



Town Hall
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Clerk: Karen Wakefield

The Minutes of the ordinary meeting of the Full Council held on Wednesday, 30th May 2018 at 7.30pm in the Council Chamber of the Town Hall, Sherwood Drive, New Ollerton.

PRESENT: Cllrs R Murray (Town Mayor), R Allwood, D Batey, C Ford, M Pringle, L Shilling, R Shilling, T Spratley, C Ward and B Wells

Mrs K Wakefield – Clerk, Mrs Janine Fletcher – Deputy Clerk

Three members of the public

APOLOGIES: Cllrs E Bentley, D Cumberlidge, P Hancock, J Spry and M Staley due to personal reasons

Resolved: that these apologies be accepted.

DECLARATIONS OF MEMBERS INTERESTS:

None.

DECLARATIONS OF ANY INTENTIONS TO RECORD THE MEETING:

None

18/64 The **Minutes of the ordinary Meeting of the Full Council** held on **Wednesday 18th April 2018** having previously been circulated, were signed as a true and correct record.

18/65 **To receive information from the Clerk following actions agreed at the last meeting**

The Clerk reported that the churchyard at Bilsthorpe is going through the process of becoming a closed churchyard due to no further burial space being available. The Clerk informed members that the Parish Council has the power but not a duty to open a new cemetery. The Clerk also reported that Boughton Churchyard is almost full and that OBTC can refuse to take any further out of area burials. She requested some guidance from members as to any future OOA burials.

Following further discussion it was agreed by Nem-Con decision that the item be placed on the agenda for the next full council meeting and that the Clerk use her discretion until that point.

18/66

To suspend Standing Orders to allow for:

- a) Discussions with any District or County Councillors in attendance on matters of common interest

Cllr M Pringle (NCC) informed members that 2 nursing homes had recently been closed within the County which would put pressure onto Bishops Court.

Cllr B Wells (NSDC) reported that costings for the development of Ollerton Hall as a joint venture by the developer and the District Council were being looked into. Works cannot be carried out until a further report has been received. Costings currently stand at £1m. Cllr Wells informed members he would keep them informed of progress.

- b) To allow any questions from members of the Junior Town Council

No members of the Junior Town Council in attendance.

- c) Questions or Statements from Members of the Public

Item 18/76 1 brought forward

1. Letter from Chair of Ollerton Branch of the Royal British Legion

Terry Bell (Chair of Ollerton Branch RBL) reported on the Remembrance Parade. He informed members of the costings for the road closure and marshals for the parade and also informed members that Ollerton Branch would be unable to pay for these costs or take on the role of Event Manager due to rulings from the Royal British Legion.

Cllr R Shilling thanked Terry Bell for all his hard-work with the RBL.

18/67

To resume Standing Orders

Item 18/66 C – discussed further.

Cllr M Pringle (NCC) offered the sum of £750 from his NCC fund towards the cost of the parade.

Following further discussion it was proposed and agreed by Nem-Con decision that the item be placed on the next Finance & Audit agenda and also that, in principle, the Town Council would support this event.

18/68

To receive any resolutions to Council.

None.

18/69

To receive any Questions to Council from Members.

None.

18/70

Finance & Audit

1. Financial Year ended 31st March 2018

- a. To receive and consider the Internal Auditors written report

The Clerk reported that a written report had not yet been received but the clean bill of health had been verbally received from the auditor.

Cllr T Spratley thanked the Finance & Audit committee and the office staff for their hard-work. The Chair of Finance gave his thanks to the Town Hall admin team.

- b. To approve and complete Section 1 of the Annual Return (Annual Governance Statement)

Section 1 of the Annual Return (Annual Governance Statement) was read out point by point and discussed by members. The Return was then completed and signed by the Chairman.

- c. To receive the Income & Expenditure account and Balance Sheet for the year ended 31st March 2018

Noted.

- d. To approve and complete Section 2 of the Annual Return (the Accounting Statements) for the year ended 31st March 2018

Section 2 of the Annual Return (the Accounting Statements) was read out point by point and discussed by members. Section 2 completed and signed by the Clerk and countersigned by the Chairman.

- e. To receive the schedule of accounts for payment

The Clerk tabled an amended Schedule of Account, which was duly approved and signed.

18/71

Special Projects:

- 1. To receive any relevant updates regarding the following:

- i. The former Courtauld's Site – to receive information from the Clerk

The Clerk reported that she was awaiting a response from District Council Officers and the Acting Chief Executive to the dates that had been proposed for a follow up meeting. Members made note of their preferred date being 13th June at 4.00pm.

- ii. The Forest Road Car Park

The Clerk was awaiting a date for a meeting with the District Council Officer, a Town Councillor and herself. The DC Officer was currently on annual leave.

- iii. Phase 2 of the Colliery Memorial

Cllr M Pringle reported that the groundworks were now completed. The Working Party are currently working with the landlord on the maintenance of the site. The memorial is due to be insitu late 2018 or early 2019.

Cllr R Shilling congratulated all who had been involved with the project.

18/72

To receive any updates relating to the Sherwood Forest Education Partnership (SFEP)

Cllr C Ward reported that following a meeting last week, NCC Cllr M Pringle was elected as Chair. A donation had been received of 5 laptops for the Code Club, NSDC Economic Development had offered a further £1,000 to pay for laptops and DBS checks. The project is to start on 9th June.

Cllr M Pringle (NCC) thanked Cllrs Ward and Hancock for the work on setting up the Code Club.

The Clerk reported that as RFO she agreed that the Town Council would purchase the laptops and that an invoice would be sent for the net amount to the NSDC Economic Development team.

18/73

Outside Bodies:

1. To receive a verbal report from Cllr R Shilling regarding Age Concern

Cllr R Shilling informed members that he had attended a few of the Age Concern meetings and wished to report that they were a marvellous organisation.

2. To receive a verbal report from Cllr L Shilling regarding BOTRA

Cllr L Shilling reported that she had been unable to attend recent BOTRA meeting. Cllr D Batey reported that attendance for the meetings fluctuates but felt that the committee provide a useful service.

18/74

To receive the draft minutes of the following committees and working parties and note the decisions made thereto:

The following minutes were noted:

1. Planning Committee – 1st May 2018
2. Special Projects Committee – 2nd May 2018
3. Events Committee – 8th May 2018
4. Finance & Audit Committee – 23rd May 2018

18/75

Events:

1. To receive information regarding forthcoming events in the town.

7 th August	Seaside Fun Day – Yew Tree Jubilee Field NSPSG to provide activities.
22 nd September	Scarecrow Festival – Boughton Village Hall Afternoon tea
30 th November	Christmas Light Switch On and Market NB: a week earlier than normal

18/76

Correspondence:

1. Letter from Chair of Ollerton Branch of the Royal British Legion

Item discussed earlier in the meeting.

2. Email from Sherwood Forest Rotary Club

The Clerk informed members that the Rotary Club were wishing to make a

contribution towards a bench in memory of John Hand which they would like sited on the high street near to his former shop. They were requesting support from the Town Council.

The Chair of Finance informed members that the Town Council were not in a position to give financial support and that the bench would need to be in keeping with the town.

Resolved: that the Clerk be instructed to obtain further information from the Rotary Club.

18/77

Publications:

The following publications were noted:

1. Local Councils Update – May 2018 issue
2. Clerks & Councils Direct – May 2018 issue
3. The Clerk Magazine – May 2018 issue

18/78

Date & Time of Next Meeting

Wednesday 18th July 2018 at 7.30pm