



Town Hall
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New Ollerton
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Clerk: Karen Wakefield

The Minutes of the ordinary meeting of the Full Council held on Wednesday, 13th December 2017 at 7.30pm in the Council Chamber of the Town Hall, Sherwood Drive, New Ollerton.

PRESENT: Cllrs D Batey (Chair), D Cumberlidge, C Ford, R Murray, L Shilling, R Shilling, T Spratley, M Staley and C Ward

Cllr N Mitchell – District Councillor

Four members of the public and three members of the Junior Council

Mrs K Wakefield – Clerk, Mrs J Fletcher – Deputy Clerk

APOLOGIES: Cllrs E Bentley, M Pringle and B Wells for personal reasons
Cllrs R Allwood and P Hancock due to work.
Cllr D Staples - NSDC

DECLARATIONS OF MEMBERS INTERESTS:

Item 17/160.2 - Cllrs C Ford and M Staley for personal reasons.
Item 17/160.3 – Cllr D Cumberlidge for personal reasons

DECLARATIONS OF ANY INTENTIONS TO RECORD THE MEETING:

None

17/154 The **Minutes of the ordinary Meeting of the Full Council** held on **Wednesday 1st November 2017** having previously been circulated, were signed as a true and correct record.

17/155 **To receive information from the Clerk following actions agreed at the last meeting**

Nothing to report.

17/156 **To suspend Standing Orders to allow for:**

- a) Discussions with any District or County Councillors in attendance on matters of common interest

Cllr N Mitchell (NSDC) reported that the Chief Executive Officer of the District Council had resigned and would be leaving at the end of the year. It was hoped that new CEO would be appointed by May/June of 2018. A further officer had also resigned and 2 others were considering their options.

The Clerk reported that she had received telephone confirmation that the District Council had accepted the figures for the litter picking contract. The Cllr Mitchell was asked to continue to lobby the District Council on behalf of OBTC and also request that they build in a cost of living increase each year.

- b) To allow any questions from members of the Junior Town Council

The three members of the Junior Council introduced themselves and which school they were representing.

The Clerk informed members that a report had been sent to Roundabout from the recent Junior Council meeting. Cllr D Cumberlidge reported that she had been very impressed with how they had conducted themselves at the meeting.

The Junior Council members felt that the most important problem was anti-social behaviour especially around play areas and schools and inconsiderate/dangerous parking outside schools.

- c) Questions or Statements from Members of the Public

The Clerk had received an email from a resident of The Heathers regarding a fire at the adjacent allotment site. The Clerk reported she had contacted the resident and that a meeting was to be held with the allotment tenant, herself and Cllr T Spratley to discuss the matter further. The Chair of the Allotment Tenants Association had been contacted also.

17/157 To resume Standing Orders

17/158 To receive any resolutions to Council.

None.

17/159 To receive any Questions to Council from Members.

None.

17/160 Finance & Audit

1. To receive the schedule of accounts for payment

The Clerk tabled an amended Schedule of Account, which was duly approved and signed.

The question was asked if the Christmas lights had been checked prior to installation due to several of them not being lit. The Clerk confirmed that they had been and that it was a problem with the lamp columns themselves. NCC had been informed.

2. To consider a Grant Funding Request from Boughton Village Hall

Cllrs C Ford and M Staley left the meeting at this point.

Following discussion it was

Resolved: by Nem-Con decision that the Town Council would support this request in the sum of £600.

Cllrs C Ford and M Staley rejoined the meeting at this point.

3. To consider a request from St Paulinus Church Community & Church Hall

Cllr D Cumberlidge left the meeting at this point.

Following discussion it was

Resolved: by Nem-Con decision that the Town Council would support this request in the sum of £360.

Cllr D Cumberlidge rejoined the meeting at this point.

4. To receive an update on a recent request from the Original Home Help Service

The Chair updated members that a Tesco voucher in the sum of £50 had been donated from the Mayors allowance to the Original Home Help Service towards provision of Christmas meal for the elderly.

5. To consider a request from Lifespring Church for a donation towards Christmas Hampers

Following discussion it was

Resolved: by Nem-Con decision that the Town Council would support this request in the sum of £500 on the proviso that the money was only used for provision of hampers within Ollerton and Boughton.

17/161

Special Projects:

1. To receive any further updates regarding the Skatepark & phase two of Central Park

The Chair of Special Projects gave a brief update on Phase 1 and Phase 2 of Central Park. Phase 3 is still under discussion. The Council are also looking to provide further equipment around the town.

The incidents of anti-social behaviour have declined and the Council are still working with the local Police team and are looking into CCTV provision for Central Park.

The Clerk informed members that the installation of CCTV equipment at Boughton Village Hall may have had a positive effect on the issues on Central Park.

