



Town Hall
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New Ollerton
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Clerk: Karen Wakefield

The Minutes of the ordinary meeting of the Full Council held on Wednesday, 20th September 2017 at 7.30pm in the Council Chamber of the Town Hall, Sherwood Drive, New Ollerton.

PRESENT: Cllrs D Batey (Chair), E Bentley, C Ford, P Hancock, M Pringle, L Shilling, R Shilling, T Spratley, C Ward, B Wells

D Staples – District Councillor PCSO Ian Cotton

Donna Cumberlidge – Member of the public

Mrs K Wakefield – Clerk, Mr P Munday – Admin Assistant

APOLOGIES: Cllrs R Allwood, M Staley and R Murray for personal reasons

DECLARATIONS OF MEMBERS INTERESTS: None

DECLARATIONS OF ANY INTENTIONS TO RECORD THE MEETING: None

17/118 The **Minutes of the ordinary Meeting of the Full Council** held on **Wednesday 26th July 2017**, having previously been circulated, were signed as a true and correct record

17/119 **To receive a letter of resignation from Cllr M Chapman**

The councillors expressed their thanks for Cllr Chapman's service to the council and cited what an excellent ambassador to the Council and conduit to the public she has been.

The Clerk reported that a letter of thanks has already been written and that Electoral Services have been informed and procedures are now in place to appoint a replacement.

17/120 **To receive information from the Clerk following actions agreed at the last meeting**

The Clerk reported that she had attended a site visit the day after the last meeting with the Foreman and Mrs Thurlby and all issues raised by the lady were the responsibility of other Councils. The Clerk had assisted Mrs Thurlby is contacting these authorities.

17/121 **To suspend Standing Orders to allow for:**

a) An update from officers from the local Police Beat Team

PCSO Ian Cotton from the local Police Beat Team attended and responded to questions from the council members in attendance. Among the issues raised were anti-social behaviour and vandalism at Central Park and the Public Toilets.

PCSO Cotton repeated previous advice given that all incidents of anti-social behaviour need to be reported to the police via 101 to ensure that the incidents are logged so that the Police can effectively distribute staff.

- b) Discussions with any District or County Councillors in attendance on matters of common interest

1. Update on NSDC Neighbourhood Study

Cllr Staples reported that the Neighbourhood Study currently being conducted by Newark & Sherwood District Council is progressing interestingly and highlighting issues of life on the Retford Road and Hallam Road areas of Boughton and highlighting ideas to develop land, including better community facilities.

Bids have been put forward in conjunction with County Council to enable development without infrastructure for various projects around the district, including Ollerton Roundabout.

Cllr Staples also reported that the new District Council offices are now open and that all future District Council Meetings are to be recorded both audio and visually.

The District Council may pursue with compensation from the Academy Trust for the closure and loss of the swimming pool in Ollerton.

- c) Questions or Statements from Members of the Public

Mrs Donna Cumberlidge asked the question about the provision of South Forest as a replacement for local swimming facilities and the increased transport cost for families.

Cllr Staples responded by saying that the long term aim is to have a swimming pool back in Ollerton

17/122 To resume Standing Orders

17/123 To receive any resolutions to Council. None

17/124 To receive any Questions to Council from Members. None

17/125 Finance & Audit:

1. To receive the schedule of accounts for payment (*enclosed*)

The Clerk tabled an amended Schedule of Account, which was duly approved and signed

2. To receive notification of the Conclusion of the 2016/17 Audit

The Clerk reported that the Conclusion of the Audit having been

previously acknowledged by the Finance & Audit Committee had been received and copies would be placed on the Notice Board and Town Council's website.

3. To consider a recommendation from the Finance & Audit Committee following a review of Earmarked Reserves (*enclosed*)

Resolved: by Nem Con decision that the recommendation be accepted

4. To consider the purchase of a mechanical litter sweeper

The Clerk presented details and costings for a mechanical litter sweeper to aid the Amenity team to effectively clear the high street and playparks that had been discussed at a previous meeting. Following discussion it was

Resolved: by Nem Con decision that the Clerk purchase the mechanical litter sweeper with the provision that the trolley be purchased at a later date if needed.

