



Town Hall
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Clerk: Karen Wakefield

The Minutes of the ordinary meeting of the Full Council held on Wednesday, 18th April 2018 at 7.30pm in the Council Chamber of the Town Hall, Sherwood Drive, New Ollerton.

PRESENT: Cllrs D Batey (Chair), D Cumberlidge, P Hancock, R Murray, L Shilling, R Shilling, T Spratley, C Ward and B Wells

Mrs K Wakefield – Clerk, Mrs J Fletcher – Deputy Clerk

One member of the public.

APOLOGIES: Cllr C Ford due to work and Cllrs R Allwood, E Bentley, M Pringle, J Spry and M Staley for personal reasons.

Resolved: that these apologies be accepted

DECLARATIONS OF MEMBERS INTERESTS:

Cllr R Murray – Item 18/42.8 and K Wakefield – Item 18.42.1 for personal reasons.

DECLARATIONS OF ANY INTENTIONS TO RECORD THE MEETING:

None

18/36 The **Minutes of the ordinary Meeting of the Full Council** held on **Wednesday 24th January 2018** having previously been circulated and following amendment were signed as a true and correct record.

The **Minutes of the ordinary Meeting of the Full Council** held on **Wednesday 7th March 2018** having previously been circulated, were signed as a true and correct record.

18/37 **To receive information from the Clerk following actions agreed at the last meeting**

The Clerk reported that Cllr T Spratley and herself had attended the recent Allotment Tenants Association meeting where the issue of the fires on the north side allotments was discussed. The Clerk, along with Cllr Spratley and the Amenity Foreman, is currently liaising with the South side allotment tenants as the site is untidy. A letter had been sent to the tenants to invite them to a meeting on 1st May 2018.

18/38

To suspend Standing Orders to allow for:

- a) Discussions with any District or County Councillors in attendance on matters of common interest
Cllr B Wells (NSDC) reported that a meeting was to be held on Thursday regarding Ollerton Hall. He informed members that he will report back to the Full Council meeting as soon as he has more information.

- b) To allow any questions from members of the Junior Town Council

No members of the Junior Town Council in attendance.

The Clerk reported that on invitation from the Junior Town Council she had attended the Mother's Day Afternoon Tea at Forest View Academy which was very enjoyable. The Clerk had also been a member of the judging panel for the Ollerton's Got Talent competition at the Parkgate Academy heat.

- c) Questions or Statements from Members of the Public

The issue of CCTV cameras at the skatepark was raised by a member of the public.

Further holes have been appearing in the various ramps at the skate park. The joiner had advised using aluminium sheeting rather than boarding, skateboarders wanted wood.

The grassed areas inside Central Park are becoming water logged. The Clerk and Amenity Foreman are monitoring the situation regarding the swales surrounding Central Park and the Clerk is to contact the Planning Department for advice.

18/39

To resume Standing Orders

18/40

To receive any resolutions to Council.

None.

18/41

To receive any Questions to Council from Members.

The Chair made comment on the current payroll procedures. The Town Clerk agreed to make preliminary enquiries regarding alternative arrangements.

18/42

Finance & Audit

1. To receive the schedule of accounts for payment

The Clerk tabled an amended Schedule of Account, which was duly approved and signed.

2. To agree and sign the bank reconciliation and bank statements for Month 11 & 12 of 2017/18.

Following approval the bank reconciliation and bank statements for months 11 and 12 of 2017/18 were duly noted and signed.

3. To receive any further information on the Audit arrangements for the 2017/18 financial year.

The Clerk informed members that the arrangements were as follows:

RBC year end close down	15 th May
Internal Audit	23 rd May
Present to Council	30 th May
Submission	by 2 nd July

4. To receive further information from the Clerk regarding dedicated email addresses for Councillors

The Clerk informed members, that should they have any issues accessing their new Town Council emails, the Town Hall staff would be available to provide assistance.

5. To receive a quotation for works at Ollerton Cemetery.

The Clerk informed members that a quotation had been received for works to the cemetery drive in the sum of £4,920.

Following discussion it was proposed that the quotation be accepted and that the Clerk makes the necessary arrangements to have the work carried out as soon as possible.

Proposed:	Cllr B Wells	Seconded:	Cllr P Hancock
Decision:	Nem-Con		

6. To approve revised Cemetery Fees from 1st May 2018

The Clerk informed members that the cemetery at Bilsthorpe was now full and that there were only a small number of spaces left in the Churchyard at Boughton. This will have a knock-on effect on the Town Council cemetery on Forest Road.

Following discussion it was

Resolved: that the Clerk be instructed to obtain more information regarding the situation and report back.

A member reported that the Government are in the process of making a decision regarding fees for child burials. Following discussion regarding OBTC Cemetery fees it was proposed that all fees for children up to 18 years of age will be removed with immediate effect once notified of the Governments decision.