Cllr T Spratley thanked the committee for their work on this project.

2. To receive any further updates regarding the former Courtaulds Site

The Chair of Special Projects updated members on the current feasibility study for which a substantial grant had been provided by the District Council. The study was primarily looking into health provision on the site.

The Clerk informed members that the next workshop would be held on 18th January at 12 noon in the Community Hall at St Paulinus Church. Lunch would be provided and members of the Special Projects committee were invited to attend.

3. To discuss any matters relating to the Forest Road Car Park

The Clerk reported that a meeting was to take place on Tuesday 17th December at 4.30pm. Cllrs D Batey, R Murray and B Wells were to attend.

4. To receive any further updates regarding the proposed Colliery Memorial

- i. Funding

The Clerk reported that 2 ex miners had been assisting with the fundraising and had received of £200 in donations so far. The memorial was one of the Chosen projects in the current Tesco bags for help scheme.

- ii. Design & Construction

The builder is to lay the foundations for the memorial and erect the wall early in the New Year.

17/162 To receive any updates regarding the Public Toilets

The Clerk reported that since the siting of CCTV cameras no further incidents of anti-social behaviour had been reported. Several complaints had been received from members of the public with regards to the condition of the car park during the icy weather. As the car park is in private ownership the Council are unable to provide any assistance in this matter.

17/163 To discuss any further matters relating to the Dukeries swimming pool

No further feedback has been received. Following discussion it was

Resolved: by Nem Con decision that the Clerk be instructed to arrange a dedicated meeting prior to the Full Council meeting with members of Active4Today and the District Council to discuss this issue in more detail.

Standing Orders were suspended at this point to allow Cllr N Mitchell (NSDC) to speak.

Cllr Mitchell, though not directly involved with this issue, stated that the District Council Officers had been trying to engage with the Academy for some time.

Standing Orders were resumed.

17/164 To receive any updates relating to the Sherwood Forest Education Partnership (SFEP)

The Clerk informed members that the Junior Council had evolved as a result of the SFEP and their next meeting was to be held on 26th January 2018.

Cllr R Murray reported that the first meeting had been very encouraging and 4 schemes were now ongoing with lots of scope for developing them.

17/165 Outside Bodies:

1. To receive a verbal report from Cllr E Bentley regarding the St Georges Day Celebration Group

Cllr E Bentley was unable to attend the Full Council meeting due to ill health.

2. To receive a verbal report from Cllr B Wells regarding St Paulinus Community and Church Hall

Cllr B Wells was unable to attend the Full Council meeting due to ill health.

3. To agree the nominated outside body report for the meeting to be held on 24th January 2017

The Clerk would inform the relevant members prior to the next meeting.

17/166 To receive the draft minutes of the following committees and working parties and note the decisions made thereto:

The following minutes were noted:

1. FUBB Working Party – 7th November 2017
2. Events Working Party – 8th November 2017
3. Special Projects – 22nd November 2017
4. Planning – 28th November 2017
3. Finance & Audit Committee – 29th November 2017

17/167 Events:

Cllr L Shilling reported on the Christmas Market and Light Switch on Event, stating that it had gone very well and members of the public had enjoyed the event. Cllr Shilling requested that representatives of the Junior Council be invited to the next Events Committee meeting.

The Clerk confirmed that the volunteers from community organisations would be sent a letter of thanks along with the businesses who contributed making the event a success.

17/168 Correspondence:

1. Nottingham Fire & Rescue Service – Re: Public Consultation on mixed/alternative crewing

Following discussion the Clerk was instructed to formulate a response in

conjunction with Cllr Staley.

The following items were noted:

2. The National Allotment Society – Re: AGM 2nd June 2018
3. NSDC – Re: Community Infrastructure Levy

17/169

Publications:

The following publications were noted:

1. Local Councils Update – November and December 2017 Issue
2. Clerks & Councils Direct – November 2017 Issue
3. The Clerk Magazine – November 2017 Issue
4. ICCM – Winter 2017 Journal
5. NSDC – Castle House Information Brochure
6. NSDC – Review of Community Infrastructure Levy