5. To receive information regarding the RBL Remembrance Day Parade

The Clerk informed the Councillors that the Local Branch of the Royal British Legion have received a letter from Notts Police informing that they can no longer provide traffic management for the parade and will need to employ the services of a traffic management company. A representative from the RBL had contacted the Council to ask for help regarding the matter.

The Clerk reported that quotes from various traffic management companies had been obtained and a revised route for the parade had been planned to reduce costs. Councillor Pringle proposed a donation from his own County Council Fund to help pay for the Traffic Management.

Cllr Pringle was thanked for his kind offer.

Following discussion it was

Resolved: by Nem Con decision that Cllr Pringle's kind offer be put to the Royal British Legion with the Town Council sharing the balance of the cost of the traffic management with the RBL and that the RBL be encouraged to effectively plan for next year.

6. To receive an update regarding the Public Toilets

The Clerk repeated earlier comments regarding vandalism and presented quotes for the provision of a CCTV camera, and reported that permission had been received from the owner of Boyes to place a camera on the building to cover the toilet entrances and the Post Office Manager has offered to have the camera connected to the existing Post Office system to be recorded and monitored.

Following discussion it was

Resolved: by Nem Con decision that the Clerk proceed with purchase of CCTV camera and to liaise with Post Office Manager to have it monitored via their system

17/126 To discuss any further matters relating to the Dukeries swimming pool

Covered earlier in meeting

17/127 Special Projects:

1. To receive any further updates regarding the Skatepark & phase two of Central Park

The Clerk reported that she is still working with NSDC and other agencies regarding the ongoing provision of a temporary CCTV.

It was also reported that a recent seminar held at the Town Hall by Jupiter Play attracted visitors from councils from around the country who were very impressed with the facilities at Central Park, and that recent data from the interactive equipment showed that it was the most used in Europe.

2. To receive any further updates regarding the former Courtaulds Site

The Clerk reported that consultants have now been appointed by NSDC to carry out a feasibility study regarding the proposed Ollerton Hub using the funding from the One Public Estate.

3. To discuss matters relating to the Forest Road Car Park

Nothing to report

4. To receive any further updates regarding the proposed Colliery Memorial

The Clerk reported that a meeting has been arranged with the designer in the coming weeks

17/128 To receive any updates regarding the Public Toilets

Covered earlier in the meeting

17/129 To discuss any further matters relating to the Sherwood Forest Education Partnership (SFEP)

The Clerk tabled a report on the meeting that was attended by herself and Councillor Pringle. Suggestions were made during the meeting that the Council could possibly support an annual reading award for the local schools.

The Clerk also reported that an offer for the use of the Council Chamber was made for the proposed junior council meetings. The Clerk asked for Council representatives to attend any further meetings of the SFEP. It was:

Resolved: by Nem Con decision that Councillors R Shilling and C Ward will attend if available.

17/130 Outside Bodies:

1. To receive a verbal report from Cllr M Staley regarding Boughton Village Hall

Due to Cllr Staley absence, this item was deferred until the next Full Council Meeting

2. To receive a verbal report from Cllr D Batey regarding The Furniture Project

Cllr Batey highlighted the recent August/September issue of the Roundabout Community Magazine which featured an in depth article about the history of The Furniture Project.

3. To agree the nominated outside body report for the meeting to be held on 1st November 2017

- i. Cllr M Staley to report on Boughton Village Hall
- ii. Cllr R Murray to report on ODEF

17/131 To receive the draft minutes of the following committees and working parties and note the decisions made thereto: (enclosed):

The following minutes were noted:

1. Planning Committee – 25th July 2017 & 29th August 2017
2. Finance & Audit Committee – 9th August 2017 & 6th September

17/132 Events:

To note the following events:

1. OBTC Scarecrow Festival – Saturday 23rd September, Boughton Village Hall

The Clerk asked for volunteers to help with the Tea Party event at Boughton Village Hall. Cllrs P Hancock, R Shilling and L Shilling volunteered to help. Cllr L Shilling also volunteered to assist with the judging of the Scarecrows along with Cllr Batey in his role as Town Mayor.

2. OBTC Christmas Lights Event – Friday 1st December

The Clerk asked Councillors to note the event in their diaries and called for volunteers for the day.

17/133 Correspondence:

1. Mrs D Cumberlidge – local issues (enclosed)

The Chair thanked Mrs Cumberlidge for her letter and her interest in local issues.

