



Town Hall
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Clerk: Karen Wakefield

The Minutes of the ordinary meeting of the Full Council held on Wednesday, 29th June 2016 at 7.30pm in the Council Chamber of the Town Hall, Sherwood Drive, New Ollerton.

PRESENT: Cllrs M Pringle (Chair), D Batey, E Bentley, R Murray, L Shilling, R Shilling, T Spratley, A Truswell and B Wells

Mrs K Wakefield – Clerk, Mrs J Fletcher – Senior Admin Assistant

APOLOGIES: Cllrs D Summers due to illness, R Allwood and M Staley who were on holiday, C Ford, M Chapman and C Ward who were at work.

Resolved: that these apologies be accepted

DECLARATIONS OF MEMBERS INTERESTS:

None

DECLARATIONS OF ANY INTENTIONS TO RECORD THE MEETING:

None

16/69 The **Minutes of the Annual Meeting of the Full Council** held on **Wednesday 18th May 2016**, having previously been circulated, were signed as a true and correct record.

Proposed: Cllr L Shilling
Decision: Unanimous

Seconded: Cllr R Murray

16/70 The **Minutes of the ordinary Meeting of the Full Council** held on **Wednesday 18th May 2016**, having previously been circulated, were signed as a true and correct record.

Proposed: Cllr D Batey
Decision: Unanimous

Seconded: Cllr A Truswell

16/71 **Standing Orders were suspended to allow for:**

a) An enquiry from a local business man regarding play provision

The Clerk reported that a local business had collected a sum of money from its customers and wished to put it towards play equipment on a site on Chestnut Drive. Past issues within the area had been resolved and there is currently no play equipment on the site. The Clerk had obtained



further information regarding the Tesco Stores Bag for Life fund and informed members that although members of local communities could apply nothing had been put forward for the Ollerton and Boughton area.

Due to the imminent closing date, the Clerk had completed an online application for funding. The result will be made available in September 2016. The Clerk confirmed that the area was a registered children's play area.

The Chair of Special Projects endorsed the action taken by the Clerk and requested that the proposal for play equipment be presented at the next Special Projects meeting.

- b) Discussions with any District or County Councillors in attendance on matters of common interest

Cllr A Truswell (NSDC) reported that the District Council had agreed to fund a neighbourhood study for the Ollerton and Boughton area.

Cllr M Pringle (NCC) requested that it be noted that Cllr Martyn Suthers (NCC) had recently passed away and that an appropriate card be sent on behalf of the Town Council.

Cllr Pringle reported that the situation regarding the pensions fund was moving forward and an infrastructure increase of 6% was to be made.

Cllr Pringle informed members that as of 1st July 2016 the management of NCC Highways Department was to be undertaken by Via.

- c) Questions or Statements from Members of the Public

The Clerk tabled a letter from Mark Spencer MP regarding queries from a member of the public. It was noted that none of the issues were within the Town Council remit: litter – NSDC; roads and footpaths – NCC; unsafe and dangerous driving – Nottinghamshire Police.

16/72 To resume Standing Orders

16/71.b Following further discussion it was unanimously agreed that an appropriate card be sent to wife of Cllr M Suthers expressing the Town Council's condolences.

16/71.c Following discussion it was unanimously agreed that the Clerk be instructed to write to Mark Spencer MP informing him of their dissatisfaction that public complaints unrelated to OBTC responsibility had been passed on for our attention.

16/73 To receive any resolutions to Council.

None

16/74 To receive any Questions to Council from Members.

None.

16/75 To receive any updates regarding the proposed Colliery Memorial



The Clerk reported that the Solicitor for the owner of the land had sent an email just before the meeting took place regarding the vehicular access to the site. Following discussion it was

Resolved: that the Clerk be instructed to arrange an urgent meeting with appropriate persons from the Colliery Memorial Group

16/76 To receive any updates regarding Walesby Lane Sports Ground.

The Clerk reported that nothing further had been heard from CISWO or the Sports Forum.

16/77 To receive any updates regarding the Skatepark & phase two of Central Park.

The Clerk reported that the funding application had been completed and sent. Additional consultation had also taken place. The outcome of the application would not be known until September 2016.

16/78 To receive any updates regarding the extension of local rail links.

Cllr M Pringle reported that County Councillors from the surrounding areas had recently met and contact had been made with Mark Spencer MP. Nothing further to report.

16/79 To note that the Town Council website has been re-launched

The Clerk informed members that the website had been re-launched and loaded it for all to see. The Town Hall staff were to be given training in the coming week in order to keep the website up to date.