17/170

Date & Time of Next Meeting

Wednesday 24th January 2018 – 7.30pm

SCHEDULE OF ACCOUNTS FOR PAYMENT - FULL COUNCIL 13th December 2017

CHQ NO	PAYEE	DESCRIPTION	AMOUNT	PAYMENT PREPARED	PAID/ POSTED
3834	CASH	PETTY CASH	£69.97	KEW	
3835	WERNICK HIRE	CEMETERY TOILET HIRE (OCTOBER £98.30 + NOVEMBER £95.14)	£193.44	KEW	
3836	REPROTEC	PHOTOCOPIER CHARGES 2/10/17 - 31/10/17 (£30.61) AND 31/10/17-5/12/17 (£49.94)	£80.55	KEW	
3837	RM WRIGHT	GREEN WASTE RECYCLING	£60.00	KEW	
3838	THYSSENKRUPP	TOWN HALL LIFT REPAIR	£349.73	KEW	
3839	KEY BUILDING SUPPLIES	SPRAY PAINT (CLEAN LAMPOST COLUMNS FOR CHRISTMAS LIGHTS £9.60) + CLEANING FLUID (STERILISING PLANT POTS £12.00)	£21.60	KEW	
3840	PRESTIGE JOINERY	SKATEPARK REPAIRS	£170.40	KEW	
3841	NOTTINGHAM UNIVERSITY HOSPITALS NHS TRUST	OCCUPATIONAL HEALTH CONSULTATION & REPORT (P. EVANS)	£230.00	KEW	
3842	BUNZL	AMENITY AND CLEANING SUPPLIES	£365.04	KEW	
3843	FIRECREST UK LTD	FIRE ALARM SYSTEM TEST AND SERVICE TOWN HALL (£455.09) + BEACON COURT (£483.60)	£938.69	KEW	
3844	THE GARAGE BY C&M	SERVICE AND PARTS YN63 XJF (£234.95) + SERVICE AND PARTS YR63 VWC (£230.19)	£465.14	KEW	
3845	TRAFFIC MANAGEMENT SERVICES LTD	ROAD CLOSURE, DIVERSION & SIGNS FOR CHRISTMAS MARKET (£343.20) + REMEMBRANCE DAY PARADE (£1320.00)	£1,663.20	KEW	
3846	AQUAID	REFILL BOTTLES FOR WATER COOLER	£16.78	KEW	
3847	ROBIN WRIGHT	SUPPLEMENTARY INSTALLATION & ELECTRICAL WORK FOR CHRISTMAS LIGHTS	£1,366.50	KEW	
3848	THE TYRE SHOP	PUNCTURE REPAIR YR63 VWC	£18.00	KEW	
BACS	STAFF	SALARIES AND WAGES MONTH 8 (3 x 2wks plus monthly)	17,416.76	KEW	
	HMRC	PAYE & NI CONTRIBUTIONS MONTH 8	£4,978.14	KEW	
	NCC LGPS	PENSION CONTRIBUTIONS MONTH 8	£5,291.22	KEW	
	1 IN TENT	PA FOR REMEMBRANCE DAY SERVICE	£40.00	KEW	
	CONNECT NETWORK SERVICES	ONLINE BACKUP NOVEMBER AND DECEMBER	£34.78	KEW	
	ZURICH	PLAY INSPECTION CONTRACT	£602.36	KEW	
	OVERTON	VACUUM LITTER COLLECTOR	£2,110.80	KEW	
	RYMANS	PRIZES FOR MAYOR'S CHRISTMAS CARD COMPETITION	£142.87	KEW	
	HUDSONS INDUSTRIAL SUPPLIES	RUBBER GAUNTLET GLOVES FOR AMENITY TEAM	£11.40	KEW	
	JUICE ELECTRICAL SUPPLIES	LIGHTS FOR CHRISTMAS MARKET STALLS	£210.00	KEW	
	PETER STRAWSON LIMITED	CHRISTMAS TREES	£845.46	KEW	
	NEWARK & SHERWOOD DISTRICT COUNCIL	RENTAL OF FERNDALE CLOSE LAND (£15) + TRADE WASTE COLLECTION (£49.00)	£64.00	KEW	
	SECC	MEMBERSHIP RENEWAL	£90.00		
	P J PRINT	PRINTING OF 200 CHRISTMAS CARDS (VARIOUS DESIGNS) - MAYORS CHRISTMAS CARD COMPETITION	£225.60	KEW	
	LITE	CHRISTMAS LIGHTS INSTALLATION	£14,640.00	KEW	
CHGCD	BOYES	2x BROOMS	£12.98	KEW	
	LIZARD WORKWEAR & SAFETY	WINTER WORKWEAR FOR AMENITY TEAM	£604.55	KEW	
	TESCO	GIFT CARD FOR HOME HELP CHRISTMAS DINNER (MAYOR'S ALLOWANCE)	£50.00	KEW	
	BOYES	TOYS AND SWEETS FOR SANTAS GROTTO	£108.33	KEW	
	DVLA	VEHICLE TAX YR63 VWC	£242.50	JF JF	
			£53,770.79		
	PAYMENTS AUTHORISED BY:	SIGNATORY 1:			
		SIGNATORY 2:			
		MINUTE NUMBER:	13/12/17		