Resolved: that the proposed fees be accepted from 1st May 2018 with a future review of fees for children's burials to take place when appropriate.

Proposed:	Cllr C Ward	Seconded:	Cllr R Shilling
Decision:	Nem-Con		

Following further discussion it was

Resolved: that the Clerk take advice from the ICCM regarding wording on the deed for Right of Burial regarding children.

7. To approve revised Town Hall Room Hire fees from 1st May 2018

Following a query raised by a Councillor, the Clerk informed members that this item had been presented at Full Council as members of the public were on the Town Hall Working Party Committee and are not permitted make financial decisions.

The revised room hire fees were approved by Nem-Con decision.

8. To consider a Grant Funding request from St Georges Day Celebration Group

Cllr R Murray left the meeting at this point.

During discussion a member suggested that to make best use of public money an item could be purchased by OBTC and donated to the event in order to claim back the VAT. The Clerk advised members that this may not be appropriate on this occasion as the service providers would be entering into a contract with the St Georges Committee.

Following further debate it was:

Resolved: that the Clerk liaise with the group to enquire if any equipment could be purchased by OBTC on behalf of the group and a donation made. If not appropriate then a donation of £600 would be made directly to the group.

18/43

Special Projects:

1. To receive any relevant updates regarding the following:

- i. The former Courtaulds Site

The Clerk reported that she had been in contact with Officers from NSDC regarding dates for a further meeting but as yet had no response. The Clerk would be chasing this up further at a meeting next week at Castle House.

- ii. The Forest Road Car Park

The Clerk reported that copies of the paperwork had been supplied to members at a previous meeting and that the costing from the Architect were to be sent to members.

The Clerk informed members that the District Council have received a copy of the feasibility study and have made payment for it. Currently waiting for the District Council to come back to the Clerk with dates for a meeting.

- iii. The proposed Colliery Memorial

The Clerk tabled photographs of the phase 1 works which had been completed by the end of March 2018. The final paperwork had been submitted to Nottinghamshire County Council. The Clerk reported that

the Memorial Working Party were to hold a stall at the St George Celebration Event to raise public awareness. A estimated shortfall of £5,000 was reported towards the cost of the statue

18/44 Local Policing

To receive the following information:

- i. To confirm attendance at a forthcoming meeting with Inspector Louise Clark

The Clerk reported that Inspector Louise Clark would be attending a meeting at the Town Hall on Friday at 10.00am. Sheridan Stock, NSDC, would also be attending. Unfortunately Paddy Tipping, Police and Crime Commissioner, was unable to attend but had sent his availability for a future meeting to the Clerk.

18/45 To receive any updates regarding the Public Toilets

The Clerk reported that 2 incidents of vandalism had occurred:

- i. A ventilation grill on the outside wall had been broken
- ii. A group of youngsters had been caught on CCTV whilst spraying shaving foam and glue inside the toilets. The Police have been informed.

18/46 To receive any updates relating to the Dukeries swimming pool

Nothing to report.

18/47 To receive any updates relating to the Sherwood Forest Education Partnership (SFEP)

The Clerk reported that interest had been shown in the large town maps for a historical project. A further meeting of the SFEP is to take place in a few weeks time.

18/48 Outside Bodies: Reports deferred to the next Full Council meeting.

18/49 To receive the draft minutes of the following committees and working parties and note the decisions made thereto:

The following minutes were noted:

1. Special Projects – 14th March 2018
2. Events Working Party – 26th March 2018
3. Planning Committee – 27th March 2018
4. FUBB Working Party – 3rd April 2018
5. Colliery Memorial Working Party – 9th April 2018

18/50 Events: To receive information regarding forthcoming events in the town.

7 th August	Seaside Fun Day – Yew Tree Jubilee Field
22 nd September	Scarecrow Festival
30 th November	Christmas Light Switch On and Market (NB: Change of date)

The Clerk will circulate all dates to members.

18/51 Correspondence:

1. The Firefighters Charity – Consideration for chosen Charity

To be referred to NSDC.

The following items were read and noted

2. Lesley – Thank you card for gift card donation by the Mayor for the Elderly Persons Christmas Party
3. Email correspondence re: low flying aircraft
4. The Royal British Legion Poppy Appeal – Thank you for donation

18/52

Publications:

The following publications were noted:

1. ICCM – The Journal Spring Issue
2. Local Councils Update – March 2018 and April 2018 issues
3. The Clerk – March 2018 issue

18/53

Date & Time of Next Meeting

1. To note a revised schedule of meeting dates (previously circulated)
2. To note the date of the **Annual Town Meeting – Wednesday 9th May 2018, 6.00pm**
The Clerk informed members that the Police, the local Dog Warden and the Cleansing Inspector would be in attendance.
3. To note the date of the **Annual Meeting of Town Council – Wednesday 30th May 2018, 7.00pm**