2. NSDC – Invitation to Parish Event, Castle House, Monday 16th October – 6pm (enclosed)

The Clerk is to forward the invitation to all Councillors.

3. Nottinghamshire Association of Local Councils – Invitation to AGM, Wednesday 15th November, 7.30pm – to appoint representatives to attend (*previously circulated*)

As the event clashes with the Special Projects Committee meeting, it was agreed that The Clerk attend to represent the Council.

4. Robert Jenrick MP for Newark – Closure of Newark Police Station Custody Suite (*enclosed*)

Following a brief discussion it was:

Resolved: by Nem Con decision that the Clerk and Councillor Ward work together to formulate a response.

17/134

Publications:

The following publications were noted:

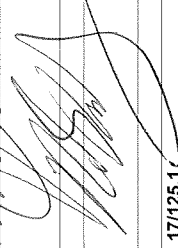
1. Local Councils Update – August & September 2017 Issues
2. Allotment & Leisure Gardener – Issue 3 2017
3. Clerks & Councils Direct – September 2017 Issue
4. ICCM – Journal Autumn 2017 Issue
5. The Clerk Magazine – September 2017 Issue

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Date & Time of Next Meeting

Wednesday 1st November 2017 – 7.30pm

SCHEDULE OF ACCOUNTS FOR PAYMENT - FULL COUNCIL 20th SF--EMBER 2017

CHQ NO	PAYEE	DESCRIPTION	AMOUNT	PAYMENT PREPARED	PAID/ POSTED
3808	PHS GROUP	SANITARY DISPOSAL UNITS x3 TOWN HALL	£ 31.68	KEW	
3809	WERNICK HIRE	CEMETERY CHEMICAL TOILET HIRE 1/8 - 31/8/17	£ 98.30	KEW	
3810	KEY BUILDING SUPPLIES	MASONRY DRILL BITS (SKATE PARK REPAIR) + BIB TAP & PTFE TAPE (ALLOTMENT)	£ 17.59	KEW	
3811	NCC SUPPLIES	FLUORESCENT TUBE BULBS (PUBLIC TOILETS)	£ 61.20	KEW	
3812	I WALKER	REPAIRS TO TOWN HALL LOFT OVERFLOW, PUBLIC TOILETS TAPS & FUNCTION ROOM TOILET CISTERN	£ 465.00	KEW	
3813	NOTTS ALC	DATA PROTECTION AND FREEDOM OF INFORMATION COURSE X 2	£ 60.00	KEW	
3814	BUNZL	CLEANING SUPPLIES (TOWN HALL & AMENITY TEAM)	£ 357.99	KEW	
3815	R M WRIGHT	GREEN WASTE	£ 60.00	KEW	
3816	DOMINIKA KIRALY	REFUND OF ALLOTMENT BOND	£ 50.00	KEW	
3817	GRANT THORNTON	FEE FOR ANNUAL RETURN	£ 1,200.00	KEW	
3818	A WEAVER	MOWER REPAIR	£ 35.00	KEW	
3819	JANINE FLETCHER	DEPUTY CLERK'S TRAVEL EXPENSES 2017/18 1st & 2nd qtr	£ 19.18	KEW	
3820	KAREN WAKEFIELD	CLERK'S TRAVEL EXPENSES 2017/18 1st & 2nd qtr	£ 52.65	KEW	
3821	POPPY APPEAL	POPPY WREATH	£ 18.50	KEW	
3822	FIRECREST	PAT TESTING (MISSED FROM CHEQUE BUT AUTHORISED 26/7/17)	£ 9.84	KEW	
BACS	CONNECT NETWORK SERVICES	MONTHLY ONLINE BACKUP (£17.39) + SERVER PROTECTION (£150.36) + 1 YEAR WARRANTY (£144.00)	£ 311.75		
CHGCD	POST OFFICE TESCO	BOOK OF 2nd CLASS STAMPS REFRESHMENTS FOR JUPITER PLAY SEMINAR	£ 56.00 £ 32.96	KEW KEW	
	PAYMENTS AUTHORISED BY:	SIGNATORY 1:  M PRINCE			
		SIGNATORY 2:  D BATE			
		MINUTE NUMBER: 17/125.1			