



Town Hall
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Clerk: Karen Wakefield

The Minutes of the ordinary meeting of the Full Council held on Wednesday, 18th May 2016 at 7.30pm in the Council Chamber of the Town Hall, Sherwood Drive, New Ollerton.

PRESENT: Cllrs B Wells (Chair), R Allwood, D Batey, E Bentley, M Chapman, C Ford, R Murray, M Pringle, L Shilling, R Shilling, T Spratley, M Staley, D Summers, A Truswell and C Ward

Mrs K Wakefield – Clerk, Mrs J Fletcher – Senior Admin Assistant

APOLOGIES: None

Resolved: All Members in attendance

DECLARATIONS OF MEMBERS INTERESTS:

16/64.7 – Cllr B Wells for prejudicial reasons

DECLARATIONS OF ANY INTENTIONS TO RECORD THE MEETING:

None

16/59 The **Minutes of the ordinary Meeting of the Full Council** held on **Wednesday 6th April 2016**, having previously been circulated, were signed as a true and correct record.

Proposed: Cllr D Summers
Decision: Unanimous

Seconded: Cllr C Ford

16/60 Standing Orders were suspended to allow for:

- a) A short presentation in respect of a previous funding request for Ollerton Extravaganza Event

Sarah and James, gave a brief presentation and informed members of their personal reasons for organising the event, their wish to give something back to the local hospital who had cared for their young daughter. The event is to take place on 30th October 2016 and was aimed at including the whole community. Full advertising had been undertaken via local radio, flyers and social media.

Members congratulated Sarah and James on their hard work and commented that it was nice to see members of the public promoting activities for all.

- b) Discussions with any District or County Councillors in attendance on matters of common interest

Members had recently attended a presentation on the Community Infrastructure Levy (CIL) by a NSDC Officer. Ollerton roundabout was to be added to the response to NSDC.

- c) Questions or Statements from Members of the Public

None.

16/61 To resume Standing Orders

16/64.6 To consider a previous funding request from Ollerton Extravaganza

Following discussion it was proposed that the sum of £300 be granted to Ollerton Extravaganza Event. A member also offered assistance in a personal capacity.

Proposed: Cllr R Shilling
Decision: Unanimous

Seconded: Cllr D Batey

16/62 To receive any resolutions to Council.

None

16/63 To receive any Questions to Council from Members.

1. To receive a verbal update from the Clerk regarding a car park in Ollerton

For the benefit of new members, the Clerk outlined the procedure for bringing a question to the meeting which was not on the agenda.

The Clerk updated members on the question raised regarding the car park opposite the Hop Pole Hotel. The Clerk had sought advice from NCC, the Council's solicitor and the Land Registry and following further investigation it was revealed that the car park had been designated as common land in 1987 and as such OBTC has no legal obligation to the upkeep.

16/64 Finance & Audit

Financial Year ended 31st March 2016

1. To approve and complete Section 1 of the Annual Return (Annual Governance Statement)

Section 1 of the Annual Return (Annual Governance Statement) was read out point by point and discussed by members. The Return was then completed and signed by the Chairman.

2. To receive the Income & Expenditure account and Balance Sheet for the year ended 31st March 2016

The Income and Expenditure account and Balance Sheet for the year ended 31st March 2016 having been tabled was examined and approved.

3. To approve and complete Section 2 of the Annual Return (the Accounting Statements) for the year ended 31st March 2016

Section 2 of the Annual Return (the Accounting Statements) was read out point by point and discussed by members. Section 2 completed and signed by the Clerk and countersigned by the Chairman.

4. To receive and consider the Internal Auditors written report

The Clerk outlined the background behind the two issues within the Internal Auditors reports:

1. CCLA

The Clerk informed members that she was currently in discussion with other clerks regarding this investment possibility. A report prepared by a neighbouring clerk is to be added to the agenda for the next Finance and Audit meeting for further discussion.

2. Website

The OBTC website requires rebuilding from scratch due to its collapse. The Auditor was concerned with the amount of time this would take and suggested that an external company carry out the basic build works which the Town Hall staff could then update.

5. To receive the schedule of accounts for payment

The Clerk tabled a revised schedule which was noted, approved and signed.

6. To consider a previous funding request from Ollerton Extravaganza

Discussed earlier in the meeting.

7. To receive a funding request from ODEF

Cllr Wells left the meeting at this point.

Following discussion it was unanimously agreed that on this occasion the request be declined.

Standing Orders were suspended at 9.00pm to allow the meeting to continue.

8. To receive a funding request from Ollerton Friendship Club

Cllr Ford left the meeting at this point.

Following discussion it was unanimously agreed that on this occasion the request was to be declined.

9. To receive a request for increased funding from Roundabout Community Newspaper

The Clerk informed members that the Council had made the decision many years ago to give funds annually to the Community Roundabout Magazine. Following discussion it was unanimously agreed that this request be postponed until the next budget discussion meeting.

Cllr Wells rejoined the meeting.

16/65 To note and agree the draft minutes of the following committees and working parties:

1. Finance & Audit – 20th April 2016 - noted
2. Planning – 26th April 2016 - noted
3. Special Projects – 4th May 2016 - noted

16/66 Correspondence:

1. The Furniture Project – Thank you letter - noted
2. Jon Dinsdale, Chairman of Allotment Tenants Association – Thank you letter on behalf of tenants and committee – noted
The Clerk informed members that the standards of the allotments were higher now than in previous years.
3. Lifespring Church – Thank you letter - noted

16/67 Publications

1. Local Councils Update – April & May 2016 Issues - noted
2. Clerks & Councils Direct – May 2016 Issue - noted
3. The Clerk Magazine – May 2016 issue - noted

16/68 Date & Time of Next Meeting

Wednesday 29th June 2016 – 7.30pm