC) regarding the Economic Development Committee. *(Copy of report attached).*

b) To receive a report from the Junior Town Council

The Clerk reported that the JTC continues to meet regularly and had started the ball rolling for the Health and Wellbeing event on Friday 12th April.

c) Questions or Statements from Members of the Public

A member of the public reported that flowers had been stolen from family graves in the cemetery. It has been reported to the local Police who were to carry out foot patrols within the cemetery.

It was further commented that the grass in the cemetery looks disgusting, the Clerk informed members of the public and Councillors that the grass cutting season started at the beginning of April and that the seasonal worker was not due to start work until the 23rd April, he would be employed primarily to carry out work in the cemetery.

The Clerk reported that an incident had occurred at the public toilets recently which had been caught on CCTV. The local Police had identified the culprit and along with his parents were supportive of him doing restorative justice. The Press Officer from the Chad offered her assistance by reporting on the issue in the paper.

19/39 To resume Standing Orders

Resolved: that Standing Orders be resumed.

19/40 To formally receive any proposals discussed whilst Standing Orders were suspended

Following discussion the Clerk was instructed to write a press release for the local Roundabout magazine. The Chad reporter was thanked for attending the meeting.

19/41 To receive any resolutions to Council

None.

19/42 To receive any Questions to Council from Members

Cllr P Hancock requested an update on the pathway from Walesby. The Clerk informed members that she had informed the County Council who are currently carrying out works with a reactive approach. A lot of areas that require works are outside of the OBTC boundary.

19/43 Finance & Audit:

1. To receive the schedule of accounts for payment

The Clerk tabled a revised schedule of accounts which was duly approved and signed.

2. To receive details of the 2018/19 Audit procedure.

The Clerk informed members that the Audit report be presented at the next Finance and Audit meeting and signing off of the external audit would be carried out at the next Full Council meeting.

3. To consider a Grant Funding request from Dukeries Academy Band and Choir

Cllr T Spratley informed members of his interest as a member of the Governing Body in this item.

Following discussion it was:

Resolved: That the Council support this application in the sum of £1,800.

Proposed:	Cllr B Wells	Seconded:	Cllr P Hancock
Vote:	For – 6	Against – 2	Abstention - 2
Decision:	Unanimous		

The Clerk will notify the Academy that should the trip not take place the monies would need to be returned to the Town Council. The Clerk was instructed to send an invitation to members of the band and choir to attend a Full Council meeting after the trip has taken place.

19/44 To receive information from Cllr D Cumberlidge regarding the future of the town

Cllr Cumberlidge gave a presentation bringing some proposed ideas for the Council for the coming years.

19/45 Special Projects:

1. To receive any relevant updates regarding the following:

- a) Town Centre Redevelopment

The Clerk had previously reported to the Special Projects committee concerning the hub and the town centre development and following contact with the District Council could now report that a date had been arranged for the Locality Review workshop led by NCC on 2nd July 2019 in St Paulinus Church Hall.

The Clerk had, as instructed by members, proceeded to obtain advice on marketing of the site. A meeting was to be arranged for members of the Special Projects committee to meet with the valuation company on 25th or 30th April. Following discussion members agreed that the meeting should be held on 30th April at 4.30pm prior to the Planning meeting.

b) Green open spaces

Cllr Spratley reported that footpaths were being cleared at Boughton Brake and that wheelchair access would be more accessible very soon.

19/46 Swimming & Sports provision in Ollerton & Boughton

Nothing to report.

19/47 Closed Churchyard, Cemetery & War Memorial Gardens

1. To receive any updates regarding Ollerton Cemetery extension

The Clerk reported that there were a few more spaces available within Boughton Churchyard than originally thought. The Clerk also reported that she was still awaiting information from the Planners.

19/48 To receive any updates relating to the Sherwood Forest Education Partnership (SFEP)

Cllr Hancock reported that the Code Club had 3 more members and Active4Today were in the process of setting up a Junior Parkrun in the area.

Cllr Murray reported that the Forestry Commission had held their first session in the woodlands and they were also talking to the Forestry Trust who were looking at the history of Ollerton.

19/49 Outside Bodies:

1. To receive a report from Cllr B Wells regarding Citizens Advice Bureau

Cllr Wells reported that the CAB in Ollerton are extremely busy. They have now taken on responsibility for Newark.

NSDC are proposing to take-over the running of their housing stock from N&S Homes. NSH had previously granted the sum of £20k to CAB which may be lost if the take-over occurs.

Responsibility for Universal Credit assistance and advice has recently been moved from NSDC (who had previously had all the training) to CAB. This had been a government decision. The Clerk would obtain further information on how training is to be funded for processing UC at the CAB. Cllr Wells had not been made aware of this and would also follow it up.