16/80 Finance & Audit

1. To receive the schedule of accounts for payment

The Clerk tabled a revised schedule which was noted, approved and signed.

2. To agree investments with CCLA (Charities Churches and Local Authority)

The Clerk confirmed procedures for investing with the CCLA.

Resolved:

- Signatories to be as follows:

Cllr Mike Pringle Cllr Derek Batey
Cllr David Summers Cllr Richard Allwood Cllr Linda Shilling

- Two of the above signatories to authorise all withdrawals.
- Main contact for Admin will be the Town Clerk
- All monies to be paid into the main Council Current Account
(*no facility for any funds to be redirected to any other account to safeguard the investment*)
- The Clerk be instructed to invest the sum of £50,000 from the



precept in the Public Sector Fund immediately, with a further £50,000 to be invested as soon as possible in the Property Fund from monies previously held in a Lloyds HID which matured in June.

3. To discuss short term amenity staff

The Clerk reported that 2 members of the amenity team were absent through long term sickness. Only one seasonal worker had been set on for the summer season and whilst two voluntary workers had been requested from Framework only one had been provided due to their lack of funding. Unfortunately this gentleman had recently passed away.

The Clerk informed members that the Town Hall staff had been receiving complaints from members of the public and it had been unanimously agreed at Finance and Audit that the staffing levels be supplemented using the work club which had provided one further volunteer in addition to one volunteer who had approached the Town Clerk direct.

Savings had been identified within the budget from the Council's insurance renewal package and a possible new starter had been contacted. The Clerk had checked with the Employment Solicitor regarding advertising of any vacant position and following further discussion with the gentleman he will start with the team on 11th July as a seasonal worker.

Following further discussion the Clerk was instructed to look at all possibilities for other sources of supplementing the workforce during this busy time.

4. To receive a grant funding request from The Gavaround Festival

Following discussion it was proposed and unanimously agreed that the sum of £250 (+VAT if relevant) be granted.

16/81

Outside Bodies:

1. To receive a report from Cllr T Spratley on FUBB (Friends and Users of Boughton Brake)

Cllr Spratley gave a well-informed report and presentation on the current position of FUBB. Long term maintenance of the picnic area had not been ascertained and FUBB are unable to fund this. Several options were being discussed.

Following discussion the Clerk was instructed to obtain costings for the upkeep of the picnic area and report back at a later meeting. It was proposed that FUBB explore other funding sources.

Cllr Spratley reported that Amy Chandler had been awarded the BEM for services to the community. The Clerk was instructed to write a letter of congratulations to Amy and invite her to attend a meeting to enable members to give their congratulations in person.



Reports to be presented at next meeting:

- a) Cllr R Allwood – Reporting on Community Wildlife Garden and ROB (Recycling Ollerton and Boughton)

16/82 To note and agree the draft minutes of the following committees and working parties:

- 1. Planning – 24th May 2016 - noted
- 2. Finance and Audit – 1st June 2016 - noted
- 3. Special Projects – 8th June 2016 - noted

16/83 Correspondence:

- 1. St Joseph's School re boundary fencing

The Clerk reported that the overgrown trees had been removed by the allotment tenants exposing the school fence. It was confirmed that no damage was visible to the fence. Following discussion, the fencing was confirmed as not belonging to the Council, therefore to ensure no precedent was being set it was

Resolved: that the Clerk be instructed to send a respectful letter to the School stating that the schools fencing was not the responsibility of the Town Council.

- 2. NSDC – Forest Road Car Park

Due to its commercially sensitive nature this item was moved to the confidential part of the meeting.

16/84 Publications

- 1. ICCM (Institute of Cemeteries and Crematorium Management) – Summer 2016 issue - noted
- 2. Local Councils Update – June 2016 issue - noted
- 3. LCR (Local Councils Review) Magazine – Summer 2016 issue - noted

16/85 Date & Time of Next Meeting

Wednesday 27th July 2016 – 7.30pm

That in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.



CONFIDENTIAL ITEMS

NB: *Confidential matters which may arise during the course of any meeting will be discussed at the end of business subject to the appropriate resolution being carried. Any matters circulated on yellow papers are strictly confidential and should not be discussed outside the meeting. This section of the agenda has not been circulated to the press or public.*

16/83.2 Correspondence:

NSDC – Forest Road Car Park

Cllr R Shilling updated members on the current situation regarding the car park. A letter had been received from NSDC regarding the amount of financial support that would be given should OBTC take over the car park. Following discussion it was

Resolved: that the Clerk be instructed to send a letter in response to the Officer at NSDC and also to obtain a further quotation for the works required.

