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*Clerk: Karen Wakefield*

**The Minutes of the ordinary meeting of the Full Council held on Wednesday, 27<sup>th</sup> July 2016 at 7.30pm in the Council Chamber of the Town Hall, Sherwood Drive, New Ollerton.**

**PRESENT:** Cllrs M Pringle (Chair), R Allwood, D Batey, E Bentley, R Murray, L Shilling, R Shilling, T Spratley, M Staley, C Ward and B Wells

Mrs K Wakefield – Clerk, Mrs J Fletcher – Senior Admin Assistant

**APOLOGIES:** Cllrs D Summers due to illness, M Chapman, C Ford and A Truswell due to work.

The Clerk tabled an email from Cllr Summers regarding his continued absence due to ill health. The Clerk also confirmed that for the immediate future all of Cllr Summer's correspondence would be directed to the Town Hall address.

**Resolved:** that these apologies be accepted. The Clerk was instructed to add the following item to the next full council meeting for further discussion: Civic Duties and the Deputy Mayor role.

**DECLARATIONS OF MEMBERS INTERESTS:**

None

**DECLARATIONS OF ANY INTENTIONS TO RECORD THE MEETING:**

None

The question was raised as to whether NCC and NSDC record their meetings as a matter of course and if all recordings are made public on the website. The Clerk was instructed to agenda for further discussion and to obtain costs for equipment required.

**16/86** The **Minutes of the ordinary Meeting of the Full Council** held on **Wednesday 29<sup>th</sup> June 2016**, having previously been circulated, were signed as a true and correct record.

**Proposed:** Cllr D Batey  
**Decision:** Unanimous

**Seconded:** Cllr L Shilling

The Clerk updated members on the requirement for signing of papers in public as instructed by the auditor.

16/87

**Standing Orders were suspended to allow for:**

- a) Discussions with any District or County Councillors in attendance on matters of common interest

Cllr D Batey (NSDC) reported that officers of the District Council Economic Forum had had a meeting regarding the neighbourhood study and had approved funding to carry on.

The study is in two parts: Ollerton and Boughton and Retford Road and Stepnall Heights.

Cllr M Pringle (NCC) reported that there was now a reduction in the number of bus services for the area. The proposal for this had been accepted in the 2014 budget by NCC. Cllr Pringle was currently awaiting a meeting with the Director of Services.

- b) Questions or Statements from Members of the Public

None.

16/88

**To resume Standing Orders**

Standing orders were resumed.

16/89

**To receive any resolutions to Council.**

None

16/90

**To receive any Questions to Council from Members.**

None.

16/91

**To formally acknowledge the Clerk's recent CiLCA qualification**

The Clerk outlined the details of the course she had taken to achieve the qualification.

On behalf of the Council, the Chair congratulated the Clerk on achieving her qualification.

16/92

**General Power of Competence**

**1. To note that the Council is now eligible to use the General Power of Competence (*subject to a resolution being passed*)**

The Clerk outlined how the GPoC would affect the Council should it wish to use it.

The Chair requested that training be provided for members of the Council and the Clerk was instructed to contact the relevant body to facilitate this.

**2. To receive a written report regarding the GPOC**

The report having been previously received by members was noted.

### **3. To consider the following resolution:**

*That the Town Council, having satisfied the criteria for eligibility adopt the General Power of Competence as the power of first resort.*

Following discussion it was unanimously agreed that this item be deferred to the next meeting of the Full Council.

#### **16/93 To receive any updates regarding the proposed Colliery Memorial**

The Clerk reported that a site meeting had taken place with the tenant and a Church Warden to discuss access to the site. It was agreed that a common sense approach be undertaken. The Clerk had received an email confirming that the Solicitor for the Church had agreed to the plan and was now in the process of drawing up the agreement.

#### **16/94 To receive any relevant information regarding Boughton Village Hall**

In the absence of Cllr C Ford an update was given by Cllr M Staley.

Past and present members had been invited to a meeting which had been well supported by the Rugby Club. A new committee was now in place and the way forward had been agreed. The maintenance of the hall and cutting of the grass/sportsfield had also been discussed. Cllr Staley confirmed that he is currently acting as temporary booking secretary.

The Clerk confirmed that the amenity team had cut the sportsfield 18 months previously and it had been agreed that committee members would carry out this work from that point on. It was noted that the Town Council had previously provided equipment to the football team.