General funding to the CAB was discussed. Newark Town Council provide £5,000 per year with OBTC who are a smaller town council funding £5,300. Funding is not given to CAB by many other parishes.

Cllr Wells felt that the Town Council needed to keep an eye on the local CAB and agreed to update members regularly.

2. To receive a report from Cllrs L Shilling regarding Ollerton Jubilee Hall

Cllr L Shilling reported that she had not attended the last 4 meetings so had no update to present to members.

19/50 To receive the draft minutes of the following committees and working parties and note the decisions made thereto:

The following minutes were noted:

1. Finance & Audit Committee – 13th March 2019
2. Planning Committee – 26th February 2019 & 26th March 2019
3. Special Projects Committee – 3rd April 2019 (to follow)

19/51 Correspondence

The following correspondence was noted:

1. NSDC – Copy of Annual Report for Outreach Service - noted
2. Letter from Mark Spencer MP – Stronger Town Funds. Members to consider this information along with the District Council's vision.
3. Newark & Sherwood District Council Resident Survey and Community Plan – the Clerk confirmed that this document had been circulated to members.

19/52 Publications

None

19/53 Date & time of next meeting

Annual Council Meeting - Wednesday 15th May 2019 at 7.00pm

The meeting concluded at 20.45pm

PAID/ POSTED

CHQ NO	PAYEE	DESCRIPTION	AMOUNT	PAYMENT PREPARED	PAID/ POSTED
3998	CASH	PETTY CASH	£41.94	<i>[Signature]</i>	<i>[Signature]</i>
3999	D.A. WILLIAMS	PUBLIC TOILET REPAIRS (LIGHTS AND NEW EXTRACTOR FAN)	£205.50	<i>[Signature]</i>	<i>[Signature]</i>
4000	KAREN WAKEFIELD	TRAVEL EXPENSES	£90.03	<i>[Signature]</i>	<i>[Signature]</i>
4001	LANGHAM CARTER	WAGES & PAYE PREP WEEKS 40-53, P60s, END OF YEAR DECLARATION	£339.60	<i>[Signature]</i>	<i>[Signature]</i>
4002	WERNICK HIRE	CEMETERY TOILET HIRE	£132.86	<i>[Signature]</i>	<i>[Signature]</i>
4003	DAVE WRIGHT MECHANICAL SERVICES	SERVICES TO NEW HOLLAND TD65 AND RANSOME MOWER	£754.57	<i>[Signature]</i>	<i>[Signature]</i>
BACS	STAFF	WAGES & SALARIES MONTH 12	£13,369.39	<i>[Signature]</i>	<i>[Signature]</i>
	HMRG	PAYE/NI MONTH 12	£3,615.98	<i>[Signature]</i>	<i>[Signature]</i>
	NCC LGPS	LGPS CONTRIBUTIONS MONTH 12	£4,935.69	<i>[Signature]</i>	<i>[Signature]</i>
	CONNECT NETWORK SERVICES	REMOTE SUPPORT - LOGIN ISSUES (£19.50)	£19.50	<i>[Signature]</i>	<i>[Signature]</i>
	CONNET NETWORK SERVICES	OFFICE 365 + ONLINE BACKUP	£110.64	<i>[Signature]</i>	<i>[Signature]</i>
	KONICA MINOLTA	COPIER HIRE CHARGES Bldg 19/03/19 - 18/06/19 (£139) + PRINTING CHARGES 19/12/18 - 18/3/18 (£31.18)	£170.19	<i>[Signature]</i>	<i>[Signature]</i>
	PRESTIGE JOINERY	SKATEPARK REPAIR	£402.00	<i>[Signature]</i>	<i>[Signature]</i>
	ICCM	ANNUAL MEMBERSHIP RENEWAL	£95.00	<i>[Signature]</i>	<i>[Signature]</i>
	THYSSENKRUPP	LIFT MAINTENANCE ANNUAL CONTRACT	£525.17	<i>[Signature]</i>	<i>[Signature]</i>
	HUDSON INDUSTRIAL SUPPLIES	AMENTY SUPPLIES AND SAFETY BOOTS	£131.80	<i>[Signature]</i>	<i>[Signature]</i>
DD					
CHGCCD					
	PAYMENTS AUTHORISED BY:	SIGNATORY 1: <i>[Signature]</i>	£24,939.86		
		NAME BEN SAMIN WELLS			
		SIGNATORY 2: <i>[Signature]</i>			
		NAME DEREK H. BATEY			
		MINUTE NUMBER:			