#### **16/95 To receive any updates regarding Walesby Lane Sports Ground.**

The Clerk reported that she had written to CISWO and was awaiting a response.

#### **16/96 To receive any updates regarding the Skatepark & phase two of Central Park.**

Cllr R Shilling gave a brief update regarding a recent planning application for housing on Sherwood Energy Village and reported on the proposals for phases 2 and 2 of Central Park.

The Clerk reported that the outcome of the recent funding bid would be known in September.

Following discussion it was agreed that progress should still go ahead with the planned work with the possibility of changing a few items should it be deemed necessary.

The Clerk reported that graffiti had only recently started to appear, some of which was quite artistic. Contact had been made with the NSDC Inclusion Officer who work with an artist would formulate a user group with the users of the skatepark and the local PCSO's to carry out organised graffiti sessions. The costings would be in the region of £350 per day and would require 3 to 4

days. Funding was available and paint could possibly be supplied via a local business.

Following discussion the Clerk was instructed to check the health and safety aspect of using spray paint and it was proposed that the Town Council support this activity.

**Proposed:** Cllr D Batey

**Seconded:** Cllr B Wells

**Decision:** Unanimous

**16/97 To receive any updates regarding the extension of local rail links.**

Nothing further to report.

**16/98 Finance & Audit**

**1. To receive the schedule of accounts for payment**

The Clerk tabled a revised schedule which was noted, approved and signed.

The Clerk reported that the Amenity team had repaired the bench at Boughton Brake. The Clerk was instructed to invite Amy Chandler of the Forestry Commission to attend the next Full Council meeting in September.

Discussion took place regarding the hire of the cemetery toilet and it was agreed that something more permanent be looked into.

**16/99 Outside Bodies:**

**1. To receive a report from Cllr L Shilling re Sherwood Forest Crematorium**

Cllr L Shilling reported that a meeting had been held with the Crematorium Manager, Andrew Smith who had been congratulated on the appearance of the grounds. Parking for 36 vehicles and only 94 seats with the crematorium prove inadequate at times but further development is unlikely. The Council had received a payment last year due to the number of burnings exceeding 1100 as per the agreement between the Council and the Crematorium. Hopefully serious consideration would be given to the introduction of a camera and VDU system for the covered area by the entrance. Signage to the site entrance is poor and the Council should consider supporting any reasonable proposals for improvement. Less than 10% of the ashes were interred on the site. A tour of the site was also undertaken.

**2. To receive a report from Cllr R Allwood re ROB (Recycling Ollerton & Boughton)**

Cllr R Allwood gave an in-depth report informing members that ROB was continuing to grow with more service users being referred by the County's Learning Disability Teams. Due to assistance from various external sources, including County Councillor M Pringle, the proposed funding cut of £40,000 per year had been reduced to a cut of only £7,000. A Student Welfare Officer had recently been appointed to deal with any issues causing distress to the students and also to look into

possible future employment options with local businesses. They feel they are in good shape going forward, steadily growing and financially secure.

**16/100 To note and agree the draft minutes of the following committees and working parties:**

1. Planning Committee – 28<sup>th</sup> June 2016 - noted
2. Finance and Audit Committee – 1<sup>st</sup> June 2016 - noted

**16/101 Correspondence:**

1. NSDC – Re: CCTV provision in the area

After discussion members raised the following questions:-

- Do other towns contribute to this service?
- How many observations by the Police have resulted in convictions?
- Did Newark Town Council pay less for the service?

Following further discussion it was agreed that a sub-committee be set up to meet with the Police and the CCTV Officer from NSDC.

The images had been reported as being unclear and unusable for prosecutions.

The Clerk was instructed to check the minutes for the date the decision was made not to contribute to the CCTV service.

2. Post Office – Re: Boughton Post Office temporary closure

The Clerk informed members that the temporary loss of service may become a permanent one. Following discussion it was agreed that it be challenged should the decision become permanent. This was a much needed public service in Boughton and the members wished it to be recorded that they deplore this action.

**16/102 Publications**

1. Clerks and Councils Direct – July issue - noted
2. Local Councils Update – July issue - noted
3. The Clerk Magazine – July issue - noted

**16/103 Date & Time of Next Meeting**

Wednesday 7<sup>th</sup> September 2016 – 7.30pm